

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and the Community Center, 121 High Street, Eufaula, OK 74432 (the location of meeting) on January 23, 2024 4:00 PM

## **CITY OF EUFAULA, OK**

Community Center  
121 High Street  
Eufaula, OK 74432



## **NOTICE AND AGENDA OF SPECIAL MEETING**

Thursday  
January 25, 2024  
5:30 p.m.

Planning and Zoning Commission / Board of Adjustment

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address, and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at  
[CityofEufaulaOK.com](http://CityofEufaulaOK.com)

Planning and Zoning Commission

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member Serina Kleveter  
Member Chelsey Lewis

AGENDA  
Planning and Zoning Commission  
January 25, 2024  
5:30 p.m.

The Planning & Zoning meeting is canceled due to lack of agenda items.

# Agenda

## Board of Adjustment

January 25, 2024  
5:30 p.m.

### Board of Adjustment

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member Serina Kleveter  
Member Chelsey Lewis

1. Call to Order Chairman Sam Sylvester
2. Roll Call /Attendance Executive Assistant Julie Musgraves
3. Approval of Minutes.
  - A. Board of Adjustment meeting December 18, 2023
4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a Zoning Variance/Special Exception Application requesting permission to place an off-site sign advertising their business on an existing sign pole at the Northeast corner of 402 South Main St. Description: Lots 2-3 BLK 124 Eufaula O.T. Commonly known as 402 S Main St.
  - a) Conduct a public hearing.
  - b) Take action.
  - c)
5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an application requesting a Special Use Permit for a short-term residential rental (AirBnB) at the following location: The East 25 feet of Lot 10 and all of Lot 11, Block 6, Simpson Addition, to the City of Eufaula, McIntosh County, State of Oklahoma. Commonly known as 411 E Elm Ave.
  - d) Conduct a public hearing.
  - e) Take action.
  - f)
6. Adjournment.