

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the meeting location) on August 3, 2023, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



NOTICE AND AGENDA OF MEETINGS

Monday
August 7, 2023
5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period must sign in with the City Clerk, provide their name and address, and specify the agenda item they wish to address. Remarks will be limited to the agenda item under consideration, and the speaker is allowed to speak only once. If written materials are submitted, ten (10) copies should be made available and may not be returned. Under Oklahoma law, the Council Members are prohibited from discussing or taking action on items not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

City Council

Freeholder Mayor Todd Warren
Ward 1 Vice Mayor Josh Cummings
Ward 2 Council Member Open
Ward 3 Council Member Jamie Upton
Ward 4 Council Member Open

AGENDA
EUFAULA CITY COUNCIL
August 7, 2023
5:30 p.m.

- | | |
|-----------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | CHIEF SHATSWELL |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. OATH OF OFFICE (HICKMAN) | JUDGE PRATT |
| 5. ROLL CALL /ATTENDANCE | VALARIE COX |

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the City Council and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

6. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING JULY 10, 2023
 - B. SPECIAL COUNCIL MEETING JULY 14, 2023
7. APPROVAL OF THE TREASURER’S REPORT.
8. APPROVAL OF THE JULY 2023 PAYROLL FIGURES FOR THE GENERAL FUND
IN THE AMOUNT OF \$89,539.00.
9. RECEIPT OF JULY CLAIMS: CITY OF EUFAULA.

ITEMS REMOVED FROM THE CONSENT AGENDA

10. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement for the appointment to fill the open seat on the Eufaula Planning and Zoning Commission.
11. Approve an application for a Zoning Change from R1-Residential to CG-Commercial General at the following location: Lots 3, 4, and the East 29 feet of Lot 5 in Block 85, City of Eufaula, McIntosh County, Oklahoma. Commonly Known as Vacant lot on the South/West corner of Highway 9 and Border Street.
12. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the renewal of the annual lease agreement with MC Nutrition Services Corporation for July 1, 2023.
13. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of:
 - A. Ordinance 23-8-1 amending Ordinance 20-3-02, Section 12-1470 OFF STREET PARKING AND LOADING REQUIREMENTS FOR VARIOUS TYPES OF USES.
 - B. Emergency Clause on Ordinance 23-8-1 as referenced above.
14. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of:
 - A. Ordinance, 23-8-2, amending 11-211 DECORATIONS, FLOWERS AND PLANTING REGULATIONS.
 - B. Emergency Clause on Ordinance 23-8-2 as referenced above.
15. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #4 from Voy Construction in the amount of \$40,964.80 for the Splash Pad project.
16. REMARKS AND INQUIRIES BY CITY COUNCIL.
17. ANNOUNCEMENTS.
18. ADJOURNMENT.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
August 7, 2023
5:30 p.m.

1. ROLL CALL /ATTENDANCE

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Public Works Authority and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

2. APPROVAL OF MINUTES.

- A. REGULAR AUTHORITY MEETING JULY 10, 2023.
- B. SPECIAL AUTHORITY MEETING JULY 14, 2023

3. APPROVAL OF THE JULY 2023 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$49,337.46.

4. RECEIPT OF JULY CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

ITEMS REMOVED FROM THE CONSENT AGENDA

- 5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #5 from Lone Hickory Cattle L.L.C. for the CWSRF Sewer Project in the amount of \$41,792.90.
- 6. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of engineering services for the ARPA Grant Wastewater Treatment Plant Improvements.
- 7. Adjournment.

Oath of Office

State of Oklahoma)
) §
McIntosh County)

I, James Thomas Hickman, do solemnly swear that I will support the Constitution and the laws of the United States of America and the Constitution, the laws of the State of Oklahoma, and the Eufaula Code of Ordinances, and that I will not knowingly receive, directly or indirectly, any money or other valuable thing, for the performance or nonperformance of any act or duty pertaining to my employment, other than the compensation allowed by law, and that I will faithfully discharge my duties as a member of the City Council to the best of my ability.

Affiant's Signature

Subscribed and sworn to before me this 7th day of August 2023.

Judge Teresa Pratt

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the meeting location) on July 6, 2023, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES NOTICE AND AGENDA OF MEETINGS Monday July 10, 2023 5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

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The complete packet of information for the agenda items is available online at
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City Council

Freeholder Mayor Todd Warren
Ward 1 Vice Mayor Josh Cummings
Ward 2 Council Member Nancy Mouser
Ward 3 Council Member Jamie Upton
Ward 4 Council Member Open

AGENDA
EUFAULA CITY COUNCIL
July 10, 2023
5:30 p.m.

MEETING CANCELLED FOR LACK OF A QUORUM

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. ROLL CALL /ATTENDANCE | VALARIE COX |

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the City Council and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

5. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING June 5, 2023
 - B. SPECIAL COUNCIL MEETING June 20, 2023
6. APPROVAL OF THE TREASURER'S REPORT.
7. APPROVAL OF THE JUNE 2023 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$75,375.20.
8. RECEIPT OF JUNE CLAIMS: CITY OF EUFAULA.

ITEMS REMOVED FROM THE CONSENT AGENDA

9. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an MOU with the 25th District Attorney District, Multi-Jurisdictional Violent Crime Task Force.
10. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #3 from Voy Construction in the amount of \$275,386.29 for the Splash Pad project.
11. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the Eufaula Public Schools School Resource Officer MOU for the 23-24 school year.
12. REMARKS AND INQUIRIES BY CITY COUNCIL.
13. ANNOUNCEMENTS.
14. ADJOURNMENT.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
July 10, 2023
5:30 p.m.

1. ROLL CALL /ATTENDANCE

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Public Works Authority and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

2. APPROVAL OF MINUTES.

- A. REGULAR MEETING JUNE 5, 2023.
- B. SPECIAL MEETING JUNE 20, 2023

3. APPROVAL OF THE JUNE 2023 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$46,033.37.

4. RECEIPT OF JUNE CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

ITEMS REMOVED FROM THE CONSENT AGENDA

- 5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #4 from Lone Hickory Cattle L.L.C. in the amount of \$112,774.64 for the sewer improvement project.
- 6. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #32 (Final) from Lone Hickory Cattle L.L.C. in the amount of \$21,000.00 for the water improvement project.
- 7. Adjournment.

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the meeting location) on July 12, 2023, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES NOTICE AND AGENDA OF SPECIAL MEETINGS Monday July 14, 2023 5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

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City Council

Freeholder Mayor Todd Warren
Ward 1 Vice Mayor Josh Cummings
Ward 2 Council Member Nancy Mouser
Ward 3 Council Member Jamie Upton
Ward 4 Council Member Open

AGENDA
EUFAULA CITY COUNCIL
July 14, 2023
5:30 p.m.

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | JEB JONES |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. ROLL CALL /ATTENDANCE | VALARIE COX |

Council members present: Cummings, Warren and Upton. Mouser is absent,

CONSENT AGENDA

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5. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING June 5, 2023
 - B. SPECIAL COUNCIL MEETING June 20, 2023
6. APPROVAL OF THE TREASURER'S REPORT.
7. APPROVAL OF THE JUNE 2023 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$75,375.20.
8. RECEIPT OF JUNE CLAIMS: CITY OF EUFAULA.

Motion to approve the consent agenda by Jamie Upton, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Warren and Upton.

ITEMS REMOVED FROM THE CONSENT AGENDA

9. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an MOU with the 25th District Attorney District, Multi-Jurisdictional Violent Crime Task Force.

Jeb Jones. Discussion. Motion to approve an MOU with the 25th District Attorney District, Multi-Jurisdictional Violent Crime Task Force by Josh Cummings, 2nd by Jamie Upton. Roll Call Vote Yes- Cummings, Warren and Upton.

10. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #3 from Voy Construction in the amount of \$275,386.29 for the Splash Pad project.

Jeb Jones. Discussion. Motion to approve pay application #3 from Voy Construction in the amount of \$275,386.29 for the Splash Pad project by Todd Warren, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Warren and Upton.

11. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the Eufaula Public Schools School Resource Officer MOU for the 23-24 school year.

Jeb Jones. Motion to approve the Eufaula Public Schools School Resource Officer MOU for the 23-24 school year by Josh Cummings, 2nd by Jamie Upton. Roll Call Vote Yes- Cummings, Warren and Upton.

12. REMARKS AND INQUIRIES BY CITY COUNCIL.

Upton: Lots of compliments on the fireworks show.

13. ANNOUNCEMENTS.

Motion to re-open Item 12 by Jamie Upton, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Warren and Upton.

Ward 4 filing. Whole Hawg. Traffic Lights.

14. ADJOURNMENT.

Motion to adjourn by Jamie Upton, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Warren and Upton.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
July 14, 2023
5:30 p.m.

1. ROLL CALL /ATTENDANCE

Council members present: Cummings, Warren and Upton. Mouser is absent.

CONSENT AGENDA

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2. APPROVAL OF MINUTES.

- A. REGULAR MEETING JUNE 5, 2023.
- B. SPECIAL MEETING JUNE 20, 2023

3. APPROVAL OF THE JUNE 2023 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$46,033.37.

4. RECEIPT OF JUNE CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

Motion to approve the consent agenda by Jamie Upton, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Warren and Upton.

ITEMS REMOVED FROM THE CONSENT AGENDA

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #4 from Lone Hickory Cattle L.L.C. in the amount of \$112,774.64 for the sewer improvement project.

Jeb Jones. Motion to approve pay application \$3 from Lone Hickory Cattle L.L.C. in the amount of \$112,774.64 for the sewer improvement project by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes-Cummings, Warren and Upton.

6. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #32 (Final) from Lone Hickory Cattle L.L.C. in the amount of \$21,000.00 for the water improvement project.

Motion to approve pay application #32 (Final) from Lone Hickory Cattle L.L.C. in the amount of \$21,000.00 for the water improvement project by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Cummings, Warren and Upton.

7. Adjournment.

Motion to adjourn by Jamie Upton, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Warren and Upton.

CITY OF EUFAULA
MONTHLY TREASURY REPORT
JUNE 2023

BANK OF EUFAULA

<u>Description:</u>	<u>Beginning Bank Balance</u>	<u>Deposits and Credits</u>	<u>Withdrawals and Debits</u>	<u>Ending Bank Balance</u>	<u>Change From Prior Month</u>
General Fund	1,828,161.43	\$ 19,807.38	\$ (111,535.66)	\$ 1,736,433.15	\$ (91,728.28)
				\$500,610.77 ARPA FUNDS	
Eufaula Public Works Authority	\$ 1,672,185.28	\$ 87,056.59	\$ (96,504.97)	\$ 1,662,736.90	\$ (9,448.38)
EPWA/ Capital Improvements Fund	\$ 227,358.36	\$ 18.63		\$ 227,376.99	\$ 18.63
Airport	\$ 23,799.42	\$ 3,654.20	\$ (36.80)	\$ 27,416.82	\$ 3,617.40
City of Eufaula / CDBG	\$ -			\$ -	\$ -
Cemetery Perpetual Care	\$ 13,020.17		\$ -	\$ 13,020.17	\$ -
CWSRF EPWA/ OWRB Construction Fund	\$ -			\$ -	\$ -
Dept of Commerce / CDBG	\$ 5.00	\$ -	\$ -	\$ 5.00	\$ -
EPWA SRF-SEWER	\$ 89,193.01			\$ 89,193.01	\$ -
Disaster Emergency Fund	\$ 33,387.23		\$ (44.00)	\$ 33,343.23	\$ (44.00)
Eufaula Economic Develop. Authority	\$ 119,666.76	\$ 7,459.44	\$ (1,960.02)	\$ 125,166.18	\$ 5,499.42
McIntosh County Health Dept.	\$ 7,916.87	\$ 0.65	\$ -	\$ 7,917.52	\$ 0.65
Police Court Account	\$ 58,224.89	\$ 18,680.49	\$ (8,155.81)	\$ 68,749.57	\$ 10,524.68
Police Drug Fund	\$ 10,259.87			\$ 10,259.87	\$ -
City of Eufaula / Recreation Acct.	\$ 107,781.13	\$ 9,324.30	\$ (4.79)	\$ 117,100.64	\$ 9,319.51
City of Eufaula / Street Fund		\$ -	\$ -	\$ -	\$ -
				72,144.70 RESERVED FOR SPLASHPAD	
CWSRF-AMR	\$ 11,797.29			\$ 11,797.29	\$ -
EPWA-DWSRF	\$ 299,843.36			\$ 299,843.36	\$ -
	<u>\$ 4,502,600.07</u>	<u>\$ 146,001.68</u>	<u>\$ (218,242.05)</u>	\$ 4,430,359.70	\$ (72,240.37)
<u>Total Net Operating Capital</u>				\$ -	
				\$ -	
<u>SOUTHPOINT</u>	<u>\$ 14,137.44</u>		\$ (92.76)	\$ 14,044.68	

Fund Summary

Fund	Units	Amount
10-City of Eufaula General Fund	2,604.00	89,539.00
Grand Total:	2,604.00	89,539.00



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Airport Acct-Airport Acct						
94	CANADIAN VALLEY ELECTRIC	07/07/2023	Regular	0.00	234.00	1340
82	EUFAULA TRUE VALUE	07/07/2023	Regular	0.00	2.84	1341
15314	FIRST NET AT&T	07/07/2023	Regular	0.00	36.80	1342
94	CANADIAN VALLEY ELECTRIC	07/28/2023	Regular	0.00	235.00	1343

Bank Code Airport Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	4	0.00	508.64
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	4	0.00	508.64

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CWSRF-AMR-CWSRF-AMR						
14735	OKLAHOMA WATER RESOURCES BOARD	07/07/2023	Regular	0.00	2,793.07	1074
14735	OKLAHOMA WATER RESOURCES BOARD	07/25/2023	Regular	0.00	2,793.07	1075

Bank Code CWSRF-AMR Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	5,586.14
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	5,586.14

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA-EPWA						
13644	American Fidelity	07/07/2023	Regular	0.00	40.08	211742
13644	American Fidelity	07/21/2023	Regular	0.00	20.04	211798

Bank Code EPWA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	2	0.00	60.12
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	2	0.00	60.12

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA DWSRF-EPWA DWSRF						
15067	COWAN GROUP ENGINEERING, LLC	07/07/2023	Regular	0.00	1,478.75	1120

Bank Code EPWA DWSRF Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	1,478.75
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	1,478.75

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Euf Disaster Emrgncy-Eufaula Disaster Emergency						
15850	Tyler Technolgies, INC	07/07/2023	Regular	0.00	2,000.00	1806

Bank Code Euf Disaster Emrgncy Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	2,000.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	2,000.00

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Eufaula Econ Dev-Eufaula Econ Dev Authority						
14217	COOKSON HILLS PUBLISHERS INC.	07/07/2023	Regular	0.00	45.00	1393
15314	FIRST NET AT&T	07/07/2023	Regular	0.00	46.53	1394
15295	MICHAEL TYLER PENDLEY	07/07/2023	Regular	0.00	500.00	1395
00139	Reddy Ice, LLC	07/07/2023	Regular	0.00	432.00	1396
15377	Stigler Printing	07/07/2023	Regular	0.00	131.00	1397
00053	BANK OF AMERICA	07/13/2023	Regular	0.00	411.84	1398
11	EUFAULA Area CHAMBER OF COMMERCE	07/28/2023	Regular	0.00	25,000.00	1399

Bank Code Eufaula Econ Dev Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	11	7	0.00	26,566.37
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	11	7	0.00	26,566.37

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Acct-General Fund Acct						
00182	J & S Construction and Demolition, LLC	07/03/2023	Regular	0.00	22,000.00	35422
13644	American Fidelity	07/07/2023	Regular	0.00	40.50	35423
15429	Auto Doctors	07/07/2023	Regular	0.00	1,117.45	35424
534	BUMPER CONSTRUCTION CO	07/07/2023	Regular	0.00	300.00	35425
94	CANADIAN VALLEY ELECTRIC	07/07/2023	Regular	0.00	374.86	35426
00184	Canon Financial Services, INC	07/07/2023	Regular	0.00	314.00	35427
14214	CINTAS	07/07/2023	Regular	0.00	32.20	35428
14217	COOKSON HILLS PUBLISHERS INC.	07/07/2023	Regular	0.00	104.00	35429
13010	COPS PRODUCTS, LLC	07/07/2023	Regular	0.00	774.78	35430
274	CRAWFORD & ASSOCIATES, P.C.	07/07/2023	Regular	0.00	718.75	35431
13372	DEARBORN NATIONAL	07/07/2023	Regular	0.00	95.92	35432
14171	Delta Dental	07/07/2023	Regular	0.00	489.28	35433
239	EUFAULA AUTO PARTS NAPA	07/07/2023	Regular	0.00	158.26	35434
379	EUFAULA F.O.P. LODGE #207	07/07/2023	Regular	0.00	450.00	35435
82	EUFAULA TRUE VALUE	07/07/2023	Regular	0.00	592.99	35436
15314	FIRST NET AT&T	07/07/2023	Regular	0.00	1,049.35	35438
758	FLEETCOR TECHNOLOGIES	07/07/2023	Regular	0.00	5,214.59	35439
00025	Glover Veterinary Services	07/07/2023	Regular	0.00	60.00	35440
415	GUARANTEE PEST CONTROL	07/07/2023	Regular	0.00	80.00	35441
15036	HELMS CONSTRUCTION	07/07/2023	Regular	0.00	1,316.25	35442
569	HOPKINS PROPANE	07/07/2023	Regular	0.00	640.00	35443
00153	Interstate Construction Administration Network, I	07/07/2023	Regular	0.00	150.00	35444
384	KAY ROBBINS WALL, ESQ.	07/07/2023	Regular	0.00	735.00	35445
00158	Ken's Garage	07/07/2023	Regular	0.00	3,828.12	35446
330	KIBOIS AREA TRANSIT SERVICE	07/07/2023	Regular	0.00	1,666.67	35447
12511	LIBERTY NATIONAL LIFE INSUR.	07/07/2023	Regular	0.00	72.12	35448
14912	MCINTOSH COUNTY CLERK	07/07/2023	Regular	0.00	288.00	35449
14912	MCINTOSH COUNTY CLERK	07/07/2023	Regular	0.00	198.00	35450
14912	MCINTOSH COUNTY CLERK	07/07/2023	Regular	0.00	6,951.75	35451
14158	MetLife	07/07/2023	Regular	0.00	91.50	35452
00186	Miller Office Equipment	07/07/2023	Regular	0.00	142.36	35453
00176	Motorola Solutions, INC	07/07/2023	Regular	0.00	169.00	35454
231	MR. PRINTER	07/07/2023	Regular	0.00	339.61	35455
13527	MUSKOGEE COMMUNICATIONS,INC	07/07/2023	Regular	0.00	125.00	35456
241	NELSON FEED & SEED, INC.	07/07/2023	Regular	0.00	199.11	35457
244	NICHOLS GROCERY	07/07/2023	Regular	0.00	32.78	35458
251	O G & E	07/07/2023	Regular	0.00	23,047.61	35459
15343	OK CODE ENFORCEMENT ASS.	07/07/2023	Regular	0.00	50.00	35460
258	OKLAHOMA MUNICIPAL LEAGUE	07/07/2023	Regular	0.00	4,648.33	35461
257	OKLAHOMA MUNICIPAL RETIREMENT	07/07/2023	Regular	0.00	2,907.77	35462
14999	OMAG	07/07/2023	Regular	0.00	31,786.75	35464
14456	OPEHW HEALTH PLAN	07/07/2023	Regular	0.00	7,529.82	35465
00145	OPTIONS, INC	07/07/2023	Regular	0.00	934.00	35466
759	O'REILLY AUTO PARTS	07/07/2023	Regular	0.00	242.46	35467
11947	OSBI	07/07/2023	Regular	0.00	150.00	35468
15150	Patricia DANIEL	07/07/2023	Regular	0.00	650.00	35469
00168	Pendley-McKinney Heat & Air	07/07/2023	Regular	0.00	7,500.00	35470
14885	SKYNET SOULTIONS INC.	07/07/2023	Regular	0.00	1,374.95	35471
336	T. H. ROGERS LUMBER CO.	07/07/2023	Regular	0.00	214.64	35472
15850	Tyler Technolgies, INC	07/07/2023	Regular	0.00	360.00	35473
15344	VIP TECHNOLOGY GROUP LLC	07/07/2023	Regular	0.00	612.48	35474
14323	VYVE BROADBAND A,INC	07/07/2023	Regular	0.00	260.69	35475
15780	Yandell & Sons Mowing	07/07/2023	Regular	0.00	7,050.00	35476
15429	Auto Doctors	07/13/2023	Regular	0.00	80.00	35477
00053	BANK OF AMERICA	07/13/2023	Regular	0.00	5,463.73	35478
94	CANADIAN VALLEY ELECTRIC	07/13/2023	Regular	0.00	450.00	35480
274	CRAWFORD & ASSOCIATES, P.C.	07/13/2023	Regular	0.00	623.75	35481
11	EUFAULA Area CHAMBER OF COMMERCE	07/13/2023	Regular	0.00	5,000.00	35482
82	EUFAULA TRUE VALUE	07/13/2023	Regular	0.00	44.80	35483
758	FLEETCOR TECHNOLOGIES	07/13/2023	Regular	0.00	1,033.31	35484

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
15846	La Tire Shop	07/13/2023	Regular	0.00	390.00	35485
00188	Luches Warrior JR	07/13/2023	Regular	0.00	4,750.00	35486
260	O N G	07/13/2023	Regular	0.00	622.05	35487
12804	OK CENTRALIZED SUPPORT	07/13/2023	Regular	0.00	25.00	35488
12527	OK CENTRALIZED SUPPORT	07/13/2023	Regular	0.00	220.96	35489
00060	OMMS	07/13/2023	Regular	0.00	2,000.00	35490
759	O'REILLY AUTO PARTS	07/13/2023	Regular	0.00	59.42	35491
13644	American Fidelity	07/21/2023	Regular	0.00	213.36	35492
15429	Auto Doctors	07/21/2023	Regular	0.00	65.07	35493
00053	BANK OF AMERICA	07/21/2023	Regular	0.00	743.11	35494
636	BOARD OF TESTS	07/21/2023	Regular	0.00	124.00	35495
00100	Compliance Resource Group, INC	07/21/2023	Regular	0.00	1,100.00	35496
14217	COOKSON HILLS PUBLISHERS INC.	07/21/2023	Regular	0.00	84.00	35497
13372	DEARBORN NATIONAL	07/21/2023	Regular	0.00	47.96	35498
14171	Delta Dental	07/21/2023	Regular	0.00	244.64	35499
124	EAST CENTRAL ELECTRIC	07/21/2023	Regular	0.00	163.11	35500
239	EUFAULA AUTO PARTS NAPA	07/21/2023	Regular	0.00	24.98	35501
379	EUFAULA F.O.P. LODGE #207	07/21/2023	Regular	0.00	225.00	35502
82	EUFAULA TRUE VALUE	07/21/2023	Regular	0.00	535.49	35503
758	FLEETCOR TECHNOLOGIES	07/21/2023	Regular	0.00	1,162.95	35504
13249	Hartford Life and Accident Insurance	07/21/2023	Regular	0.00	615.00	35505
00198	LCF, LLC	07/21/2023	Regular	0.00	5,125.00	35506
12511	LIBERTY NATIONAL LIFE INSUR.	07/21/2023	Regular	0.00	36.06	35507
14161	LOCKE SUPPLY CO	07/21/2023	Regular	0.00	321.00	35508
217	McINTOSH COUNTY ASSESSOR	07/21/2023	Regular	0.00	50.00	35509
14158	MetLife	07/21/2023	Regular	0.00	45.75	35510
00186	Miller Office Equipment	07/21/2023	Regular	0.00	89.76	35511
241	NELSON FEED & SEED, INC.	07/21/2023	Regular	0.00	22.31	35512
244	NICHOLS GROCERY	07/21/2023	Regular	0.00	6.00	35513
00192	Northwest Technology Center School District #10	07/21/2023	Regular	0.00	45.00	35514
258	OKLAHOMA MUNICIPAL LEAGUE	07/21/2023	Regular	0.00	100.00	35515
257	OKLAHOMA MUNICIPAL RETIREMENT	07/21/2023	Regular	0.00	1,497.66	35516
15666	OMCTFOA Treasurer	07/21/2023	Regular	0.00	250.00	35517
14456	OPEHW HEALTH PLAN	07/21/2023	Regular	0.00	3,764.91	35518
759	O'REILLY AUTO PARTS	07/21/2023	Regular	0.00	30.98	35519
15150	Patricia DANIEL	07/21/2023	Regular	0.00	850.00	35520
336	T. H. ROGERS LUMBER CO.	07/21/2023	Regular	0.00	42.32	35521
12325	VALARIE COX	07/21/2023	Regular	0.00	170.30	35522
15344	VIP TECHNOLOGY GROUP LLC	07/21/2023	Regular	0.00	1,638.98	35523
00148	Voy Construction, LLC.	07/21/2023	Regular	0.00	275,386.29	35524
15429	Auto Doctors	07/28/2023	Regular	0.00	62.42	35525
00196	Burns Construction, LLC	07/28/2023	Regular	0.00	7,500.00	35526
94	CANADIAN VALLEY ELECTRIC	07/28/2023	Regular	0.00	377.19	35527
274	CRAWFORD & ASSOCIATES, P.C.	07/28/2023	Regular	0.00	1,350.00	35528
82	EUFAULA TRUE VALUE	07/28/2023	Regular	0.00	227.69	35529
758	FLEETCOR TECHNOLOGIES	07/28/2023	Regular	0.00	1,195.62	35530
148	GALLS, INC.	07/28/2023	Regular	0.00	246.57	35531
415	GUARANTEE PEST CONTROL	07/28/2023	Regular	0.00	80.00	35532
14543	HELMS SMALL ENGINE REPAIR,LLC	07/28/2023	Regular	0.00	67.71	35533
384	KAY ROBBINS WALL, ESQ.	07/28/2023	Regular	0.00	985.00	35534
00158	Ken's Garage	07/28/2023	Regular	0.00	15.00	35535
330	KIBOIS AREA TRANSIT SERVICE	07/28/2023	Regular	0.00	1,666.67	35536
217	McINTOSH COUNTY ASSESSOR	07/28/2023	Regular	0.00	50.00	35537
14912	MCINTOSH COUNTY CLERK	07/28/2023	Regular	0.00	6,951.75	35538
231	MR. PRINTER	07/28/2023	Regular	0.00	7.00	35539
244	NICHOLS GROCERY	07/28/2023	Regular	0.00	19.98	35540
12527	OK CENTRALIZED SUPPORT	07/28/2023	Regular	0.00	110.48	35541
759	O'REILLY AUTO PARTS	07/28/2023	Regular	0.00	32.36	35542
11947	OSBI	07/28/2023	Regular	0.00	150.00	35543
00168	Pendley-McKinney Heat & Air	07/28/2023	Regular	0.00	3,170.00	35544
336	T. H. ROGERS LUMBER CO.	07/28/2023	Regular	0.00	47.12	35545

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
14323	VYVE BROADBAND A,INC	07/28/2023	Regular	0.00	104.95	35546
15780	Yandell & Sons Mowing	07/28/2023	Regular	0.00	2,350.00	35547
292	OK POLICE PENSION & RETIREMENT	07/07/2023	Bank Draft	0.00	1,077.80	DFT0000590
292	OK POLICE PENSION & RETIREMENT	07/07/2023	Bank Draft	0.00	1,751.40	DFT0000591
321	BANK OF EUFAULA	07/07/2023	Bank Draft	0.00	2,502.41	DFT0000592
321	BANK OF EUFAULA	07/07/2023	Bank Draft	0.00	1,126.18	DFT0000593
107	OKLAHOMA TAX COMMISSION	07/07/2023	Bank Draft	0.00	1,011.00	DFT0000594
248	OK EMPLOYMENT SECURITY COMM.	07/07/2023	Bank Draft	0.00	291.13	DFT0000595
321	BANK OF EUFAULA	07/07/2023	Bank Draft	0.00	4,815.14	DFT0000596
292	OK POLICE PENSION & RETIREMENT	07/21/2023	Bank Draft	0.00	1,121.11	DFT0000602
292	OK POLICE PENSION & RETIREMENT	07/21/2023	Bank Draft	0.00	1,821.81	DFT0000603
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	2,743.99	DFT0000604
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	1,047.96	DFT0000605
107	OKLAHOMA TAX COMMISSION	07/21/2023	Bank Draft	0.00	1,134.00	DFT0000606
248	OK EMPLOYMENT SECURITY COMM.	07/21/2023	Bank Draft	0.00	215.77	DFT0000607
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	4,480.96	DFT0000608
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	5.58	DFT0000609
248	OK EMPLOYMENT SECURITY COMM.	07/21/2023	Bank Draft	0.00	1.92	DFT0000610
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	23.84	DFT0000611
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	42.56	DFT0000619
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	10.30	DFT0000620
107	OKLAHOMA TAX COMMISSION	07/21/2023	Bank Draft	0.00	17.00	DFT0000621
248	OK EMPLOYMENT SECURITY COMM.	07/21/2023	Bank Draft	0.00	3.55	DFT0000622
321	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	43.98	DFT0000623

Bank Code General Fund Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	218	123	0.00	482,583.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	22	22	0.00	25,289.39
EFT's	0	0	0.00	0.00
	240	145	0.00	507,872.61

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Police Acct-Police Acct						
82	EUFULA TRUE VALUE	07/07/2023	Regular	0.00	19.48	3228
11947	OSBI	07/07/2023	Regular	0.00	150.00	3229
15098	PERDUE, BRANDON, FIELDER, COLLINS & MOTT	07/07/2023	Regular	0.00	324.75	3230
12970	PRATT LAW OFFICE,P.C.	07/07/2023	Regular	0.00	1,300.00	3231
82	EUFULA TRUE VALUE	07/21/2023	Regular	0.00	63.96	3232
00200	Aberdeen Enterprizes II, Inc	07/28/2023	Regular	0.00	384.65	3233
1817	CITY OF EUFAULA GENERAL FUND	07/28/2023	Regular	0.00	22,811.60	3234
11946	CLEET	07/28/2023	Regular	0.00	942.40	3235
13455	MCINTOSH COUNTY SHERIFF	07/28/2023	Regular	0.00	157.32	3236
00135	Oklahoma Bureau of Narcotics	07/28/2023	Regular	0.00	30.00	3237
11947	OSBI	07/28/2023	Regular	0.00	1,994.90	3238
12970	PRATT LAW OFFICE,P.C.	07/28/2023	Regular	0.00	1,300.00	3239

Bank Code Police Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	14	12	0.00	29,479.06
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	14	12	0.00	29,479.06

GF Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Recreation Acct-Recreation Acct						
12591	HANCE FIREWORKS	07/03/2023	Regular	0.00	15,000.00	2632
352	BEMAC SUPPLY	07/07/2023	Regular	0.00	8,512.24	2633
94	CANADIAN VALLEY ELECTRIC	07/07/2023	Regular	0.00	282.00	2634
82	EUFAULA TRUE VALUE	07/07/2023	Regular	0.00	490.32	2635
759	O'REILLY AUTO PARTS	07/07/2023	Regular	0.00	182.04	2636
12851	UTILITY SUPPLY COMPANY	07/07/2023	Regular	0.00	3,671.20	2637
15131	VALLEY ELECTRIC SERVICES LLC	07/07/2023	Regular	0.00	318.68	2638
00180	Xtreme Utility Services, LLC	07/07/2023	Regular	0.00	400.00	2639
00053	BANK OF AMERICA	07/13/2023	Regular	0.00	668.02	2640
82	EUFAULA TRUE VALUE	07/13/2023	Regular	0.00	147.19	2641
15846	La Tire Shop	07/13/2023	Regular	0.00	90.00	2642
14161	LOCKE SUPPLY CO	07/13/2023	Regular	0.00	608.29	2643
336	T. H. ROGERS LUMBER CO.	07/13/2023	Regular	0.00	47.55	2644
82	EUFAULA TRUE VALUE	07/21/2023	Regular	0.00	163.99	2645
12832	RODEBUSH SEPTIC SERVICE	07/21/2023	Regular	0.00	150.00	2646
336	T. H. ROGERS LUMBER CO.	07/21/2023	Regular	0.00	149.66	2647
00180	Xtreme Utility Services, LLC	07/21/2023	Regular	0.00	400.00	2648
94	CANADIAN VALLEY ELECTRIC	07/28/2023	Regular	0.00	273.00	2649
82	EUFAULA TRUE VALUE	07/28/2023	Regular	0.00	3.99	2650
336	T. H. ROGERS LUMBER CO.	07/28/2023	Regular	0.00	35.23	2651

Bank Code Recreation Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	29	20	0.00	31,593.40
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	29	20	0.00	31,593.40

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	284	172	0.00	579,855.70
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	22	22	0.00	25,289.39
EFT's	0	0	0.00	0.00
	306	194	0.00	605,145.09

Fund Summary

Fund	Name	Period	Amount
10	City of Eufaula General Fund	7/2023	507,872.61
30	AIRPORT ACCOUNT	7/2023	508.64
34	DISASTER EMERGENCY FUND	7/2023	2,000.00
37	EUFAULA ECONOMIC DEVELOP AUTH	7/2023	26,566.37
41	POLICE ACCOUNT	7/2023	29,479.06
43	RECREATION ACCOUNT	7/2023	31,593.40
90	Public Works Authority	7/2023	60.12
97	Eufaula Public Works/CWSRF	7/2023	7,064.89
			605,145.09



City Council Agenda Item No.10

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of for the appointment to fill the open seat on the Eufaula Planning and Zoning Commission.

Initiator: Jeb Jones, City Manager

Information Source: Jeb Jones, City Manager

Background: This opening was created with the resignation of Dennis Henson. We have had two individuals submit their interest in writing; Chelsea Lewis and Srina Kleveter.

Council Pillar: Economic Development, Financial Sustainability

Financial Impact: N/A

Attachment: Lewis and Kleveter submissions

Recommended Action: Appoint replacement.

CHELSEA LEWIS

641 Sequoyah Drive

Eufaula, OK 74432

(405) 820-8073

chelsea@lakesideok.com

OBJECTIVE

Seeking Ward 4 Council seat or seat on the Planning and Zoning Board

SKILLS

- Self-motivator and self-starter
- Dedicated, determined, ambitious
- Excellent written and verbal communication skills
- Punctual, reliable, honest, trustworthy, respectful, transparent
- Proficient communication skills – personal and group
- Detailed, accurate, organized, structured, creative
- Proficient in Microsoft Access, Word, PowerPoint, Excel, Adobe Acrobat

ACTIVITIES AND HONORS

- Meinders Energy Association Member, *August 2013-Present*
- OCAPL Member, *August 2014 – Present*
- AAPL, Member, *August 2014 – Present*
- Young Professionals in Energy (YPE) Member, *2010-Present*
- OERB Scholarship Recipient (OCU), *January 2012 – December 2014*
- CHK FedPac Leader – Land, Eastern Division, *2011 and 2012*
- CHK Records Coordinator – Land, Eastern Division, *2010 - Present*
- CHK Well Readiness Development Team Member, *2010-2012*
- President – Delta Gamma Oklahoma City Alumni Chapter, *September 2011-2013*
- Recruitment Advisor – Delta Gamma, Alpha Iota Chapter (OU), *2009-2013*
- Delta Gamma Vice President Membership, Alpha Iota Chapter (OU), *2004-2005*
- OU Criminology Club, Member and Treasure, *2002-2005*
- OU College Republican Member, *2002-2005*

EDUCATION

Oklahoma City University (OCU)

Oklahoma City, OK

Meinders School of Business

Master of Science

Master of Energy Legal Studies (MELAW), December 2014

*AAPL's only accredited masters' level energy program

Oklahoma City University (OCU)

Oklahoma City, OK

Department of Sociology & Justice Studies

Master of Science in Criminology

Master of Criminal Justice (MCJ), December 2007

University of Oklahoma (OU)

Norman, OK

College of Arts and Sciences

Sociology

Bachelor of Arts, May 2005

Piedmont High School

Piedmont, OK

High school diploma, May 2001

PROFESSIONAL EXPERIENCE

Lakeside Real Estate

Eufaula, OK

REALTOR ®, April 2022 – Present

Eufaula and surrounding areas

- Client management
- Contract negotiation
- Contract preparation
- Guided sellers and buyers in marketing and purchasing property
- Collaborated with sellers, coaching them through the selling process
- Initiated negotiation processes, consulted with clients concerning market conditions, prices, mortgages, and legal requirements, to ensure a fair and honest dealing
- Developed a network of mortgage lenders, contractors, surveyors, and attorneys for referring client
- Communicated with sellers, buyers, and renters to understand property needs, timeline, and budget
- Developed positive relationships with lenders, appraisers, home inspectors, and escrow companies
- Facilitated paperwork such as closing statements, deeds, contracts, purchase agreements, and leases
- Gross Sales Volume of \$4.5mm in first year

Ascent Resources – Utica, LLC

Oklahoma City, OK

Landman, July 2017 – May 2021

Ohio (Utica Shale)

- Unit configuration
- Lateral, drill site, and unit title review/curing
- Unit lease reviews
- Negotiate and prepare leases
- Survey requests/field communication for permitting
- Prepare well proposals to partners
- Prepare and revise JOA's, DPU's, and Letter Agreements
- Trade negotiation
- Expiration management
- Broker management

Ascent Resources – Utica, LLC

Oklahoma City, OK

Associate Landman, August 2014 – June 2017

Ohio (Utica Shale)

- Unit configuration
- Lateral, drill site, and unit title review/curing
- Unit lease reviews
- Negotiate and prepare leases
- Survey requests/field communication for permitting
- Prepare well proposals to partners
- Prepare and revise JOA's, DPU's, and Letter Agreements
- Trade negotiation
- Expiration management
- Broker management

Chesapeake Energy Corporation

Oklahoma City, OK

Sr. Land Technician, February 2007 – August 2014

Oklahoma (Woodford Shale) and Pennsylvania (Marcellus Shale) Experience

- Unit configuration
- Lateral, drill site, and unit title review/curing
- Unit lease reviews
- Negotiate and prepare leases
- Survey requests/field communication for permitting

- Prepare well proposals to partners
- Prepare and revise JOA's, DPU's, and Letter Agreements
- Unit revisions
- Unit reconciling
- Land Assessments

R.D. Davis & Associates, LLC

Oklahoma City, OK

Land Technician, August 2006 – February 2007

- Prepared ownership reports for clients
- Obtain curative documents for clients
- Worked with Sr. Landman acquiring leases

References upon request

Date: 3/27/2023

Jeb Jones
City Manager
City of Eufaula

Re: Planning & Zoning Position

I am interested in the vacant seat for the Eufaula Planning & Zoning Board.

My qualifications are as follows;

I live in the Eufaula City limits. I have been the Director of the Eufaula Area Chamber of Commerce going on two years now. I have managed businesses and have good rapport with and understand most of the challenges & interest of other businesses. I have also worked with the Eufaula's Community Development Director past & present I have an insight into the goals for the City of Eufaula. I have or am currently serving on many community-based boards & committees.

I feel I would be an asset to the Planning & Zoning Board.

Thank for your consideration,

Serina Kleveter
Executive Director
Eufaula Area Chamber of Commerce



City Council Agenda Item No.11

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Approve an application for a Zoning Change from R1-Residential to CG-Commercial General at the following location: Lots 3, 4, and the East 29 feet of Lot 5 in Block 85, City of Eufaula, McIntosh County, Oklahoma. Commonly Known as Vacant lot on the South/West corner of Highway 9 and Border Street.

Initiator: Staff, Roley McIntosh & Donna Wiedel

Information Source: Planning and Zoning Committee

Background: Roley McIntosh and Donna Wiedel are requesting that the lot on the corner of Border St and Highway 9 be rezoned from R-1 Residential to Commercial General. Donna Wiedel wishes to purchase the property and build a car detailing business at that location.

Council Pillar: Economic Development

Financial Impact: N/A

Attachment: Planning and Zoning minutes from P&Z meeting held July 17, 2023, zoning application and supporting documents (Application, Deed, Radius List, Radius Letters, Map, & Indian Journal Publication).

Recommended Action: Approve Planning and Zoning Committee's recommendation to make the change from R-1 to CG-1

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and the Community Center, 121 High Street, Eufaula, OK 74432 (the location of meeting) on July 13, 2023 5:00 PM

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



NOTICE AND AGENDA OF MEETING

Monday
July 17, 2023
5:30 p.m.

Planning and Zoning Commission / Board of Adjustment

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

Planning and Zoning Commission

Chairman Sam Sylvester
Vice Chairman Brandon Linstead
Secretary Gordon Pennington
Member James Hickman

AGENDA
Planning and Zoning Commission
July 17, 2023
5:30 p.m.

1. Call to Order Chairman Sam Sylvester
2. Roll Call /Attendance Executive Assistant Julie Musgraves
3. Approval of Minutes.
 - A. Planning and Zoning Commission meeting June 26, 2023.
4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a zoning change application requesting a zoning change from Residential to Commercial General at the following location:
Lots 3, 4, and the East 29 feet of Lot 5 in Block 85, City of Eufaula, McIntosh County, Oklahoma. Commonly Known as Vacant lot on the South/West corner of Highway 9 and Border Street.
 - A. Conduct a public hearing.
 - B. Take Action
5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the amendment of the of parking lot size requirements for commercial businesses.
 - A. Conduct a public hearing.
 - B. Take Action
6. Adjournment.

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and the Community Center, 121 High Street, Eufaula, OK 74432 (the location of meeting) on June 22, 5:00 PM

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES OF MEETING

Monday

June 26, 2023

5:30 p.m.

Planning and Zoning Commission / Board of Adjustment

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

Planning and Zoning Commission

Chairman Sam Sylvester
Vice Chairman Brandon Linstead
Secretary Gordon Pennington
Member James Hickman

MINUTES
Planning and Zoning Commission
June 26, 2023
5:30 p.m.

1. Call to Order – 6:00 pm Chairman Sam Sylvester
2. Roll Call /Attendance Executive Assistant Julie Musgraves
Members Present: Pennington, Sylvester, Linstead. Hickman.
3. Approval of Minutes.
A. Planning and Zoning Commission meeting May 15, 2023.
Motion to Approve minutes by Pennington, 2nd by Sylvester. Roll Call Vote: Yes- Pennington, Sylvester, Linstead, Hickman.
4. Discussion of the parking and sidewalk codes in the Downtown District.
Discussion. Research for the development of traffic plan for the City.
5. Discussion of parking lot size requirements for commercial businesses.
Discussion. Request that an amendment to the commercial parking ordinance be written up changing the lot size requirement to 1 parking space per 250 sq.ft. of building to be presented at the next meeting.
6. Adjournment.
Motion to Adjourn by Hickman, 2nd by Linstead. Roll Call Vote: Yes- Pennington, Sylvester, Linstead, Hickman.



Planning & Zoning Item No. 4

Meeting Date: July 17, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a zoning change application requesting a zoning change Residential to Commercial General at the following location: Lots 3, 4, and the East 29 feet of Lot 5 in Block 85, City of Eufaula, McIntosh County, Oklahoma. Commonly Known as Vacant lot on the South/West corner of Highway 9 and Border Street.

Initiator: Roley McIntosh & Donna Wiedel

Staff Information Source: Julie Musgraves, Executive Assistant.

Background: Roley McIntosh and Donna Wiedel are requesting that the lot on the corner of Border St and Highway 9 be rezoned from R-1 Residential to Commercial General. Donna Wiedel is wishing to purchase the property and build a car detailing business at that location.

Attachment: Application, Deed, Radius List, Radius Letters, Map, & Indian Journal Publication

CITY OF EUFAULA

APPLICATION FOR ZONING CHANGE

Date: 05-25-23 Corner of Border & Hwy 9.
Address or General Description: Vacant lot SW corner of Hwy 9 & Border St
Present Zoning: Residential Owner of Record: Roley D. McIntosh
Legal Description of tract under application, if described by meters and bonds, attach plat of survey: Lot 3-4, E 29' Lot 5 BLK 85 OT Eufaula, OK 474/388

If applicant is other than owner, please indicate interest (purchaser, lessee, agent for, other).
Attach documentation of interest and documentation from the owner of record authorizing this specific use permit.

PENDING - RE ZONING APPROVAL

Are there any private or deed restrictions controlling use of tract (If yes, explain): _____

NO

Responsible party for advertising, zoning change application fee (\$150.00), and any additional fees:

Name: Donna Wiedel
Address: 121646 S. 4120 Road Eufaula, OK
Phone: 918-618-2289

I do hereby certify that the information herein submitted is complete, true and accurate.

Signed: Roley D. McIntosh Date: 5/24/23
Printed Name: Roley D. McIntosh Phone: 918-617-2990
Address: PO Box 1367 Eufaula, OK 74432

A. General Description of Property

Size in Acres or Square Feet: .4906 acres

Current Use: Vacant

Topography (Flat, Rolling Hills, Etc.): Lot slopes up to west

Frontage Road (Name and Description): Hwy 9 west

Identify structures and improvements on property: No structures on property

City Water: YES _____ NO ☒

City Sewer: YES _____ NO ☒

Identify the use(s) intended for the subject property: _____

CAR DETAILING

B. General Description of Adjacent Property

Identify any buildings and give their approximate distance from your property lines: _____

To west - 1) Residential home w/ back to property. House faces 4th St.
And has privacy fence separating properties

2) Vacant lot

To south - Residential homes facing w/ back to property. Houses face
Rock Ave. Separated by alley.

Explain the surrounding land uses: To north west across Border St,

Commercial business - Portable Building Sales ? Donut Shop
To east - Posey Park

C. Zoning Change Request

Describe the zoning change as it pertains to your property: _____

CHANGE FROM RESIDENTIAL TO COMMERCIAL

Describe the benefits, if any, of your requested zoning change to the adjacent properties and/or to the City of Eufaula: _____

PLACING A COMMERCIAL
BUILDING THAT WILL ALSO EMPLOY LOCAL
CITIZENS

Identify how well suited the subject property is for your zoning change request. (Cite such advantages as topography, foliage, soil, drainage, access, distance to centers of population, availability of utilities, etc.) Explain: _____

POSSIBLY REMOVE & TRIM TREES WHICH
WILL IMPROVE THE LOT AND BUILD A NEW
BUILDING THAT WILL LOOK & IMPROVE THE
SAID LOT.

Explain how the proposed change in zoning will affect the road system(s) serving your area: _____

NO CHANGE - VEHICLES WILL PULL INTO
BACK

Give an estimated traffic count (average daily trips) for the proposed zoning change. How will the potential traffic resulting from the increased use or activity be controlled? _____

NO EFFECT

Is the proposed zoning change comparable to surrounding permitted uses and the existing development pattern? YES

How will the proposed zoning change be detrimental to property in the same zone or vicinity? (Identify any adverse effects and explain measures you would propose to minimize these effects)

Explain: NO ADVERSE EFFECTS. NEW BUILDING
WILL ONLY IMPROVE THE AREA.

Applicant: Do NOT Write Below This Line

Application received by: _____ Date: _____

Tract Acreage: _____ Public Hearing Date: _____

Section: _____ Township: _____

Range: _____ Present Zoning: _____

Application Number: _____ Fee Receipt No: _____

Planning Commission Recommendation

Recommendation: _____

Vote: _____

Date: _____

Provisions: _____

City Council Action

Action: _____

Vote: _____

Date: _____

Provisions: _____

388

083474

State of Oklahoma, McIntosh County, I hereby certify that this instrument was filed for record in my office

WARRANTY DEED
(Individual)

at 3:05 o'clock P.M. and
day recorded to book 474 page 388
SHIRLEY RIVIN, County Clerk
By L. Hanson Deputy
Date May 13, 1996

KNOW ALL MEN BY THESE PRESENTS:

That Calvin C. Jackson, a single person, Party of the First Part, in consideration of the sum of Ten Dollars (\$10.00), and other valuable considerations, in hand paid, the receipt of which is hereby acknowledged, do hereby grant, bargain and sell and convey unto Roley McIntosh, whose address is: P.O. Box 899, Eufaula, Ok., Party of the Second Part, the following described real property and premises situated in McIntosh County, State of Oklahoma, to-wit:

Lots 3, 4 and the East 29 feet of Lot 5 in Block 85, City of Eufaula, McIntosh County, Oklahoma

together with all the improvements thereon and the appurtenances thereunto belonging, and warrant the title to the same.

TO HAVE AND TO HOLD said described premises unto the said Party of the Second Part, his heirs and assigns forever, free, clear and discharged of and from all former grants, charges, taxes, judgments, mortgages and other liens and encumbrances of whatsoever nature.

Signed and delivered this 10th day of May, 1996.

Calvin C. Jackson
Calvin C. Jackson

=====

STATE OF OKLAHOMA)	
)	SS
COUNTY OF MCINTOSH)	ACKNOWLEDGEMENT

Before me, a Notary Public in and for said County and State, on this 10th day of May, 1996, personally appeared Calvin C. Jackson, to me known to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Given under my hand and seal the day and year last above



L. Hanson
Notary Public

Exempt Documentary Stamp Tax OS, Title 68, Article 32, Section 3201, Paragraph A



McIntosh

Parcel Map and Account Listing

Data provided by Trina Williams County Assessor

Date 06/12/2023

Time 10:04:26

Map Image



Account List

Account	460025165	Current Owner	Legal Description
ParcelID	1330-00-023-003-0-000-00	KECK, TERESA	LOT 3-10 BLK 23 SUNSET ADDITION 483/12 782/782 925/117 926/596 1022/536
Situs			
Sec/Twn/Rng		514 BORDER ST TRL 1	
Subdivision	SUNSET		
Block/Lot	0023 / 0001	EUFAULA OK 74432-000C	
Lot Size	8 Lots	Book/Page 1022-0536	
Account	460034989	Current Owner	Legal Description
ParcelID	1001-00-086-002-0-005-00	NEAL'S PROPERTIES, LLC	E6.53' W59' E129.4' N38' OF LOT 2 BLK 86 EUFAULA 899/580 1027/436
Situs			
Sec/Twn/Rng		301 N "L" ST	
Subdivision	EUFAULA		
Block/Lot	0086 / 0002	EUFAULA OK 74432-000C	
Lot Size	Lots	Book/Page 1027-0436	
Account	460023249	Current Owner	Legal Description
ParcelID	1001-00-086-004-0-002-00	DOWLING, ANDREW S & SUMMER	W71' LOT 4 BLK 86 OT-EUFAULA 712/796 863/636 879/163
Situs	00508 ROCK AVE		
Sec/Twn/Rng			
Subdivision	EUFAULA		
Block/Lot	0086 / 0004	EUFAULA OK 74432-000C	
Lot Size	1 Lots	Book/Page 0879-0163	



McIntosh

Parcel Map and Account Listing

Data provided by Trina Williams County Assessor

Date 06/12/2023

Time 10:04:26

Page : 2

Account List

Account	460023243	Current Owner	Legal Description
ParcelID	1001-00-086-001-0-003-00	STUART, DOYLE W & DEBRA L	PT LOT 1 BEG NW/C E35' POB E59'S TO 77"W OF SE/C LOT 1 W55.45' N79.5' POB & W59' OF E129.4' OF N38'(LESS E6 53')OF LOT 2 BLK 86 OT EUFAULA 634/18 686/194 899/446
Situs	00509 BORDER		
Sec/Twn/Rng			
Subdivision	EUFAULA	PO BOX 627	
Block/Lot	0086 / 0001	EUFAULA	OK 74432-000C
Lot Size	2 Lots	Book/Page 0899-0446	
Account	460023242	Current Owner	Legal Description
ParcelID	1001-00-086-001-0-002-00	NEAL, WANDA	W35' LOT 1 BLK 86 OT-EUFAULA 595/238 880/334 & N42 OF W35' OF LOT 2 BLK 86 1102/512
Situs	00511 BORDER		
Sec/Twn/Rng		301 N "L" ST	
Subdivision	EUFAULA		
Block/Lot	0086 / 0001	EUFAULA	OK 74432-
Lot Size	1 Lots	Book/Page 1102-0512	
Account	460023241	Current Owner	Legal Description
ParcelID	1001-00-086-001-0-001-00	NEAL'S PROPERTIES, LLC	PT LOT 1 BLK 86 OT-EUFAULA JJ3/298 417/591 1027/436
Situs	00317 N 4TH ST		
Sec/Twn/Rng		301 N "L" ST	
Subdivision	EUFAULA		
Block/Lot	0086 / 0001	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 1027-0436	
Account	460023245	Current Owner	Legal Description
ParcelID	1001-00-086-002-0-003-00	NEAL'S PROPERTIES, LLC	N38' OF E70.4' LOT 2 BLK 86 OT EUFAULA JJ3/298 417/591 1027/436
Situs	00313 N 4TH ST		
Sec/Twn/Rng		301 N "L" ST	
Subdivision	EUFAULA		
Block/Lot	0086 / 0002	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 1027-0436	
Account	460023290	Current Owner	Legal Description
ParcelID	1001-00-094-001-0-001-00	CHEVIER, JAMIE	LOT 1 N10' LOT 2 (PT) BLK 94 EUFAULA O.T. LESS A TRACT BEG NE/C LOT 1 S005853W 85' N884754W 109.64' N015336E 34.88' S893603E 7.38' N012641W 50.03' S884922E 103.82' POB 363/818 774/516 798/209 965/458 982/515 1003/209 1055/85
Situs	00215 N 4TH ST		
Sec/Twn/Rng			
Subdivision	EUFAULA	215 N 4TH ST	
Block/Lot	0094 / 0001	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 1055-0085	
Account	460023244	Current Owner	Legal Description
ParcelID	1001-00-086-002-0-002-00	UPTON, JAMIE & ARLINDA	BEG SW/C LOT 2 N011220W 34.17' N881736E 35' S011220E 35.89' N885407W 35' POB BLK 86 OT-EUFAULA 640/105 880/334 1102/512 1103/5
Situs			
Sec/Twn/Rng			
Subdivision	EUFAULA	309 N 4TH ST	
Block/Lot	0086 / 0002	EUFAULA	OK 74432-000C
Lot Size	Lots	Book/Page 0880-0334	
Account	460023248	Current Owner	Legal Description
ParcelID	1001-00-086-003-0-004-00	DOWLING, ANDREW S & SUMMER	W35' & E36' W71' LESS 6' ON N SIDE LOT 3 BLK 86 OT-EUFAULA 373/28 712/796 863/636 879/163
Situs			
Sec/Twn/Rng			
Subdivision	EUFAULA	508 ROCK AVE	
Block/Lot	0086 / 0003	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 0879-0163	
Account	460023246	Current Owner	Legal Description
ParcelID	1001-00-086-002-0-004-00	UPTON, JAMIE W. &	S40' E129.4' LOT 2 N6' E132.4' LOT 3 BLK 86 OT EUFAULA 681/780 703/31
Situs	00309 N 4TH		
Sec/Twn/Rng		TOMMIE ARLINDA UPTON	
Subdivision	EUFAULA	309 N 4TH	
Block/Lot	0086 / 0002	EUFAULA	OK 74432-000C
Lot Size	2 Lots	Book/Page	
Account	460036933	Current Owner	Legal Description
ParcelID	1001-00-086-003-0-003-00	UPTON, JAMIE WAYNE & TOMMIE	E90.4' S72' OF LOT 3 BLK 86 OT EUFAULA 371/111 861/133 873/1 961/152 961/803
Situs			
Sec/Twn/Rng		ARLINDA	
Subdivision	EUFAULA	309 N 4TH STREET	
Block/Lot	0086 / 0003	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 0961-0803	



McIntosh

Parcel Map and Account Listing

Data provided by Trina Williams County Assessor

Date 06/12/2023

Time 10:04:27

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Account List

Account	460023247	Current Owner	Legal Description
ParcelID	1001-00-086-003-0-002-00	UPTON, JAMIE WAYNE & TOMMIE	E87.4' LOT 4 BLK 86 OT-EUFAULA
Situs	00502 ROCK AVE		371/111 861/133 873/1 961/152 982/360
Sec/Twn/Rng		ARLINDA	
Subdivision	EUFAULA	309 N. 4TH STREET	
Block/Lot	0086 / 0003	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 0982-0360	
Account	460023287	Current Owner	Legal Description
ParcelID	1001-00-093-003-0-002-00	RANDLEMAN, RANDY TRUST	E74.7' W86.7' LOT 3 BLK 93 OT-EUFAULA
Situs	00419 ROCK		367/747 835/322 936/95 939/776
Sec/Twn/Rng		16820 STATE HWY 9 EAST	
Subdivision	EUFAULA		
Block/Lot	0093 / 0003	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 0939-0776	
Account	460023233	Current Owner	Legal Description
ParcelID	1001-00-085-003-0-001-00	MCINTOSH, ROLEY	LOT 3-4, E29' LOT 5 BLK 85 OT EUFAULA
Situs			474/388
Sec/Twn/Rng			
Subdivision	EUFAULA	PO BOX 1367	
Block/Lot	0085 / 0003	EUFAULA	OK 74432-000C
Lot Size	3 Lots	Book/Page	
Account	460023285	Current Owner	Legal Description
ParcelID	1001-00-093-001-0-000-00	U.S.A.	LOT 1 & E24.6 LOT 2 & W8.5' E33' LOT 2
Situs			BLK 93 OT-EUFAULA
Sec/Twn/Rng			
Subdivision	EUFAULA		
Block/Lot	0093 / 0001		00000-000C
Lot Size	1 Lots	Book/Page	
Account	460023284	Current Owner	Legal Description
ParcelID	1001-00-092-001-0-000-00	U.S.A.	ALL OF BLOCK 92 OT-EUFAULA (CITY
Situs			PARK)
Sec/Twn/Rng			
Subdivision	EUFAULA		
Block/Lot	0092 / 0001		00000-000C
Lot Size	1 Lots	Book/Page	
Account	460023232	Current Owner	Legal Description
ParcelID	1001-00-085-001-0-000-00	U.S.A.	LOT 1-2 BLK 85 OT-EUFAULA
Situs			
Sec/Twn/Rng			
Subdivision	EUFAULA		
Block/Lot	0085 / 0001		00000-000C
Lot Size	2 Lots	Book/Page	
Account	460023231	Current Owner	Legal Description
ParcelID	1001-00-084-005-0-000-00	U.S.A.	LOT 5 BLK 84 OT-EUFAULA
Situs			
Sec/Twn/Rng			
Subdivision	EUFAULA		
Block/Lot	0084 / 0005		00000-000C
Lot Size	1 Lots	Book/Page	
Account	460023229	Current Owner	Legal Description
ParcelID	1001-00-084-001-0-000-00	U.S.A.	LOT 1-3 & PT OF LOT 4 BLK 84 EUFAULA
Situs			O.T. (CITY PARK)
Sec/Twn/Rng			
Subdivision	EUFAULA		
Block/Lot	0084 / 0001		00000-000C
Lot Size	4 Lots	Book/Page	
Account	460023230	Current Owner	Legal Description
ParcelID	1001-00-084-004-0-002-00	STATE OF OKLAHOMA	PT LOT 4 BLK 84 BEG SW/C LOT 4 BLK
Situs			84 N A/L W/L 115' S4051E 150' S/L LOT 4
Sec/Twn/Rng			W119' POB 57D/447 OT-EUFAULA
Subdivision	EUFAULA		
Block/Lot	0084 / 0004		00000-000C
Lot Size	0.1600 Acres	Book/Page	

**McIntosh****Parcel Map and Account Listing**

Data provided by Trina Williams County Assessor

Date 06/12/2023

Time 10:04:27

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Account List

Account	460023238	Current Owner	Legal Description
ParcelID	1001-00-085-008-0-002-00	HILL, CLAYTON	E48' LOT 8 BLK 85 OT-EUFAULA 636/128
Situs	00420 ROCK AVE		751/177 753/214 1024/388 1080/465
Sec/Twn/Rng		PO BOX 431	1086/794 1112/744
Subdivision	EUFAULA		
Block/Lot	0085 / 0008	EUFAULA	OK 74432-
Lot Size	1 Lots	Book/Page 1112-0744	
Account	460023288	Current Owner	Legal Description
ParcelID	1001-00-093-003-0-003-00	HEMMAN, EDWARD B. & GLENDA D.	W12' LOT 3 ALL LOT 4 BLK 93 OT
Situs	00421 ROCK AV		EUFAULA 674/194 716/203 764/58
Sec/Twn/Rng			
Subdivision	EUFAULA	421 ROCK AVE	
Block/Lot	0093 / 0003	EUFAULA	OK 74432-000C
Lot Size	2 Lots	Book/Page 0764-0058	
Account	460023286	Current Owner	Legal Description
ParcelID	1001-00-093-002-0-002-00	AVERY, JUSTIN	W67' LOT 2 E13.3' LOT 3 BLK 93
Situs	00415 ROCK		EUFAULA O.T. 554/463 (H&R BLOCK)
Sec/Twn/Rng		415 ROCK AVE	944/200 1054/336 1054/337
Subdivision	EUFAULA		
Block/Lot	0093 / 0002	EUFAULA	OK 74432-
Lot Size	2 Lots	Book/Page 1054-0337	
Account	460023237	Current Owner	Legal Description
ParcelID	1001-00-085-008-0-001-00	STSS, LLC	W52' LOT 8 BLK 85 OT-EUFAULA 540/02
Situs	00424 ROCK AVE		713/198 1035/306 1075/131 1121/472
Sec/Twn/Rng		PO BOX 267	
Subdivision	EUFAULA		
Block/Lot	0085 / 0008	CHECOTAH	OK 74426-
Lot Size	1 Lots	Book/Page 1121-0472	
Account	460023235	Current Owner	Legal Description
ParcelID	1001-00-085-005-0-003-00	SHORE, MATTHEW J & TAMARA A	S91' OF W36' LOT 5 S91' LOT 6 BLK 85
Situs	00310 N 4TH ST		OT-EUFAULA 93/403 642/217 809/522
Sec/Twn/Rng		116452 S 4210 RD	810/72 905/823 954/39 1161/416
Subdivision	EUFAULA		
Block/Lot	0085 / 0005	EUFAULA	OK 74432-
Lot Size	2 Lots	Book/Page 1161-0416	
Account	460023236	Current Owner	Legal Description
ParcelID	1001-00-085-007-0-000-00	DICKEY, ALESHA & ROYCE S	LOT 7 BLK 85 OT-EUFAULA 847/759
Situs	00308 N 4TH		904/139 937/315 938/155 941/607 941/611
Sec/Twn/Rng			1118/476
Subdivision	EUFAULA	308 N 4TH	
Block/Lot	0085 / 0007	EUFAULA	OK 74432-000C
Lot Size	1 Lots	Book/Page 1118-0476	
Account	460023239	Current Owner	Legal Description
ParcelID	1001-00-085-009-0-001-00	STAFFORD, MICHAEL SR. & LINDA	LOT 9 & PT LOT 10 BLK 85 EUFAULA O.T
Situs	00412 ROCK AVE		466/460
Sec/Twn/Rng			
Subdivision	EUFAULA	412 ROCK AVE	
Block/Lot	0085 / 0009	EUFAULA	OK 74432-2412
Lot Size	2 Lots	Book/Page	
Account	460023234	Current Owner	Legal Description
ParcelID	1001-00-085-005-0-002-00	HOUSLEY, LARRY W. TRUSTEE	W36 LOT 5 LESS S91' & LOT 6 LESS S91'
Situs	00316 N. 4TH		BLK 85 OT-EUFAULA 608/105 625/708
Sec/Twn/Rng			775/438 785/461 831/91 (LARRY W.
Subdivision	EUFAULA	316 N 4TH ST	HOUSLEY REV. LIVING TRUST)
Block/Lot	0085 / 0005	EUFAULA	OK 74432-000C
Lot Size	2 Lots	Book/Page 0831-0091	
Account	460003966	Current Owner	Legal Description
ParcelID	0000-35-10N-16E-3-024-00	NOONER, TIMOTHY & SHANNA	BEG 114'S NW/C SW SE SW SE'LY
Situs			177'TO PT 254'S & 128'E OF NW/C E175'
Sec/Twn/Rng	35-10N-16E		N2.70' E148.30' S208.70' E108.70' S200'
Subdivision		541 COUNTRY CLUB RD	W130' NW'LY POB SEC 35-10-16 129/206
Block/Lot		CANADIAN	782/782 1101/98 1129/440 1129/442
Lot Size	2.0700 Acres	Book/Page 1160-0805	1160/805



June 13, 2023

HOUSLEY, LARRY W. TRUSTEE
316 N 4TH ST
EUFAULA, OK 74432-0000

Dear Property Owner:

The Planning and Zoning Commission is considering a Zoning Change Request application for the following property:

Commonly Known as: Vacant lot on the South/West corner of Highway 9 and Border Street.

Legal Description: Lots 3, 4, and the East 29 feet of Lot 5 in Block 85, City of Eufaula, McIntosh County, Oklahoma.

Proposed Use: Applicant/s Applicant are requesting a zoning change from R-1 Residential to Commercial General.

Applicant/s: Roley McIntosh & Donna Wiedel.

Enclosed is a map showing the section and proposed location being considered for the zoning change.

You are being notified because you are listed as a property owner within a 300-foot radius of the property. If you have questions or would like to submit a comment for the record, please contact us through one of the following options:

Phone: 918-689-2534

Mail: P.O. Box 684, Eufaula, OK 74432

Email: AA@CityofEufaulaOK.com

This item will be considered by the Planning and Zoning Commission at the meeting on July 17, 2023, at 5:30pm at the Community Center, 121 High Street, Eufaula, OK. You are welcome to attend the public meeting and provide comments at the designated time.

Respectfully,
Julie Musgraves
Administrative Assistant
City of Eufaula

ILL 1/7
O. INT.

LLC

NEAL'S
PROPERTIES
LLC

Border St

KAYMOND
CHANCE

HALE,
RAYMOND
CHANCE

BERNADINE

BEDFORD,
JACK V. JR. &
PATTY L

DOWLING,
ANDREW S &
SUMMER

UPTON, JAMIE
WAYNE &
TOMMIE

DOWLING,
ANDREW S &
SUMMER

UPTON, JAMIE
WAYNE &
TOMMIE

Rock Ave

SUNSET ADD

KECK, TERESA

N 4th St

N 4th St

Border St

HOUSTEY,
LARRY W.
TRUSTEE

SHORE,
MATTHEW J &
TAMARA A

DICKEY,
ALESHA &
ROYCE S

STSS, LLC

HILL,
CLAYTON

flat Retriever
STAFFORD,
MICHAEL SR.
& LINDA

NOONER,
TIMOTHY &
SHANNA

9

Border St

Border St

Hwy 9

9

3rd St

N 3rd St

3rd St

3rd St

Hwy 9

3rd St

Border St

Border St

Posey Park

U.S.A.

84

STATE OF
OKLAHOMA

U.S.A.

9

Rock Ave

COUNTY OF MCINTOSH)
)
STATE OF OKLAHOMA)

IN THE DISTRICT COURT

NO. PUBLIC HEARING NOTICE W/ MAP

AFFIDAVIT OF PUBLICATION
COOKSON HILLS PUBLISHERS, INC.
dba The Indian Journal, McIntosh County Democrat
109 S. Main, Eufaula, OK 74432
(918) 689-2191

I, Daphanie Hutton, of lawful age, being duly sworn upon oath, deposes and says that I am the authorized representative of Cookson Hills Publishers, Inc., Publisher of the Indian Journal newspaper, a weekly publication that is a "legal newspaper" as that phrase is defined in 25 O.S. § 106, as amended to date, for the City of Eufaula, for the County of McIntosh, in the State of Oklahoma. The attachment hereto contains a true and correct copy of what was published in the regular edition of said newspaper, and not in a supplement, in consecutive issues on the following dates:

PUBLICATION DATES:

June 22, 2023



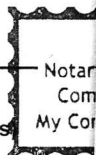
Signed and sworn to before me on this 22nd day of June, 2023.


Notary Public

My Commission expires: April 3, 2026
Commission #06003427

PUBLICATION FEE: \$ 55.00

194 words; 1 tabular lines; 2 column(s)
_____ insertions



**Shown exactly as published in
Newspaper**

SEE ATTACHED

Legal Notice

Published in the Indian Journal,
Thursday, June 22, 2023.

City of Eufaula Public Hearing Notice

Notice is hereby given that the City of Eufaula, Oklahoma, will conduct a public hearing on a Zoning Change Request Application for property located within the City of Eufaula.

The property requesting the Zoning Change is described as follows: Lots 3, 4, and the East 29 feet of Lot 5 in Block 85, City of Eufaula, McIntosh County, Oklahoma.

Commonly Known as: Vacant lot on the South/West corner of Highway 9 and Border Street.

Proposed Use: Applicant/s is requesting a zoning change from R-1 Residential to Commercial General.

Applicant/s: Roley McIntosh & Donna Wiedel

The public hearing will be held as follows:

July 17, 2023 at 5:30 P.M Planning and Zoning Commission, Eufaula Community Center, 121 High Street.

At this time any interested citizen of Eufaula, Oklahoma will have the opportunity to be heard regarding the zoning change request. If there are any questions about the proposal, or you need additional information prior to the public hearing, please contact the Eufaula City Hall at 918-689-2534. A copy of the application is available for public inspection during normal working hours and can be accessed from the Eufaula City Hall at 918-689-2534 or by emailing aa@cityofeufaulaok.com.





Planning and Zoning Commission Item No. 5

Meeting Date: July 17, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the amendment of the of parking lot size requirements for commercial businesses.

Initiator: Planning & Zoning Commission

Staff Information Source: Julie Musgraves, Executive Assistant.

Background: Last meeting it was proposed to change the parking lot size from 1 parking space per 225 sq. ft. of building to 1 parking space per 250 sq. ft. of building

Attachment: Revised Ordinance on Parking and Loading Requirements.

Uses Parking	Spaces	Loading Berths
Retail Trade	1 per 250 sq. ft. of floor	1 per 5,000 to 25,000 sq. and Service area. ft., plus 1 per each Establishments additional 25,000 sq. ft.

AGENDA
Board of Adjustment
July 17, 2023
6:00 p.m.

Board of Adjustment

Chairman Sam Sylvester
Vice Chairman Brandon Linstead
Secretary Gordon Pennington
Member James Hickman

There are no agenda items for the Board of Adjustments



City Council Agenda Item No. 12

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the renewal of the annual lease agreement with MC Nutrition Services Corporation.

Initiator: Staff.

Staff Information Source: Jeb Jones, City Manager.

Background: MC Nutrition Services Corporation is the service provider for the EODD Senior Meals Program. This annual lease agreement with MC Nutrition Services Corporation (MCNS) will allow the continuation of the Senior Meals Program at the community center. There are no changes to the terms from the 2022-2023 agreement.

Council Pillar: Tourism and Recreation / Health Care

Financial Impact: \$4,800 in annual revenue, deposited to the General Fund, Facility Rental, 10-00-5120-00.

Attachment: Lease agreement.

Recommended Action: Approval of the item.

COMMERCIAL LEASE (Usage) AGREEMENT

This commercial Lease Agreement (Lease) is entered into on this 1st day of July 2022, by and between **City of Eufaula** (Landlord) and Sequoyah, Adair & Cherokee County Nutrition also known as **MC Nutrition Services, Inc.** (Tenant).

Landlord is the owner of land and improvements whose address is: **121 High Street Eufaula, OK 74432** in the County of McIntosh.

Landlord desires to lease the Leased Premises (kitchen, including storage areas, dining area, restrooms, manager office) to Tenant, and Tenant desires to lease the Leased Premises from Landlord for the term, at the rental and upon the provisions set forth herein.

THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, it is agreed:

Term

The initial Term of the Lease shall begin on the 1st day of July 1, 2023, and end on the 30th day of June, 2024. The hours of usage shall be Monday through Friday from 8 a.m. to 3 p.m. for 52 weeks per year, except for holidays of the State or of the City of Eufaula and other days as determined by the Lessee. Landlord specifically retains the right to utilize the leased premises anytime the leased premises are not in use for normal operations by the tenant. Landlord may not utilize Lessee food and supplies or kitchen and computer equipment unless specifically authorized to do so.

Rent and Utilities

Tenant shall pay to Landlord during the initial term rent of \$4,800 dollars payable in installments of \$400 per month. Payments to the City of Eufaula will be due on or before the 15th of each month. Landlord shall pay all charges for water, sewer, gas, electricity and other services and utilities by Tenant and Landlord on the Leased Premises during the term of the lease.

Insurance

Landlord shall maintain fire and extended coverage insurance on the Building and the Leased Premises in such amount as Landlord shall deem appropriate. Tenant shall be responsible, at its expense, for fire and extended coverage insurance on all of its personal property, including removable trade fixtures, located in the Leased Premises.

Maintenance

It is expressly agreed by and between the parties hereto that the tenant will maintain the site in a proper manner. The tenant will maintain the premises and personal property used for the Nutrition Program and its activities. The landlord shall maintain the maintenance on the heating and air conditioning systems, such as compressor or heat exchangers. Landlord shall maintain the maintenance on all structural members, such as roof, sewer line collapse, ceiling structural failure, and HVAC duct failure. Tenant shall be responsible for all maintenance or damage caused by the tenant to the leased premises. Tenant shall clean the leased premises after each day's usage. Landlord shall clean the leased premises after utilizing the leased premises as authorized above.

Phone/Internet Service

Tenant has the right to contract for phone/internet service. The phone/internet service will be restricted to use by MC Nutrition Services, Inc. staff only.

Equipment

It is further agreed that any and all equipment, machinery, and supplies purchased by MC Nutrition Services., Inc. and or Title III Funds. shall remain the property of MC Nutrition Services., Inc.

Entry

Landlord shall have the right to enter upon the Leased Premises at reasonable hours to inspect the same, provided Landlord shall not thereby unreasonably interfere with Tenant's business on the Leased Premises.

Condemnation

If any legally, constituted authority condemns the Building or such part thereof which shall make the Leased Premises unsuitable for leasing, this Lease shall cease when the public authority takes possession, and Landlord and Tenant shall account for rental as of that date. Such termination shall be without prejudice to the rights of either party to recover compensation from the condemning authority for any loss or damage caused by the condemnation. Neither party shall have any rights in or to any award made to the other by the condemning authority.

Subordination

Tenant accepts this Lease subject and subordinate to any mortgage, deed of trust or other lien presently existing or hereafter arising upon the Leased Premises, or upon the Building and to any renewals, refinancing and extensions thereof, but Tenant agrees that any such mortgagee shall have the right at any time to subordinate such mortgage, deed of trust or other lien to this Lease on such terms and subject o such conditions as such mortgagee may deem appropriate in its discretion. Landlord is hereby i revocably vested with full power and authority to subordinate this Lease to any mortgage, deed of trust r other lien now existing or hereafter placed upon the Leased Premises of the Building. Tenant agrees t at it will from time to time upon request by Landlord execute and deliver to such personas as Landlord shall request a statement in recordable form certifying that this Lease in unmodified and in full force an effect (or if there have been modifications, that the same is in full force and effect as so modified), stating the dates to which rent and other charges payable under this Lease have been paid, stating t at Landlord is not in default hereunder (or if Tenant alleges a default stating the nature of such alleged , default) and further stating such other matters as Landlord shall reasonably require.

Notice

Any notice required or permitted under this Lease shall be deemed sufficiently given or served if sent by United States certified mail, return receipt requested, addressed as follows:

Landlord:

City Manger
City of Eufaula
P.O. Box 684
Eufaula , OK 74432

Tenant:

MC Nutrition Services., Inc.
821 W Broadway
Muskogee, OK 74401

Successors

The provisions of this Lease shall extend to and be binding upon Landlord and Tenant and their respective legal representatives, successors and assigns.

Consent

Landlord shall not unreasonably withhold or delay its consent with respect to any matter for which Landlord's consent is required or desirable under this Lease.

Compliance with Law

Tenant and Landlord each shall comply with all laws from the State of Oklahoma, orders, ordinances and other public requirements now or hereafter affecting the Leased Premises.

Final Agreement

This Agreement terminates and supercedes all prior understandings or agreements on the subject matter hereof. This Agreement may be modified only by a further writing that is duly executed by both parties. This agreement may be terminated by notification of either party, providing a minimum of thirty (30) days notice of termination.

IN WITNESS WHEREOF, the parties have executed this Lease as of the day and year first above written.

~~XXXXXX~~City Manager Jeb S. Jones
City of Eufaula
Landlord

Please Print Name and Title

Subscribed and sworn to before me this _____ day of _____, 2023.

Notary Public

My commission Expires

Tenant: MC Nutrition Services, Inc.

Aanjie Wilkerson, Director
Please Print Name and Title

Subscribed and sworn to before me this _____ day of _____, 2023.

Notary Public

My commission Expires



City Council Agenda Item No.13

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Ordinance 23-8-1 amending 12-1470 OFF STREET PARKING AND LOADING REQUIREMENTS FOR VARIOUS TYPES OF USES.

Initiator: Jeb Jones, City Manager

Information Source: Jeb Jones, City Manager

Background: This action was initiated by the Planning and Zoning Commission after a variance request by Family Dollar/Dollar Tree. The current off-street parking ratio for a retail establishment is one parking spot for every 225 sq. ft. of retail floor space. As a result of the discussion during the variance request, it was determined that this ratio was better applied to high-traffic urban retail settings. This item was placed on the July 17th P&Z meeting for consideration and was voted to be sent to council to be amended as follows; one parking spot for every 250 sq. ft. of retail floor space.

Council Pillar: Economic Development

Financial Impact: N/A

Attachment: 7.17.23 P&Z Packet

Recommended Action: Approve Ordinance 23-8-1, amending the parking ratio per the P&Z Commission recommendation.

Eating Establishments	1 per 100 sq. ft. of floor area.	1 per 5,000 to 10,000 sq. ft. plus 1 per each additional 15,000 sq. ft. of floor area.
Motion Picture Theater	1 per 4 seats.	1 per 5,000 to 10,000 sq. ft. plus 1 per each additional 15,000 sq. ft. of floor area.
Retail Trade and Service Establishments	1 per 225 sq. ft. of floor area.	1 per 5,000 to 25,000 sq. ft., plus 1 per each additional 25,000 sq. ft. of floor area.
Antique and Furniture Stores	1 per 300 sq. ft. of floor area.	1 per 5,000 to 25,000 sq. ft. plus 1 per each additional 25,000 sq. ft. of floor area.
Trade or Service Establishments	1 per 400 sq. ft. of floor area.	1 per 5,000 to 25,000 sq. ft. plus 1 per each additional 25,000 sq. ft. of floor area.
Agriculture Implements, Automotive, Camper, Mobile home, Motorcycle & Truck Sales	1 per 600 sq. ft. of floor area plus 1 per 1,000 sq. ft. of open air display or service area.	1 per 5,000 to 10,000 sq. ft. plus 1 per each additional 15,000 sq. ft. of floor area.
Automobile Rental and Vehicle Repair	1 per 600 sq. ft. of floor area.	None
Auto Wash	None	None
Mini-Storage	1 per 5,000 sq. ft. of floor area.	None
Drive-in Restaurants	None or	1 per 5,000 to 25,000 sq. ft. of floor area plus 1 per each additional 25,000 sq. ft. of floor area.
Hotel, Motel	1 per sleeping room plus 1 per 225 sq. ft. of accessory facilities such as card shop, flower shop, barber and beauty shops, etc., and 1 per 100 sq. ft. for accessory facilities such as restaurants and taverns.	1 per 40,000 to 150,000 sq. ft. plus 1 per each additional 150,000 sq. ft. floor area, plus 1 per 5,000 to 25,000 sq. ft., plus 1 per each 25,000 sq. ft. of accessory facilities.
	All Billiard Parlor through Commercial Recreation require the following:	
Billiard Parlor, Bowling Alley, Gymnasium, Health Club, Racquetball Club, Rifle Range (enclosed), Skating Rink, Slot Car Track, Swimming Pool (enclosed) Tennis Club, Video Games, Enclosed Commercial Recreation Establishments, NEC	1 per 225 sq. ft. of floor area.	1 per 5,000 to 25,000 sq. ft. plus 1 per each additional 25,000 sq. ft. of floor area.
Golf Driving Range	1 per tee.	None
Drive-in Theater	None	None
Uses providing spectator seating such as stadiums, arenas, rodeo grounds	1 per 4 seats.	1 per 5,000 to 25,000 sq. ft. plus 1 per each additional 25,000 sq. ft. of floor area.

ORDINANCE #23-8-1

RETAIL TRADE AND SERVICE ESTABLISHMENTS; MODIFICATION OF COMMERCIAL PARKING RATIO PER SQUARE FEET OF FLOOR AREA, AND DECLARING THAT AN EMERGENCY EXISTS;

AN ORDINANCE MODIFYING CITY ORDINANCE NO. 20-3-2, SECTION 12-14-70, RETAIL TRADE AND SERVICE ESTABLISHMENTS; MODIFICATION OF COMMERCIAL PARKING FROM 1 PARKING PLACE PER 225 SQUARE FEET OF FLOOR AREA, TO 1 PARKING PLACE PER 250 SQUARE FEET OF FLOOR AREA;

BE IT ORDAINED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF EUFAULA, OKLAHOMA:

That Ordinance No. 20-3-2, Section 12-14-70, RETAIL TRADE AND SERVICE ESTABLISHMENTS; COMMERCIAL PARKING RATIO PER SQUARE FEET OF FLOOR AREA, reads in part, as follows:

The Commercial parking ratio is one (1) parking space per Two hundred and Twenty-five (225) square feet of floor area;

That said Ordinance shall be and is hereby changed, in part, to read:

The Commercial parking ratio is one (1) parking space per Two hundred and Fifty (250) square feet of floor area;

EMERGENCY CLAUSE

Whereas, it being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Eufaula, Oklahoma and the inhabitants thereof, an emergency is hereby declared to exist. By reason whereof it is necessary that this ordinance shall go into full effect and be of full force immediately upon its passage and publication.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF EUFAULA, OKLAHOMA, THIS 8TH DAY OF AUGUST, 2023.

J. Todd Warren
Mayor
City of Eufaula

ATTEST:

Valarie Cox
City Clerk

SEAL



City Council Agenda Item No.14

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Ordinance 23-8-2 amending 11-211 Decorations, Flowers and Planting Regulations.

Initiator: Otto Rice, Cemetery Sextant; Jeb Jones, City Manager

Information Source: Jeb Jones, City Manager

Background: A inquiry was recently made into the possibility of having a headstone placed at the foot of a grave rather than the head of a grave. After staff discussions and research, it was determined that the ordinance did not specifically prohibit the placement of a stone at the foot of a grave. It is felt that the practice of a stone placement in this location would establish a precedent that, over the long term, could disrupt and make lawn maintenance at the cemetery more difficult. The most common burial tradition is to have the head of the body to the west and the feet to the east; additionally, the husband is laid to rest on the left side of the spouse, with the wife laid to rest on the right side of their spouse.

Council Pillar: N/A

Financial Impact: N/A

Attachment: Ordinance 23-8-2, proposed amendment language.

Recommended Action: Approve Ordinance 23-8-2

11-211: DECORATIONS, FLOWERS AND PLANTING REGULATIONS:

A. Flowers or other decorations will be removed when flowers fade, wither or otherwise become unsightly. Flowers or other decorations placed on the ground will be removed prior to ground maintenance and mowing, regardless of when placed.

B. Except for winter decorations and grave blankets, all floral displays must be contained in the floral vase provided with the memorial or in other suitable containers. Shepherd hooks and/or hanging plant hooks which are part of the monument and extend vertical/perpendicular to the monument are prohibited.

C. Winter wreaths and blankets of appropriate type are permitted from December 1st through February 1st. At the time of removal the owner forfeits all rights, title and interest. The cemetery may dispose of these items in any manner it sees fit.

D. Planting of flowers, shrubs, or plants on lots in the cemetery is prohibited.

E. The City shall have authority to remove all floral designs, flowers, and growing things of any kind from the cemetery or buildings at any time when, in the sole judgment of the cemetery, they become unsightly, dangerous, detrimental or diseased, or when they do not conform to the standards maintained by the cemetery. Floral decorations removed from the grave site, may be disposed of by the cemetery in any manner it deems appropriate unless taken away from the cemetery by those lawfully entitled to them.

F. Floral and decorative displays on specific lots during Memorial Day, Easter, Mother's Day, Father's Day and Veterans Day will remain for a period of two (2) weeks, at which time the City will remove and dispose of all decorations.

G. The cemetery and the City are not responsible for theft or damage to anything placed on graves or lots.

H. Headstones will be placed at the head of the grave and centered. Headstones will be placed in a straight line with the headstones to the left and right of the grave. The cemetery caretaker will place 3 stakes on each grave where a headstone is to be set.

(Ord. 17-4-1, 4-3-2017)

ORDINANCE #23-8-2

**CREATING CITY ORDINANCE 11-211-H. HEADSTONE PLACEMENT, AND
DECLARING THAT AN EMERGENCY EXISTS;**

**AN ORDINANCE CREATING CITY ORDINANCE 11-211-H. HEADSTONE
PLACEMENT AND DECLARING THAT AN EMERGENCY EXISTS;**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL MEMBERS OF THE CITY OF
EUFAULA, OKLAHOMA:**

That Ordinance 11-211-H, is created to read as follows:

H. Headstones will be placed at the head of the grave (at the West end of the grave) and centered. Headstones will be placed in a straight line with the headstones to the left and right of the grave. The cemetery caretaker will place 3 stakes on each grave where a headstone is to be set.

EMERGENCY CLAUSE

Whereas, it being immediately necessary for the preservation of the public peace, health, safety, and welfare of the City of Eufaula, Oklahoma and the inhabitants thereof, an emergency is hereby declared to exist. By reason whereof it is necessary that this ordinance shall go into full effect and be of full force immediately upon its passage and publication.

**PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF
EUFAULA, OKLAHOMA, THIS 8TH DAY OF AUGUST, 2023.**

J. Todd Warren
Mayor
City of Eufaula

SEAL

ATTEST:

Valarie Cox
City Clerk



Council Agenda Item No.15

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #4 from Voy Construction. in the amount of \$40,964.80.

Initiator: Staff

Information Source: Jeb Jones, City Manager

Background: This is the third pay application for the Splash Pad project. This pay app covers the cost of site grading and the initial base rock for the project, splash pad plumbing, playground and splash pad equipment.

Council Pillar: Tourism and Recreation / Reliable Infrastructure / Fiscal Sustainability

Financial Impact: \$40,964.80

Attachment: Pay Application #4

Recommended Action: Approval of pay application #4.

AIA® Document G702® – 1992

Application and Certificate for Payment

TO OWNER: City Of Eufaula 17 Hospital Drive Eufaula Ok 74432 FROM VOY Construction LLC CONTRACTOR: 8500 E 41st Street Tulsa Ok 74145	PROJECT: Eufaula Splash Pad and Playground VIA ARCHITECT: Cowan Group Engineering 7100 N Classen Dr Suite 500 Oklahoma City OK 73116	APPLICATION NO: 004 PERIOD TO: July 24, 2023 CONTRACT FOR: General Construction CONTRACT DATE: March 03, 2023 PROJECT NOS: Cowan Group Engineering / VOY Construction LLC /	Distribution to: OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
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CONTRACTOR'S APPLICATION FOR PAYMENT

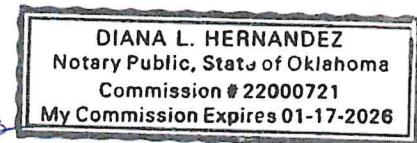
Application is made for payment, as shown below, in connection with the Contract. AIA Document G703®, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$720,040.54
2. NET CHANGE BY CHANGE ORDERS	-\$190,856.13
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$529,184.41
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$459,768.97
5. RETAINAGE:	
a. 5.00 % of Completed Work (Column D + E on G703)	\$22,988.45
b. 0 % of Stored Material (Column F on G703)	\$0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$22,988.45
6. TOTAL EARNED LESS RETAINAGE	\$436,780.52
(Line 4 Less Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$395,815.72
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$40,964.80
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$92,403.89

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total approved this Month	-\$190,856.13	\$0.00
TOTALS	-\$190,856.13	\$0.00
NET CHANGES by Change Order		-\$190,856.13

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: [Signature]
 By: _____ Date: July 24, 2023
 State of: Oklahoma
 County of: Tulsa
 Subscribed and sworn to before
 me this 24th day of July
 Notary Public: Diana L Hernandez
 My Commission expires: 01-17-2026



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$40,964.80
 (Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Engineer
 By: Michael Taylor Date: 7/25/23
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

**Continuation Sheet**

AIA Document G702®, Application and Certification for Payment, or G732™, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO:

004

APPLICATION DATE: _____

July 24, 2023

PERIOD TO:

July 24, 2023

ARCHITECT'S PROJECT NO:

Cowan Group Engineering

[illegible]

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User Notes:

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(3B9ADAB2)

CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS

THIS DOCUMENT HAS IMPORTANT LEGAL CONSEQUENCES. CONSULTATION WITH AN ATTORNEY IS ENCOURAGED WITH RESPECT TO ITS COMPLETION OR MODIFICATION.

TO OWNER: **City of Eufaula**
17 Hospital Drive
Eufaula, OK 74432

PROJECT: Eufaula Splash Pad and Playground

CONTRACT DATED: March 3, 2023

STATE OF: Oklahoma
COUNTY OF: McIntosh

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered against any property of the Owner arising in any manner out of the performance of the Contract referenced above:

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

The following supporting documents should be attached hereto if required by Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens.

CONTRACTOR:
(Name and address)

BY: [Signature]
(Signature of authorized representative)

Paul Bergard Manager McIntosh
(Printed name and title)



Subscribed and sworn before me on this date:
07/24/2023

Notary Public: Diana L. Hernandez
My Commission Expires: 01-17-2026

INVOICE AFFIDAVIT

STATE OF OKlahoma)
COUNTY OF Tulsa) SS.

The undersigned (architect, contractor, supplier, engineer, or supervisory official), of lawful age, being first duly sworn, on oath says that this invoice is true and correct. Affiant further states that the (work, services, or materials) as shown by this invoice have been (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished to the affiant. Affiant further states that (s)he has made no payment, given, or donated or agreed to pay, give, or donate, either directly or indirectly, to any elected official, officer, or employee of the City of Eufaula / Eufaula Public Works Authority, of money or any other thing of value to obtain payment of this invoice.

[Signature]
Contractor or Supplier

Subscribed and sworn to before me this 24th day of July, 2023

[Signature]
Notary Public

My Commission Expires:

01-17-2026

(Seal)



[Signature]
Architect, Engineer, or other
Supervisory Official

Subscribed and sworn to before me this 25 day of July, 2023

[Signature]
Notary Public

My Commission Expires:

5/20/26



Fund Summary

Fund	Units	Amount
90-Public Works Authority	2,079.20	49,337.46
Grand Total:	2,079.20	49,337.46



City of Eufaula, OK

PWA Claims List

By Check Number

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA-EPWA						
95-02	ACCURATE ENVIRONMENTAL LLC	07/07/2023	Regular	0.00	1,375.00	211740
15829-02	Airgas	07/07/2023	Regular	0.00	107.03	211741
15672-02	AT T	07/07/2023	Regular	0.00	510.52	211743
247-02	BANK OF OKLAHOMA	07/07/2023	Regular	0.00	62,197.27	211744
352-02	BEMAC SUPPLY	07/07/2023	Regular	0.00	1,213.62	211745
94-02	CANADIAN VALLEY ELECTRIC	07/07/2023	Regular	0.00	1,764.00	211746
14214-02	CINTAS	07/07/2023	Regular	0.00	99.52	211747
15067-02	COWAN GROUP ENGINEERING, LLC	07/07/2023	Regular	0.00	330.00	211748
13372-02	DEARBORN NATIONAL	07/07/2023	Regular	0.00	50.00	211749
14171-02	Delta Dental	07/07/2023	Regular	0.00	362.62	211750
00074-02	Ditch Witch of Oklahoma, Arkansas, and the Rock	07/07/2023	Regular	0.00	5,750.00	211751
239-02	EUFAULA AUTO PARTS NAPA	07/07/2023	Regular	0.00	271.38	211752
82-02	EUFAULA TRUE VALUE	07/07/2023	Regular	0.00	471.42	211753
15314-02	FIRST NET AT&T	07/07/2023	Regular	0.00	889.43	211754
758-02	FLEETCOR TECHNOLOGIES	07/07/2023	Regular	0.00	1,764.07	211755
303-02	HAYNES EQUIPMENT COMPANY	07/07/2023	Regular	0.00	4,338.91	211756
569-02	HOPKINS PROPANE	07/07/2023	Regular	0.00	149.80	211757
15686-02	Integrity Staffing Solutions, LLC	07/07/2023	Regular	0.00	5,333.30	211758
365-02	KIRBY-SMITH MACHINER, INC.	07/07/2023	Regular	0.00	143.12	211759
12511-02	LIBERTY NATIONAL LIFE INSUR.	07/07/2023	Regular	0.00	231.80	211760
14158-02	MetLife	07/07/2023	Regular	0.00	89.12	211761
241-02	NELSON FEED & SEED, INC.	07/07/2023	Regular	0.00	80.25	211762
244-02	NICHOLS GROCERY	07/07/2023	Regular	0.00	35.00	211763
251-02	O G & E	07/07/2023	Regular	0.00	11,454.21	211764
473-02	OK WATER RESOURCES BOARD	07/07/2023	Regular	0.00	14,988.33	211765
257-02	OKLAHOMA MUNICIPAL RETIREMENT	07/07/2023	Regular	0.00	2,934.21	211766
14735-02	OKLAHOMA WATER RESOURCES BOARD	07/07/2023	Regular	0.00	2,921.34	211767
14456-02	OPEHW HEALTH PLAN	07/07/2023	Regular	0.00	7,972.96	211768
759-02	O'REILLY AUTO PARTS	07/07/2023	Regular	0.00	337.01	211769
14274-02	PIED PIPER SERVICES OF NORTH AMERICA LLC	07/07/2023	Regular	0.00	55.00	211770
15326-02	SHEILA EDWARDS	07/07/2023	Regular	0.00	5,000.00	211771
14885-02	SKYNET SOULTIONS INC.	07/07/2023	Regular	0.00	1,374.94	211772
336-02	T. H. ROGERS LUMBER CO.	07/07/2023	Regular	0.00	166.61	211773
15352-02	TECHNICAL PROGRAMMING SERVICES	07/07/2023	Regular	0.00	1,205.63	211774
14152-02	USA BLUE BOOK	07/07/2023	Regular	0.00	2,427.01	211775
12851-02	UTILITY SUPPLY COMPANY	07/07/2023	Regular	0.00	1,218.09	211776
15344-02	VIP TECHNOLOGY GROUP LLC	07/07/2023	Regular	0.00	755.86	211777
14323-02	VYVE BROADBAND A,INC	07/07/2023	Regular	0.00	105.90	211778
14515-02	WATER TECH, INC	07/07/2023	Regular	0.00	13,440.00	211779
15576-02	White Star Machinery & Supply Co	07/07/2023	Regular	0.00	2,978.51	211780
95-02	ACCURATE ENVIRONMENTAL LLC	07/13/2023	Regular	0.00	1,745.00	211781
15829-02	Airgas	07/13/2023	Regular	0.00	138.02	211782
00064-02	Auto Battery & Electric	07/13/2023	Regular	0.00	78.20	211783
00053-02	BANK OF AMERICA	07/13/2023	Regular	0.00	170.06	211784
94-02	CANADIAN VALLEY ELECTRIC	07/13/2023	Regular	0.00	450.00	211785
12824-02	DEPT OF ENVIRONMENTAL QUALITY	07/13/2023	Regular	0.00	368.00	211786
00190-02	Enterprise FM Trust	07/13/2023	Regular	0.00	640.07	211787
239-02	EUFAULA AUTO PARTS NAPA	07/13/2023	Regular	0.00	105.53	211788
82-02	EUFAULA TRUE VALUE	07/13/2023	Regular	0.00	200.57	211789
758-02	FLEETCOR TECHNOLOGIES	07/13/2023	Regular	0.00	1,329.81	211790
15686-02	Integrity Staffing Solutions, LLC	07/13/2023	Regular	0.00	1,681.12	211791
759-02	O'REILLY AUTO PARTS	07/13/2023	Regular	0.00	15.99	211792
15302-02	PITNEY BOWS INC.	07/13/2023	Regular	0.00	680.00	211793
12073-02	SHARPE'S DEPARTMENT STORE	07/13/2023	Regular	0.00	4,110.30	211794

PWA Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
336-02	T. H. ROGERS LUMBER CO.	07/13/2023	Regular	0.00	43.06	211795
15850-02	Tyler Technolgies, INC	07/13/2023	Regular	0.00	270.00	211796
95-02	ACCURATE ENVIRONMENTAL LLC	07/21/2023	Regular	0.00	355.00	211797
15429-02	Auto Doctors	07/21/2023	Regular	0.00	62.46	211799
00053-02	BANK OF AMERICA	07/21/2023	Regular	0.00	279.98	211800
00044-02	Blackout Tint & Detail	07/21/2023	Regular	0.00	220.00	211801
534-02	BUMPER CONSTRUCTION CO	07/21/2023	Regular	0.00	1,800.00	211802
13372-02	DEARBORN NATIONAL	07/21/2023	Regular	0.00	25.00	211803
14171-02	Delta Dental	07/21/2023	Regular	0.00	181.31	211804
12824-02	DEPT OF ENVIRONMENTAL QUALITY	07/21/2023	Regular	0.00	2,123.95	211805
00190-02	Enterprise FM Trust	07/21/2023	Regular	0.00	628.15	211806
239-02	EUFAULA AUTO PARTS NAPA	07/21/2023	Regular	0.00	538.23	211807
82-02	EUFAULA TRUE VALUE	07/21/2023	Regular	0.00	366.15	211808
758-02	FLEETCOR TECHNOLOGIES	07/21/2023	Regular	0.00	498.37	211809
00097-02	Flo Trend LLC	07/21/2023	Regular	0.00	2,100.00	211810
15686-02	Integrity Staffing Solutions, LLC	07/21/2023	Regular	0.00	1,697.08	211811
00193-02	K & L Supply, INC	07/21/2023	Regular	0.00	720.42	211812
14936-02	LAKE LIFE	07/21/2023	Regular	0.00	876.74	211813
12511-02	LIBERTY NATIONAL LIFE INSUR.	07/21/2023	Regular	0.00	115.90	211814
14158-02	MetLife	07/21/2023	Regular	0.00	44.56	211815
257-02	OKLAHOMA MUNICIPAL RETIREMENT	07/21/2023	Regular	0.00	1,441.84	211816
14456-02	OPEHW HEALTH PLAN	07/21/2023	Regular	0.00	3,986.48	211817
759-02	O'REILLY AUTO PARTS	07/21/2023	Regular	0.00	20.98	211818
12944-02	SADLER PAPER COMPANY	07/21/2023	Regular	0.00	1,850.17	211819
14482-02	SUE'S RECYCLING & SANITATION	07/21/2023	Regular	0.00	1,400.00	211820
15352-02	TECHNICAL PROGRAMMING SERVICES	07/21/2023	Regular	0.00	171.94	211821
14152-02	USA BLUE BOOK	07/21/2023	Regular	0.00	39.95	211822
12851-02	UTILITY SUPPLY COMPANY	07/21/2023	Regular	0.00	768.28	211823
15344-02	VIP TECHNOLOGY GROUP LLC	07/21/2023	Regular	0.00	603.34	211824
14515-02	WATER TECH, INC	07/21/2023	Regular	0.00	2,198.00	211825
15576-02	White Star Machinery & Supply Co	07/21/2023	Regular	0.00	7,201.25	211826
14482-02	SUE'S RECYCLING & SANITATION	07/21/2023	Regular	0.00	26,083.68	211827
247-02	BANK OF OKLAHOMA	07/25/2023	Regular	0.00	64,697.27	211828
473-02	OK WATER RESOURCES BOARD	07/25/2023	Regular	0.00	14,988.33	211829
14735-02	OKLAHOMA WATER RESOURCES BOARD	07/25/2023	Regular	0.00	2,921.34	211830
95-02	ACCURATE ENVIRONMENTAL LLC	07/28/2023	Regular	0.00	650.00	211831
15429-02	Auto Doctors	07/28/2023	Regular	0.00	61.70	211832
94-02	CANADIAN VALLEY ELECTRIC	07/28/2023	Regular	0.00	1,736.00	211833
00174-02	Chad's Automotive Repair Service	07/28/2023	Regular	0.00	1,075.59	211834
12824-02	DEPT OF ENVIRONMENTAL QUALITY	07/28/2023	Regular	0.00	8,494.48	211835
15751-02	D's Wrecker Service	07/28/2023	Regular	0.00	1,168.75	211836
239-02	EUFAULA AUTO PARTS NAPA	07/28/2023	Regular	0.00	258.00	211837
82-02	EUFAULA TRUE VALUE	07/28/2023	Regular	0.00	138.03	211838
758-02	FLEETCOR TECHNOLOGIES	07/28/2023	Regular	0.00	841.42	211839
15686-02	Integrity Staffing Solutions, LLC	07/28/2023	Regular	0.00	1,739.64	211840
14158-02	MetLife	07/28/2023	Regular	0.00	37.93	211841
759-02	O'REILLY AUTO PARTS	07/28/2023	Regular	0.00	62.58	211842
336-02	T. H. ROGERS LUMBER CO.	07/28/2023	Regular	0.00	26.47	211843
15850-02	Tyler Technolgies, INC	07/28/2023	Regular	0.00	27.00	211844
14152-02	USA BLUE BOOK	07/28/2023	Regular	0.00	119.35	211845
12851-02	UTILITY SUPPLY COMPANY	07/28/2023	Regular	0.00	6,598.96	211846
15131-02	VALLEY ELECTRIC SERVICES LLC	07/28/2023	Regular	0.00	408.00	211847
14515-02	WATER TECH, INC	07/28/2023	Regular	0.00	23,135.77	211848
321-02	BANK OF EUFAULA	07/07/2023	Bank Draft	0.00	1,182.16	DFT0000585
264-02	OKLAHOMA TAX COMMISSION	07/07/2023	Bank Draft	0.00	618.00	DFT0000586
321-02	BANK OF EUFAULA	07/07/2023	Bank Draft	0.00	2,389.88	DFT0000587
321-02	BANK OF EUFAULA	07/07/2023	Bank Draft	0.00	558.96	DFT0000588
248-02	OK EMPLOYMENT SECURITY COMM.	07/07/2023	Bank Draft	0.00	171.71	DFT0000589
321-02	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	1,011.09	DFT0000597
264-02	OKLAHOMA TAX COMMISSION	07/21/2023	Bank Draft	0.00	551.00	DFT0000598
321-02	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	2,153.56	DFT0000599

PWA Claims List

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
321-02	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	503.66	DFT0000600
248-02	OK EMPLOYMENT SECURITY COMM.	07/21/2023	Bank Draft	0.00	149.15	DFT0000601
321-02	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	64.86	DFT0000612
264-02	OKLAHOMA TAX COMMISSION	07/21/2023	Bank Draft	0.00	35.00	DFT0000613
321-02	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	147.34	DFT0000614
321-02	BANK OF EUFAULA	07/21/2023	Bank Draft	0.00	34.46	DFT0000615
248-02	OK EMPLOYMENT SECURITY COMM.	07/21/2023	Bank Draft	0.00	11.88	DFT0000616

Bank Code EPWA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	188	107	0.00	356,504.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	9,582.71
EFT's	0	0	0.00	0.00
	203	122	0.00	366,087.05

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	188	107	0.00	356,504.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	9,582.71
EFT's	0	0	0.00	0.00
	203	122	0.00	366,087.05

Fund Summary

Fund	Name	Period	Amount
90	Public Works Authority	7/2023	366,087.05
			366,087.05



Public Works Agenda Item No.5

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #5 from Lone Hickory Cattle L.L.C. for the CWSRF Sewer Project in the amount of \$xx,xxx.

Initiator: Staff

Information Source: Jeb Jones, City Manager

Background: DEQ prefers that construction payments be approved by the governing body, that the invoiced services are within the scope of the projects, and that the governing body approves the contract documents. The engineer and staff reviewed and verified the contractor's application for payment, and DEQ has done a preliminary review. Upon approval by the governing body, DEQ will complete its review before issuing funds to the Authority, which will then be used to pay the contractor.

This pay application is for materials and supplies for the Sewer Improvement Project.

Council Pillar: Reliable Infrastructure/Fiscal Sustainability

Financial Impact: \$xx,xxx budgeted in Eufaula Public Works/CWSRF, Capital Outlay, 97-97-6401-00.

Attachment: DW-271 and Invoices.

Recommended Action: Approval of pay application #5

Contractor's Application for Payment No.

5

To (Owner):	Eufaula Public Works	Application Period:	06/24/23 to 7/31/2023	Application Date:	July 31, 2023
Project:	Sanitary Sewer Improvements	From (Contractor):	Lonehickory Cattle L.L.C.	Via (Engineer):	Cowan Group Engineering LLC
Owner's Contract No.:		Contract:	ORF-22-0016-CW		
		Contractor's Project No.:		Engineer's Project No.:	20-922

Application for Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS	\$0.00	\$0.00
NET CHANGE BY CHANGE ORDERS	\$0.00	

1. ORIGINAL CONTRACT PRICE	\$2,282,071.00
2. Net change by Change Orders	\$0.00
3. CURRENT CONTRACT PRICE (Line 1 ± 2)	\$2,282,071.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F on Progress Estimate)	\$609,187.13
5. RETAINAGE:	
a. 5 % x \$327,688.00 Contract Amount	\$16,384.40
b. 5 % x \$281,499.13 Stored Material	\$14,074.96
c. Total Retainage (Line 5a + Line 5b)	\$30,459.36
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)	\$578,727.77
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	\$536,934.87
8. AMOUNT DUE THIS APPLICATION	\$41,792.90
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G on Progress Estimate + Line 5 above)	\$1,703,343.23

Contractor's Certification

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By: Wes Gellin Date: 7-31-23

Payment of: \$41,792.90
(Line 8 or other - attach explanation of other amount)

is recommended by: Michael Taylor 8/1/23
(Engineer) (Date)

Payment of: _____
(Line 8 or other - attach explanation of other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding Agency (if applicable) (Date)

Progress Estimate

Contractor's Application

For (contract) Sanitary Sewer Improvements		5									
Application Period 06/24/23 to 7/31/2023							July 31, 2023				
A				B	C	D	E	F		G	
Item		Bid Quantity		Unit Price	Bid Value	Estimated Quantity Installed	Value	Materials Presently Stored (not in C)	Total Completed and Stored to Date (D + E)	% (E) B	Balance to Finish (B - F)
Bid Item No	Description										
SANITARY SEWER IMPROVEMENTS											
1	MOBILIZATION	1	LS	\$ 50,000.00	\$ 50,000.00	0.50	\$ 25,000.00	\$ -	\$ 25,000.00	50%	\$ 25,000.00
2	8-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)	2060	LF	\$ 60.00	\$ 123,600.00		\$ -	\$ 23,279.76	\$ 23,279.76	19%	\$ 100,320.24
3	10-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)	832	LF	\$ 70.00	\$ 58,240.00		\$ -	\$ 20,915.64	\$ 20,915.64	36%	\$ 37,324.36
4	8-INCH HDPE DR-17 SANITARY SEWER (BURSTING)	18293	LF	\$ 60.00	\$ 1,097,580.00	3178	\$ 190,680.00	\$ 161,048.91	\$ 351,728.91	32%	\$ 745,851.09
5	10-INCH HDPE DR-17 SANITARY SEWER (BURSTING)	331	LF	\$ 70.00	\$ 23,170.00		\$ -	\$ -	\$ -	0%	\$ 23,170.00
6	SERVICE CONNECTION	243	EA	\$ 800.00	\$ 194,400.00	28	\$ 22,400.00	\$ 50,800.67	\$ 73,200.67	38%	\$ 121,199.33
7	CEMENTITIOUS MANHOLE COATING	175	VF	\$ 100.00	\$ 17,500.00		\$ -	\$ -	\$ -	0%	\$ 17,500.00
8	NEW MANHOLE FRAME, COVER, AND SEAL	2	EA	\$ 1,250.00	\$ 2,500.00		\$ -	\$ -	\$ -	0%	\$ 2,500.00
9	3" MANHOLE GRADE ADJUSTMENT WITH SEAL AND REPLACE FRAME	7	EA	\$ 1,000.00	\$ 7,000.00		\$ -	\$ -	\$ -	0%	\$ 7,000.00
10	STANDARD 4' DIAMETER MANHOLE REMOVAL AND REPLACEMENT	43	EA	\$ 5,000.00	\$ 215,000.00	9	\$ 45,000.00	\$ 25,454.15	\$ 70,454.15	33%	\$ 144,545.85
11	STANDARD 4' DIAMETER MANHOLE NEW CONSTRUCTION	21	EA	\$ 5,000.00	\$ 105,000.00		\$ -	\$ -	\$ -	0%	\$ 105,000.00
12	REPLACE BENCH & TROUGH	16	EA	\$ 1,500.00	\$ 24,000.00		\$ -	\$ -	\$ -	0%	\$ 24,000.00
13	ASPHALT REMOVAL AND REPLACEMENT	975	SY	\$ 65.00	\$ 63,375.00	265	\$ 17,225.00	\$ -	\$ 17,225.00	27%	\$ 46,150.00
14	CONCRETE REMOVAL AND REPLACEMENT	100	SY	\$ 65.00	\$ 6,500.00	301	\$ 19,565.00	\$ -	\$ 19,565.00	301%	\$ (13,065.00)
15	SOLID SLAB SODDING	2571	SY	\$ 10.00	\$ 25,710.00		\$ -	\$ -	\$ -	0%	\$ 25,710.00
16	EXTRA DEPTH MANHOLE	96	VF	\$ 150.00	\$ 14,400.00		\$ -	\$ -	\$ -	0%	\$ 14,400.00
17	PRE INSTALLATION VIDEO INSPECTION	21516	LF	\$ 4.00	\$ 86,064.00	1303	\$ 5,212.00	\$ -	\$ 5,212.00	6%	\$ 80,852.00
18	POST INSTALLATION VIDEO INSPECTION	21516	LF	\$ 2.00	\$ 43,032.00	1303	\$ 2,606.00	\$ -	\$ 2,606.00	6%	\$ 40,426.00
19	TESTING	1	LS	\$ 10,000.00	\$ 10,000.00		\$ -	\$ -	\$ -	0%	\$ 10,000.00
20	BYPASS PUMPING	1	LS	\$ 7,500.00	\$ 7,500.00		\$ -	\$ -	\$ -	0%	\$ 7,500.00
21	TEMPORARY EROSION AND SEDIMENT CONTROL	1	LS	\$ 2,500.00	\$ 2,500.00		\$ -	\$ -	\$ -	0%	\$ 2,500.00
22	TRAFFIC CONTROL	1	LS	\$ 5,000.00	\$ 5,000.00		\$ -	\$ -	\$ -	0%	\$ 5,000.00
23	SPOT REPAIRS	20	EA	\$ 5,000.00	\$ 100,000.00		\$ -	\$ -	\$ -	0%	\$ 100,000.00
Base Totals					\$ 2,282,071.00		\$ 327,688.00	\$ 281,499.13	\$ 609,187.13	\$ 0.27	\$ 1,672,883.87

EJCDC No. C-620 (2002 Edition)

Prepared by the Engineers' Joint Contract Documents Committee and endorsed by the Associated General Contractors of America and the Construction Specifications Institute

Page 2 of 3

Stored Material Summary

Contractor's Application

For (contract):		Sanitary Sewer Improvements				Application Number:				5	
Application Period:		06/24/23 to 7/31/2023				Application Date:				7/31/2023	
A	B	C	D		E		F		G		
Invoice No.	Shop Drawing Transmittal No.	Materials Description	Stored Previously		Stored this Month		Incorporated in Work		Materials Remaining in Storage (\$) (E subtotal - F)		
			Date (Month/Year)	Amount (\$)	Amount (\$)	Subtotal (D + E)	Date (Month/Year)	Amount (\$)			
		MOBILIZATION				\$ -		\$ -		\$ -	
		8-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)			\$ 23,279.76	\$ 23,279.76		\$ -		\$ 23,279.76	
		10-INCH PVC SDR-35 SANITARY SEWER (TRENCHING)			\$ 20,915.64	\$ 20,915.64		\$ -		\$ 20,915.64	
		8-INCH HDPE DR-17 SANITARY SEWER (BURSTING)			\$ 194,926.39	\$ 194,926.39		\$ 33,877.48		\$ 161,048.91	
		10-INCH HDPE DR-17 SANITARY SEWER (BURSTING)						\$ -		\$ -	
		SERVICE CONNECTION			\$ 57,416.51	\$ 57,416.51		\$ 6,615.84		\$ 50,800.67	
		CEMENTITIOUS MANHOLE COATING						\$ -		\$ -	
		NEW MANHOLE FRAME, COVER, AND SEAL						\$ -		\$ -	
		3" MANHOLE GRADE ADJUSTMENT WITH SEAL AND REPLACE FRAME , COVER, AND SEAL						\$ -		\$ -	
		STANDARD 4' DIAMETER MANHOLE REMOVAL AND REPLACEMENT			\$ -			\$ -		\$ -	
		STANDARD 4' DIAMETER MANHOLE NEW CONSTRUCTION			\$ 32,192.00	\$ 32,192.00		\$ 6,737.85		\$ 25,454.15	
		REPLACE BENCH & TROUGH						\$ -		\$ -	
		ASPHALT REMOVAL AND REPLACEMENT						\$ -		\$ -	
		CONCRETE REMOVAL AND REPLACEMENT						\$ -		\$ -	
		SOLID SLAB SODDING						\$ -		\$ -	
		EXTRA DEPTH MANHOLE						\$ -		\$ -	
		PRE INSTALLATION VIDEO INSPECTION						\$ -		\$ -	
		POST INSTALLATION VIDEO INSPECTION						\$ -		\$ -	
		TESTING						\$ -		\$ -	
		BYPASS PUMPING						\$ -		\$ -	
		TEMPORARY EROSION AND SEDIMENT CONTROL						\$ -		\$ -	
		TRAFFIC CONTROL						\$ -		\$ -	
		SPOT REPAIRS						\$ -		\$ -	
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CLEAN WATER STATE REVOLVING FUND

OUTLAY REPORT AND REQUEST FOR LOAN PROCEEDS FOR CONSTRUCTION PROGRAMS FROM THE WASTEWATER FACILITY CONSTRUCTION REVOLVING LOAN ACCOUNT (CWSRF)		1. DISBURSEMENT REQUEST NO.		PAGE 1 OF 1	
		6			
		2. LOAN NUMBER ASSIGNED BY OWRB:			
		ORF-22-0016-CW			
3. EMPLOYEE IDENTIFICATION NUMBER		4. RECIPIENT ACCOUNT OR OTHER ID NUMBER:		5. PERIOD COVERED BY THIS REPORT	
****2197		ABA # ****3338 CHECKING # ***		FROM: (mm/dd/yyyy) 6/24/2023	
				TO: (mm/dd/yyyy) 7/31/2023	
6. RECIPIENT ORGANIZATION		7. PAYEE (if different than No. 6)			
Name: The Eufaula Public Works Authority		Name:			
No. and Street: P.O. Box 684		No. and Street:			
City/State/Zip: Eufaula OK 74432		City/State/Zip:			
8. STATUS OF FUNDS					
BUDGET & PAYMENT TRACKING					
CLASSIFICATIONS	BUDGET AMOUNTS	PREVIOUS TOTALS	THIS REQUEST	TOTAL (cumulative amounts)	
a. Manhole and Line Replacement	\$ 2,700,597.50	\$ 536,934.87	\$ 41,792.90	\$ 578,727.77	
b. Bond Counsel Fee and Expenses	\$ 44,455.00	\$ 44,455.00	\$ -	\$ 44,455.00	
c. Financial Advisor Fee and Expenses	\$ 30,470.00	\$ 30,470.00	\$ -	\$ 30,470.00	
d. Local Counsel Fee	\$ 20,977.50	\$ 20,977.50	\$ -	\$ 20,977.50	
e. Trustee Bank Acceptance Fee	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	
f.	\$ -	\$ -	\$ -	\$ -	
g.	\$ -	\$ -	\$ -	\$ -	
h.	\$ -	\$ -	\$ -	\$ -	
i.	\$ -	\$ -	\$ -	\$ -	
j.	\$ -	\$ -	\$ -	\$ -	
k.	\$ -	\$ -	\$ -	\$ -	
l. Contingency	\$ -	N/A	N/A	N/A	
m. TOTALS	\$ 2,797,000.00	\$ 633,337.37	\$ 41,792.90	\$ 675,130.27	
n. Amount Previously Requested	N/A	N/A	N/A	\$ 633,337.37	
o. Amount of this request	N/A	N/A	N/A	\$ 41,792.90	
p. Percent complete w/ construction	N/A	N/A	N/A	21.43%	
9. CERTIFICATION I certify that to the best of my knowledge and belief the billed cost or disbursement represents the amount due which has not been previously requested and that an inspection has been performed on all construction.		a. Recipient		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	
				DATE REPORT SUBMITTED	
		TYPED/PRINTED NAME AND TITLE		TELEPHONE NO.	
		J Todd Warren, Chairman		(918) 689-2534	
		b. Representative Certifying to line 8.o.		SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	
				DATE REPORT SUBMITTED	
		TYPED/PRINTED NAME AND TITLE		TELEPHONE NO.	
		Valarie Cox, Secretary		(918)689-2534	



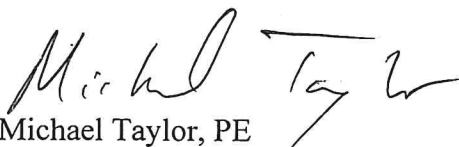
August 1, 2023

Clean Water State Revolving Fund
Oklahoma Water Resources Board
3800 N Classen Blvd.
Oklahoma City, Oklahoma 73118
Attn: Mathew Cortez

Subject: Eufaula Public Works Authority Sanitary Sewer System Improvements
CWSRF-ORF-22-0016-CW: Davis-Bacon Payroll Reporting

We have reviewed the weekly payroll submissions for the month of **June - July 2023** for the above referenced project. Payroll records indicate that employees are paid weekly, without unauthorized payroll deductions, and in accordance with the wage determination established in the Contract. The reviewed payroll records will be kept on file at **Cowan Group Engineering, LLC** until the Contract is complete, when they will be delivered to the Eufaula Public Works Authority.

Respectfully,


Michael Taylor, PE
Project Manager



Public Works Agenda Item No.6

Meeting Date: August 7, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of engineering services for the ARPA Grant Wastewater Treatment Plant Improvements.

Initiator: Jeb Jones, City Manager

Information Source: Michael Taylor, Cowan Eng.; Jeb Jones, City Manager

Background: Last fall, we were awarded a \$1 million dollar OWRB ARPA Grant to be used for wastewater plant improvements. Mr. Taylor will make a presentation describing the project scope and plans for the project.

Council Pillar: Reliable Infrastructure, Financial Sustainability

Financial Impact: \$91,800.00

Attachment: ARPA WWTP Improvements Proposal

Recommended Action: Approve the engineering services agreement



June 15, 2023

Jeb Jones
City Manager
City of Eufaula
17 Hospital Drive
Eufaula, OK 73521

**RE: Wastewater Treatment Plant Improvements
American Rescue Plan Act (ARPA) Grant Application No. ARP-23-0230-G
Eufaula, Ok**

Dear Mr. Jones:

Pursuant to our conversations, Cowan Group Engineering, LLC (CGE) (Consultant) appreciates your interest in our company and welcomes the opportunity to present a proposal to you and the City of Eufaula/Eufaula Public Works Authority (Owner, EPWA or City) for professional engineering services for the above referenced project.

GENERAL PROJECT BACKGROUND

Our proposal for services is based on the following data:

- Project Name – Wastewater Treatment Plant Improvements (WWTP)
- Project Owner – City of Eufaula/Eufaula Public Works Authority
- Project Location – City of Eufaula, OK (See Attachment “A”)
- Project Type - Sewer

GENERAL OBLIGATIONS

- Owner to provide aerial survey, GIS data, record drawings, sanitary sewer line drawings, sanitary sewer line inspections and video, wastewater plant information with respect to existing system; as available.
- Consultant shall provide routine correspondence and conduct general progress meetings with Owner.

BASIC SCOPE OF SERVICES

The basic scope of services includes the planning, topographic survey, and engineering design for the WWTP improvements project including aeration in the oxidation ditch and clarifier internal rehabilitation as part of the proposed improvements provided in the Sanitary Sewer Evaluation Report for the City in April 2021. The project location is defined in Attachment “A”.

Task 1 – Planning and Land Survey

- Attend one (1) Kick-off Meeting with City of Eufaula
- Prepare conceptual plan layout for review
- Retrace property boundaries
- Call OKIE locates and survey located features
- Land survey to verify horizontal control, vertical control, land ties according Oklahoma State Plane coordinate system. Provide primary and secondary project control based on available NGS

monumentation and/or ties to NGS CORS/OPUS. Project horizontal datum will be NAD1983 projected on Oklahoma State Plane Coordinates North Zone.

- Field topographic land survey for surface features including: buildings, roads, railroads, drainage features, bridges, culverts, fences, driveways, poles, sidewalks, edge of tree groupings, fire hydrants, manholes, catch basins, existing utilities, etc. Locate above-ground natural and man-made features, including fences, and drainage structures. Existing underground utilities will be shown based upon available records and Call-Okie locates.
- Provide a grid of ground points along with break lines will be collected for the purpose of creating a digital terrain model (DTM) and provide contours at 1-foot intervals from the DTM data.
- Set and identify three (3) benchmarks relative to NAVD 88 for vertical control
- Contact and locate each privately-owned Utility.
- Coordinate underground piping locations and provide a detailed drawing for each pipe to include, but not limited to, depth, size, type, surveyed location of findings.

Task 2 – Preliminary Design

- Incorporate approved conceptual plan into preliminary construction drawings
- Prepare preliminary clarifier internal improvements and oxidation ditch aeration design
- Prepare contract documents and specifications
- The construction drawings shall indicate the proposed structures, as required, and submitted to Owner for review and approval.
- Prepare preliminary cost estimate
- Deliver three (3) hard copy drawings (11x17) and contract documents, and electronic PDF format
- Prepare and deliver construction drawings to utility companies. Coordinate with the City and utility companies. Attend one (1) utility conference meeting to review preliminary construction drawings and coordinate schedules
- Attend two (2) review meetings with Owner

Task 3 – Final Design

- Incorporate comments into final construction drawings
- Construction drawings shall include, but not limited to the final construction drawing sheets:
 - Cover Sheet
 - Pay Quantities and Notes
 - Survey Data
 - Summary Sheets
 - Construction Plans
 - Standard Details
 - Special Details
 - Erosion Control
- Prepare contract documents and specifications for one (1) base bid
- Prepare final construction cost estimate
- Prepare engineering report form per Oklahoma Department of Environmental Quality (ODEQ)
- Prepare and submit ODEQ permits and applications
- Deliver three (3) hard copy drawings (11x17) and contract documents, and electronic PDF format.
- Attend two (2) review meetings with Owner

Task 4 – Bidding

- Finalize the construction drawings and contract documents into one (1) bid package
- Coordinate bid advertisement
- Attend pre-bid meeting (as required)
- Prepare addendums (as required)
- Prepare bid tabulations and review with Owner and make recommendation
- Assist in preparation agreement with selected Contractor for Owner/Contractor execution
- Issue notice to proceed to Contractor with Owner approval

Task 5 – Construction Administration

- Attend pre-work meeting
- Review and approval of submittals
- Address request for information from Contractor
- Conduct monthly site visit / meetings during construction (as required by OWRB)
- Review, process and approve pay applications for Owner approval
- Conduct one (1) final inspection, acceptance, and report
- Prepare record drawings
- Closeout Funding Documents

ADDITIONAL SERVICES

Other design services that are not associated with the agreed Scope of Services shall be considered as additional services. Additional services would include Owner directed work that is clearly outside of the base contract. The fee structure for additional services shall be based on time and expense effort unless otherwise negotiated prior to services being rendered. See Attachment “B”. Additional services may include the following, but not limited to:

- Plan Revisions
 - Plan revisions (minor alterations) are expected and therefore are included as part of our services in the base contract. Although, if plan adjustments exceed normal revisions or if a complete redesign is required then additional services shall be negotiated to meet an adjusted scope of services. Agency plan review comments are not included as part of minor revisions to plan documents.
 - Miscellaneous Hourly Items - Marketing material or additional meetings; not defined under base contract.
- Flow Monitoring
- Abstracting, direct mailings, legal representation, or PUD for rezoning
- Rezoning / PUD / SUP Services
- Boundary and/or ALTA Survey
- Right of Way / Easement Acquisition or Staking
- Detention Pond Calculations and/or Design Plans
- Flood Study or map revisions or US Army COE 404 permit
- Sanitary Sewer Septic tank design sizing or evaluation (including laterals)
- Off-site water pump stations or towers
- Waterline extensions
- Wetlands Evaluations
- Off-site road improvements or Traffic study
- Phase I environmental study
- Construction Staking
- Application or Permit fees for City, County or State
- Daily or periodic Construction Resident Engineer or Inspection

BASE CONTRACT FEE STRUCTURE (as outlined above)

ITEM	DESCRIPTION		FEE
1	Planning and Land Survey	LSUM	\$7,650
2	Preliminary Design	LSUM	\$29,900
3	Final Design	LSUM	\$16,000
4	Bidding	LSUM	\$6,600
5	Construction Administration	LSUM	\$31,650
		TOTAL	\$91,800

SCHEDULE

Schedules shall be coordinated with Owner

- Notice to Proceed – July 7, 2023
- Land Survey (30 days) – August 6, 2023
- Preliminary Design (90 days) – November 4, 2023
- Final Design (60 days) – January 3, 2024

REIMBURSABLE EXPENSES

The following expenses shall be considered as reimbursable expenses:

- Application and Review Fee(s) to Applicable Government Agency
- Cost of ownership list and/or title work required
- Travel expenses to include lodging, transportation & meals
- Shipping and postage
- Plotting and reproduction for progress meetings, presentations and submittals
- Large format scans (11" x 17" and larger documents)
- Large format colored plots (11" x 17" and larger documents)
- Board mounted presentation graphics

COMPENSATION

For BASIC CONTRACT engineering design services performed under this agreement, the Owner shall pay the Consultant **a fixed fee not to exceed the amount of \$91,800** including reimbursable expenses as defined in the TOTAL BASE CONTRACT FEE STRUCTURE. Consultant will invoice on a monthly interval, and invoices are due and payable within 30 days of date of invoice.

If you concur with this proposal, please execute and date the attached Notice to Proceed (NTP), then return stating your approval for Cowan Group Engineering to begin work on this project. This proposal will become void after 60-days from the date submitted.

ATTACHMENTS

As a supplement to this proposal please find the following documents:

- Attachment "A" – Site Location
- Attachment "B" – CGE 2023 Hourly Rate Schedule

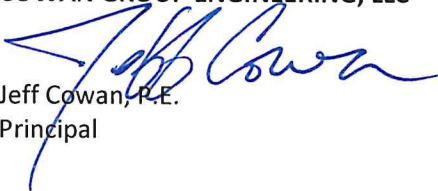
TERMS AND CONDITIONS

See Cowan Group Engineering, LLC's Mandatory STANDARD TERMS AND CONDITIONS FOR PROFESSIONAL SERVICES at <http://www.cowangroup.co/terms>.

Should you have any questions, please contact Mr. Michael Taylor, PE at 405-463-3369.

Sincerely,

COWAN GROUP ENGINEERING, LLC



Jeff Cowan, P.E.
Principal

NOTICE TO PROCEED

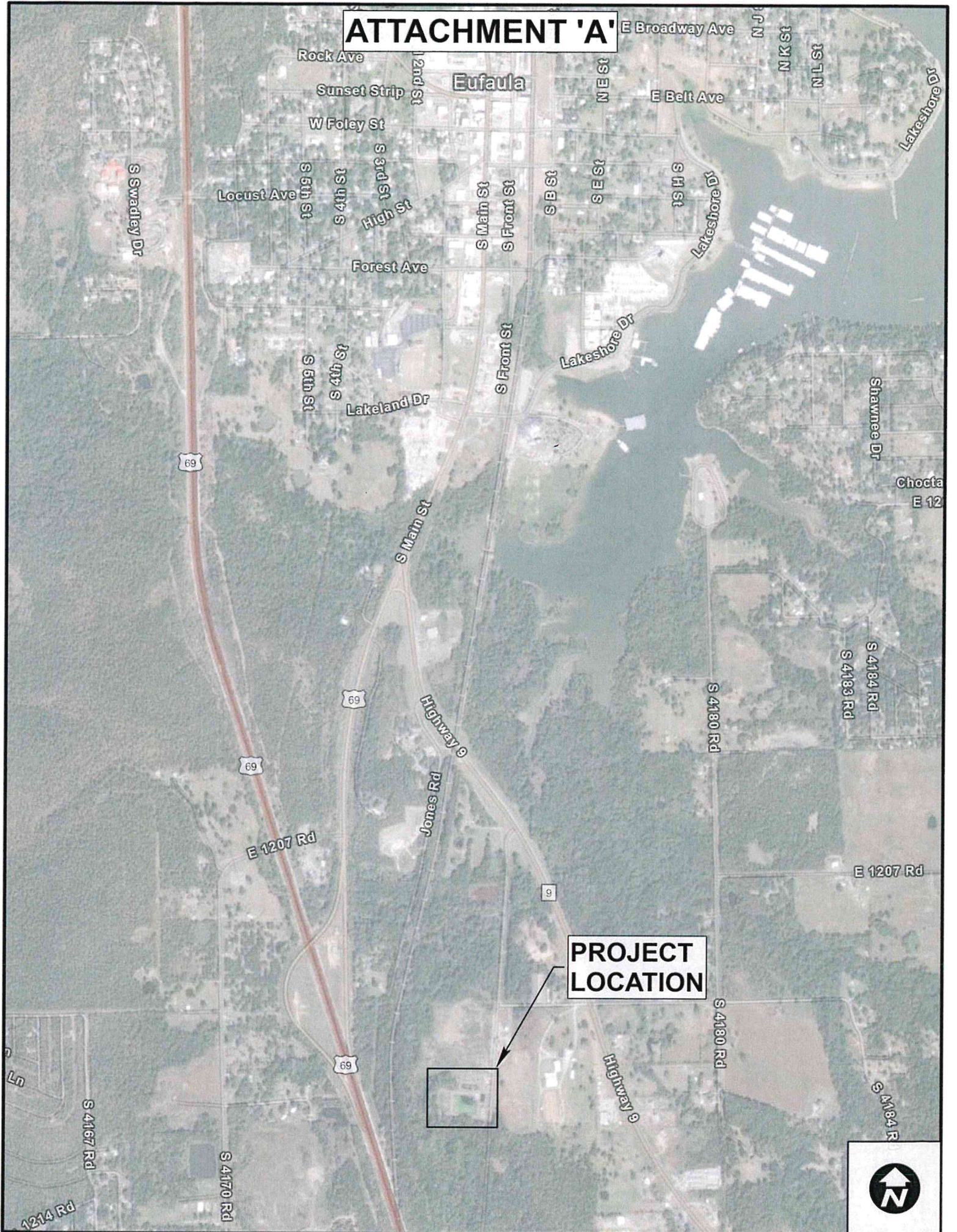
The above proposal is understood and accepted. By accepting this proposal, you are also agreeing to Cowan Group Engineering, LLC GENERAL CONDITIONS (PROFESSIONAL SERVICES).

By: _____
(Signature)

For: City of Eufaula
(Organization)

Date: 8/7/2023

ATTACHMENT 'A'



**PROJECT
LOCATION**





ATTACHMENT “B”

ENGINEERING SERVICES 2023 Rate Schedule

SERVICES

Principal	\$273.00
Associate.....	\$246.00
Client Manager.....	\$225.00
Team Lead	\$215.00
Project Manager II.....	\$203.00
Project Manager.....	\$194.00
Project Engineer III.....	\$188.00
Project Engineer II.....	\$173.00
Project Engineer I.....	\$161.00
Engineer Level II	\$149.00
Engineer Level I	\$137.00
Engineering Technician III.....	\$145.00
Engineering Technician II.....	\$131.00
Engineering Technician I.....	\$118.00
CAD Technician	\$105.00
GIS Technician I.....	\$82.00
Administrative.....	\$118.00
Clerical	\$84.00
Intern.....	\$57.00

EXPENSES

Xerox Copies Letter or Legal.....	\$0.15 per copy
Xerox Copies Ledger	\$0.25 per copy
Plot Prints.....	\$0.75 per S.F.
Color/Mylar Plot Prints	\$1.75 per S.F.
Mileage.....	IRS Allowable

The rates and expenses described may be revised annually



LAND SURVEY SERVICES

2023 Rate Schedule

SERVICES

Principal	\$273.00
Survey Manager	\$195.00
Professional Land Surveyor	\$184.00
Survey Crew - Scanner	\$312.00
Survey Crew - Two-Man	\$226.00
Survey Crew - One-Man	\$145.00
Senior Survey Technician	\$131.00
Survey Technician III	\$110.00
Survey Technician II	\$99.00
Survey Technician I	\$82.00
GIS Technician I	\$82.00
Administrative	\$118.00
Clerical	\$84.00
Intern	\$57.00

EXPENSES

Xerox Copies Letter or Legal	\$0.15 per copy
Xerox Copies Ledger	\$0.25 per copy
Plot Prints	\$0.75 per S.F.
Color/Mylar Plot Prints	\$1.75 per S.F.
Mileage	IRS Allowable

The rates and expenses described may be revised annually



CONSTRUCTION SERVICES

2023 Rate Schedule

SERVICES

Principal	\$273.00
Associate.....	\$246.00
Client Manager.....	\$225.00
Team Lead	\$215.00
Project Manager II.....	\$203.00
Project Manager.....	\$194.00
Construction Manager.....	\$165.00
Construction Services Administrator	\$156.00
Resident Project Representative III.....	\$134.00
Resident Project Representative II.....	\$124.00
Resident Project Representative I.....	\$114.00
Administrative.....	\$118.00
Clerical	\$84.00
Intern.....	\$57.00

EXPENSES

Xerox Copies Letter or Legal.....	\$0.15 per copy
Xerox Copies Ledger	\$0.25 per copy
Plot Prints.....	\$0.75 per S.F.
Color/Mylar Plot Prints	\$1.75 per S.F.
Mileage.....	IRS Allowable

The rates and expenses described may be revised annually



Date: July 2023

City Manager Report

Month in Review (notable items)

- We have finalized the Fire Station plans. Cowan Engineering is helping with the site plan, structure pad, drainage, and ODOT Driveway Permit. **Update:** This is still ongoing; they have been to the station site to collect their information, and I am waiting to receive the completed information. **Update:** The site engineering is complete, and I have met with Zach McQuay to discuss the pad work and concrete. I am currently working with Superior Building on the building specs. Next week I will put the bid out for the building and concrete so we can get this project moving. **Update:** We have advertised bids for the Fire Station building and a separate bid for the Fire Station Site, Pad, and Concrete Work; both will open on April 14th. **Update:** Bids were received; I felt the response was good with fairly priced proposals. These will be presented to you for approval at the May 1st council meeting. **Update:** The contractor has moved his equipment on site and has started the site preparation. We should see steady progress thru June; I anticipate having this portion of the project complete by late July. **Update:** Since we have changed contractors, McQuay has completed the pad and should be moving forward with the concrete in the near future.
- I have put together bid documents for the South Point Bathroom Project, and we are currently advertising this bid. Kenny Beale was able to secure a donation of 1000 concrete blocks for the bathroom; additionally, the septic vaults for the facility are complete, and we plan to install those the week of January 9th. **Update:** I received one bid for the Bathroom Project, \$92,000. I will handle piecing this project together with different vendors for concrete, block layers, and roof construction. **Update:** The concrete for the bathroom is complete; I am scheduling the block work and plan to have it started the week of March 13th. As soon as the block work starts, I will begin scheduling the roof and truss work to close it in. **Update:** The block work for the Nichols Point bathroom is complete. I am coordinating the roof's construction; I plan to have the schedule set for next week. **Update:** The recent rain has delayed the roof construction; my goal is to get it back on track the first week of May. **Update:** The roof frame on the bathroom is up; the contractor is scheduled to be here the week of June 5th to complete the roof. The bathroom fixtures are being held at BeMac in McAlester and will be delivered and installed once the roof is complete. **Update:** The Nichols Point bathroom is complete, electricity is installed, and stall doors have been mounted.
- We have completed the bid documents for the Splash Pad Project, which is currently being advertised, with the bid opening scheduled for January 20, 2023, at 10 am at the Community Center. **Update:** We have been through the bid process and only received one bid submittal from Voy Construction, Tulsa, Oklahoma. Their bid was for \$720,040.54 (\$562,000 budget); we reviewed the bid with the contractor and were able to

identify areas of the bid where cost savings could be captured. I request that you award the bid to Voy Construction and authorize me to negotiate a change order to capture the identified savings, which include Public Works doing the necessary water and sewer connections from the main to stubbed-out services and removal of extra soil generated from the pad work. Additionally, we removed the bathroom as a cost-saving to get the splash pad and playground under budget. We can then do the bathroom as a project in the next fiscal year. If I cannot negotiate acceptable cost reductions, it will be my recommendation to rebid the project again. **Update:** Cowan Engineering and I were able to successfully negotiate the change order to bring the project cost into line with our budget. We are currently completing the contract documents and will have them signed and in place towards the end of next week. I anticipate the project kicking off in 2-3 weeks. **Update:** Everything is in place for the Splash Pad; construction will begin Monday, April 3rd. **Update:** Site prep work has been completed, and the contractor is working on the base rock for the project, weather permitting. City crews completed the water service for the Splash Pad, we'll coordinate the sewer tap with the contractor, and the request for the electric service has been made to OG&E. **Update:** The Splash Pad and playground equipment have been delivered; the installer is currently on site and working on the splash pad portion of the project. The contractor thinks that we will be able to open the splash pad to the public sometime in July. **Update:** The splash pad portion of the project is complete; the patio concrete has been poured; the sidewalk and parking should be next in line.

- To date, we have received one candidate for the Ward 4 council seat, James Hickman. Also, we have received one candidate for the open seat on the Planning and Zoning Board, Serina Kleveter (Chamber Director). We are scheduled to accept interested candidates until April 14th, and I will continue to update you as we move forward. **Update:** The special meeting was held to discuss the open Ward 4 seat; the subject has been placed on the May 1st council meeting agenda. **Update:** All the necessary documents have been filed with the McIntosh County Election Office. **Update:** Only one candidate filed for the Ward 4 seat, James Hickman. We received his certificate of election on August 1st, and his oath of office is on the council agenda for Monday's meeting. Additionally, you should have received a copy of Councilwoman Mouser's resignation by email on August 1st; after discussions with Kay, we will have the same choices to make regarding filling her open seat. Kay and I will put together the potential timeline for a special election, or you may choose to fill the seat by appointment within the same 60-day window as we had to observe for the open Ward 4 seat.
- The Sewer Improvement Project has begun; we started on a short section of line along Swadley and now have moved to Main St. We are planning to have Main St. complete in 2-3 weeks before the summer rush begins. **Update:** The Main St. sewer is complete, and Lone Hickory has moved back to Swadley Dr. **Update:** Lone Hickory was slowed this month due to a sewer camera equipment issue and having to help finish a sewer project in McAlester due to a work site accident involving another contractor. **Update:** Lone Hickory continues the work in the Swadley area of the dorm hill. They have been slowed by some equipment issues, but in the last 30 days, they have addressed those issues and are positioned to move forward.

- EODD is starting a new REAP Grant cycle for the FY24 fiscal year. I want to look into the possibility of establishing a replacement plan for our storm sirens. There are systems that will connect to the NWS system and can be programmed to sound whenever they issue a warning.
- I have completed the process for the selection of the replacement Police Chief. The process involved local advertisement in the Eufaula Indian Journal as well as advertisement on the Oklahoma Municipal League website job board. I received five applications; I reduced those five to an interview list of three. The list comprised of a retired Shawnee Lieutenant, a retired Oklahoma City Master Sargent, and Interim Chief Bryning. After completing the interviews and reviewing qualifications, I am appointing Interim Chief Bryning as Police Chief. Chief Bryning is exceptionally experienced and qualified to lead our department; he is personally experienced in training, patrol procedures, violent crime investigations, and drug interdiction, to name a few. He has earned the respect of local, state, and tribal law enforcement agencies. More importantly, in his time with the department, he has demonstrated quality leadership and has shown to be an excellent trainer and mentor for our department personnel.

	# of Citation
Disorderly Conduct	1
Driving under Suspension, Cancellation, or Revocation 2nd Offense	6
Driving while suspended, canceled, or revoked	3
Exceeding posted speed limits	14
Failure to carry security verification	10
Failure to display current vehicle tag	14
Failure to stop at stop sign	4
Improper or prohibited passing	1
Obstruction	2
Operating M/V without valid D.L.	8
Possession of CDS	8
Possession of Drug Paraphernalia	11
Possession of Marijuana	4
Public Intoxication	9
Speeding (10-14)	1
Transporting open container Alcohol	1
Transporting open-container Beer	3
Warnings	47
TOTALS	147

Public Works Director Report

June. 2023

Water

- 12 Meters/MIU's changed out.
- 6 Service line repairs
- 0 Water main repairs
- 15 Service calls/ Customer
-

Sewer

- 5 Sewers checked and cleaned.
-
-

Street

- Numerous asphalt patches at various locations throughout town
- Added crushed rock to Various locations throughout town.

Parks

- Make daily trash runs / Mowing./ Picking up brush from storm

Utility Billing

- 1853 Active Accounts
- 27 Shut-off for non-pay
- Shut offs for non-pay still off
- 32 new accounts
- 212 Penalties
- 22 Move out
- 24 Move in
- 7 suspended

Code Enforcement

Open Cases 80

Closed cases: 0

Tall Weeds and Grass, trees

52 Violation letters sent.

- 1 came into compliance.
- 20 sent to Abatement Contractor.
- 2 Abatements completed.
- 16 Abatements invoiced.
- 0 Coming Due for re inspection
- 4 Resident complaints
- 54 city inspections

Junk and Debris

- 54 Violation letters sent.
- 1 came into compliance.
- 15 working on removal.
- 0 in Municipal Court
- 1 Placed with Abatement Contractor
- 0 Abatements completed.
- 0 coming due for re-inspection.

Inoperable Vehicles

- 2 Violation letters sent.
- 0 working on compliance.
- 0 came into compliance.
- 0 placed with towing contractor.
- 0 abatement completed.
- 0 coming due for re-inspection.

Inoperable Boats

- 0 Violation letters sent.
- 0 came into compliance.
- 1 working on compliance.
- 0 abatement completed.
- 0 coming due for re-inspection.

Dilapidated Structures

- 1 Violation letters sent.
- 0 came into compliance.
- 1 City inspection
- 0 completed Abatement
- 1 No show for hearing

Trailers

- 0 possible RV occupied.
- 1 inspection
- 1 violation letter

Cemetery/Inspections

- 0 Sold cemetery plots for family.
- 0 Building Inspections
- 0 Roof inspections
- 0 Billed Hunt Black & Merritt for 2 opening and closing of cemetery plots.
- 3 Remodel inspections
- 14 Electrical Inspection on service upgrade
- 0 Septic Inspection

- 4 Funerals
- 0 HVAC inspections
- 3 Burials Greenwood cemetery
- 0 water / Sewer line locates.
- 0 C/O inspections
- 27 Gas inspections
- 10 Plumbing Inspection
- 5 Electrical inspections
- 0 sold cemetery plots
- 4 plan reviews
- Cleaned up cemetery/ flowers and limbs.
- Helped code enforcement/ cut off meters
- 2 stop work orders for no permit.
- Air port fuel tank inspections
- 0 Foundation inspections
- 0 Fences permit inspection

- Commercial Permits

2 – Building

0 – Plumbing

1 - Electrical

0 – Mechanical

0 - Roof

- Residential Permits

4 – Building

2 – Plumbing

1 – Electrical

1 – Mechanical

2 – Roof

13 -- Permits Total

Dog Kennel

- 4 -- Dogs in the shelter
- 0 -- dogs adopted
- 0 – Euthanized
- 0 – Remaining in kennel after
- 0 -- Back to owner
- 0—Went to other shelters



Community Development Department

Monthly Report

July 2023 Report

Andrea Oldham

August 1, 2023

Executive Summary

- In line with our focus for July, increased efforts were dedicated to promoting local businesses and highlighting upcoming events within our town. The goal was to create a vibrant and engaged community while fostering economic growth.
- I will continued collaborating with local business owners to create engaging videos that showcase their offerings, values, and unique stories. This initiative not only supported local entrepreneurs but also provided valuable content for our social media channels.
- We extended our support to Vision Eufaula by assisting in the promotion of the upcoming September Wine and Art Festival. We will continue to give updates on current events/happenings/ weather throughout the city every week.
- Our commitment to keeping the community informed remained steadfast, as we continued to provide regular updates on current events, happenings, and weather conditions throughout the city.
- One of the month's highlights was the splendid fireworks show held on July 3rd. The event captivated residents and visitors alike, providing a memorable evening of entertainment and camaraderie.



Code Enforcement Monthly Report

City of Eufaula
P.O. Box 684
Eufaula, Ok 74432
Phone: (918) 689-2534
Fax: (918) 689-1000

Date range June 26, 2023 to July 25, 2023

Open cases 72

12 Phone in complaint(s)

Closed cases 20

120 Phone in inquires(s)

Tall Weeds and Grass

<u>2</u>	Resident complaint
<u>32</u>	City Inspection
<u>32</u>	Violation letters sent
<u>2</u>	Came in as a complaint
<u>0</u>	Working on complaint
<u>25</u>	Sent to Abatement Contractor
<u>50</u>	Abatement Invoiced
<u>0</u>	Abatement(s) completed.
<u>25</u>	Notice of Lien
<u>0</u>	Certified Statement of Costs

Inoperable Vehicles

<u>0</u>	Resident complaint
<u>2</u>	City Inspection
<u>2</u>	Violation letters sent
<u>0</u>	Came in as a complaint
<u>1</u>	Placed with towing contractor
<u>1</u>	Abatement(s) completed.

Dilapidated Structures

<u>0</u>	Resident complaint
<u>4</u>	City Inspection
<u>2</u>	Violation letters sent
<u>0</u>	Came into as a complaint
<u>0</u>	Waiting on Council to declare "Dilapidated" due to non-complaint
<u>0</u>	Completed Abatement
<u>0</u>	Up for tax sale on

Junk and Debris

<u>0</u>	Resident complaint
<u>1</u>	City Inspection
<u>0</u>	Came in as a complaint
<u>1</u>	Violation letters sent
<u>0</u>	Working on removal
<u>0</u>	Placed with Abatement Contractor
<u>0</u>	Abatement Invoiced
<u>0</u>	In Municipal Court
<u>0</u>	Abatement(s) completed

Inoperable Boats

<u>1</u>	Resident complaint
<u>0</u>	City Inspection
<u>0</u>	Violation letters sent
<u>0</u>	Came in as a complaint
<u>1</u>	working on complaint
<u>0</u>	Abatement(s) completed.

Condemned Structure

<u>0</u>	Resident complaint
<u>1</u>	City Inspection
<u>1</u>	Violation letters sent
<u>0</u>	Appeared for Administrative Hearing
<u>1</u>	No show for Administrative Hearing
<u>0</u>	Came in as a complaint
<u>0</u>	Abatement Invoiced



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Storage & Parking of Trailers

0	Resident complaint
0	City Inspection
0	Came into complaint
0	Violation letters sent
0	Working on complaint
0	Requested hearing
0	

Signs

10	Sign approval
----	---------------

Trees

0	Resident complaint
2	City Inspection
0	Came into complaint
2	Violation letters sent
0	Working on complaint
0	Abatement(s) completed.

Miscellanies

0	Deed Tree(s)
2	Unsecured Building/Structure
0	Unauthorized placement of camping equipment
0	Parking in excess
0	Tree Limb Sidewalk/Roadway Obstruction

Worked on:

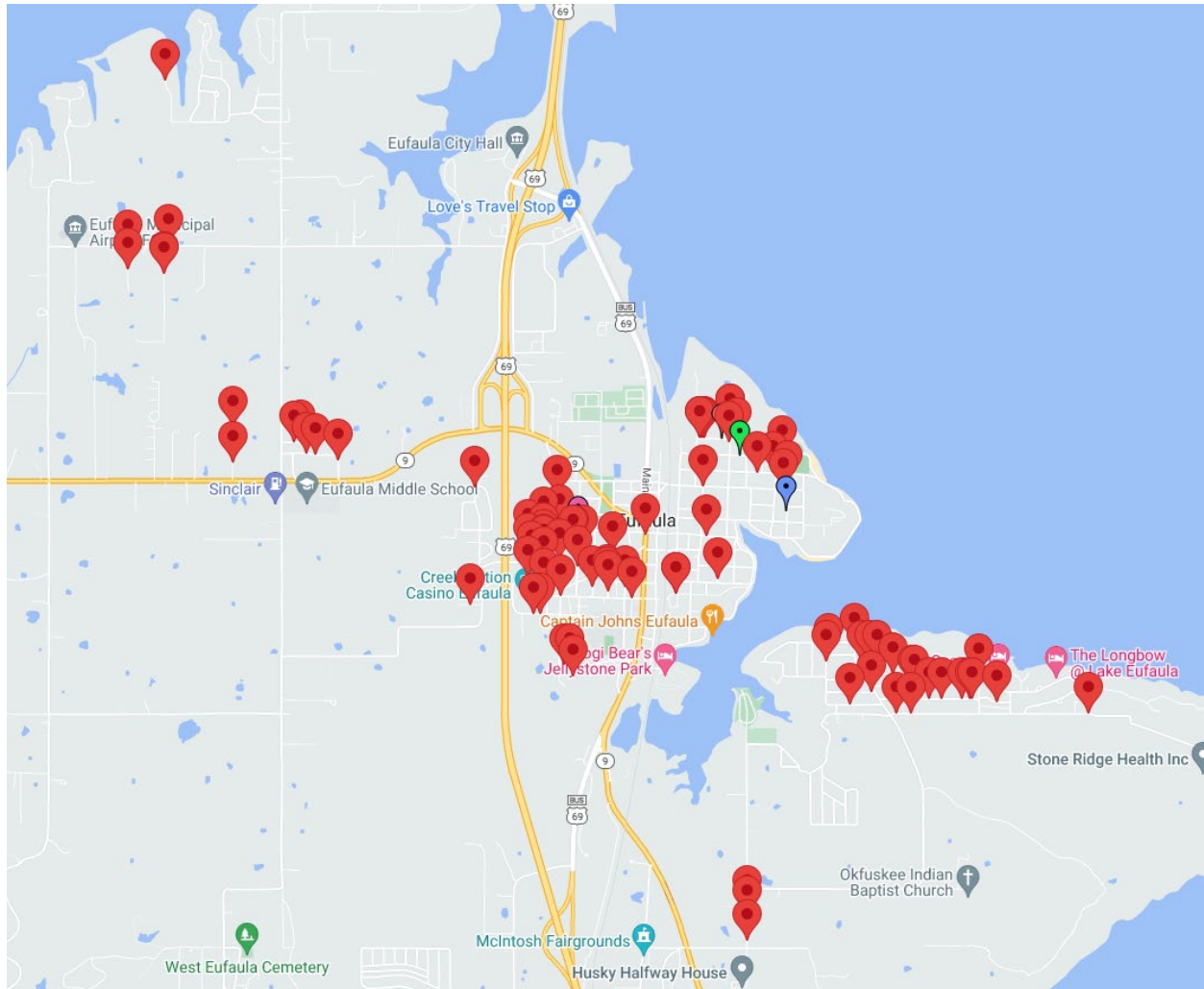
- Day care and Eufaula Senior Center life safety inspection
- Worked with Paul D. Gunderson, CBO,CDT (*Oklahoma Uniform Building Code Commissioner*) regarding getting approval from him on the Lakeshore Condos NFPA 13D sprinkler system instead of the NFPA 13R system
- Worked with Paul D. Gunderson, CBO,CDT (*Oklahoma Uniform Building Code Commissioner*) and Jesse M Geer, PE (*Click Engineering*) Eufaula Casino - Fire Coordination. One was informed that a civil engineer needed to sign off on FDC and fire hydrant locations, for they had greater qualifications.



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*Data presented does not track all violations due to the software capabilities

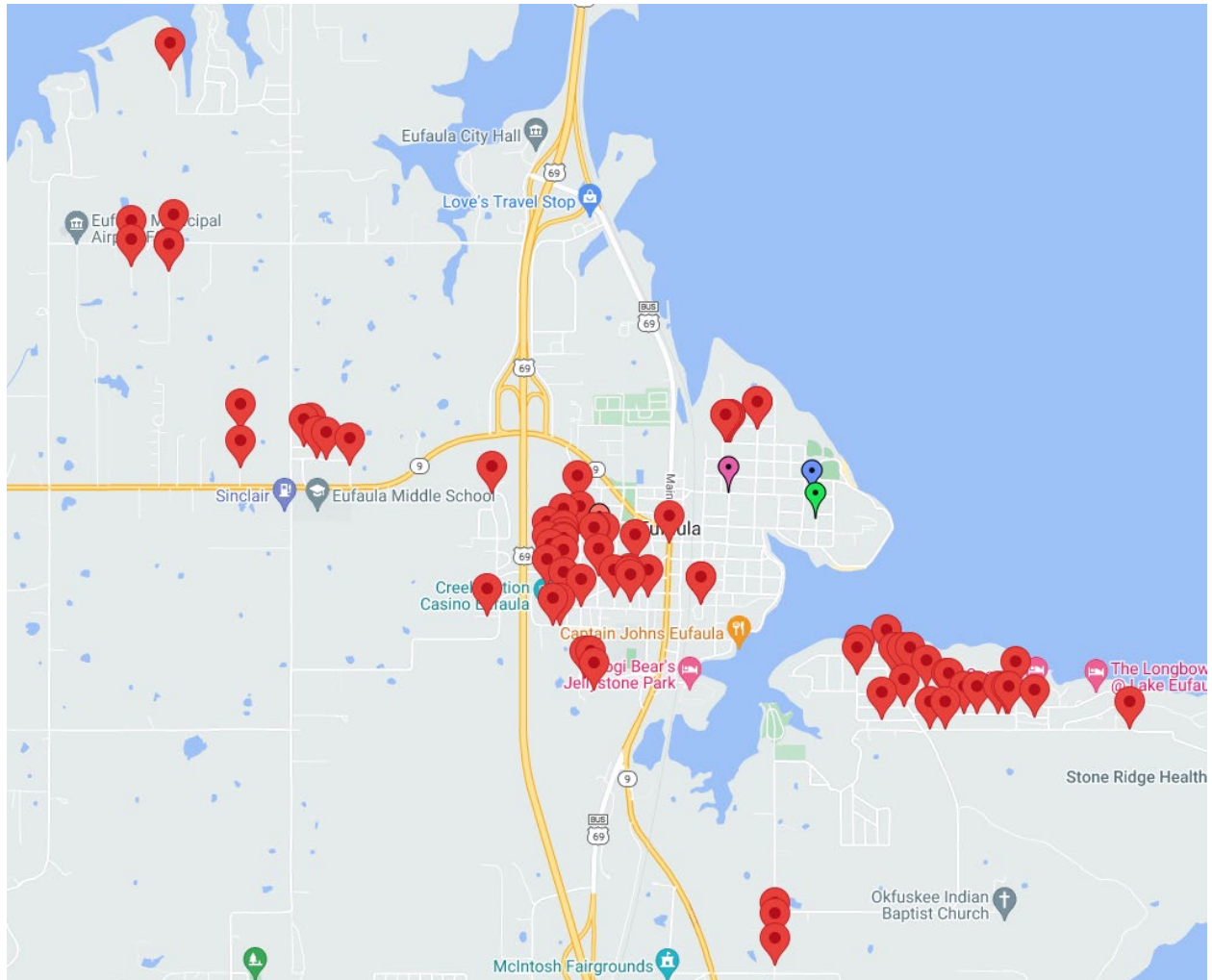


Jan 01 - Feb 24, 2023



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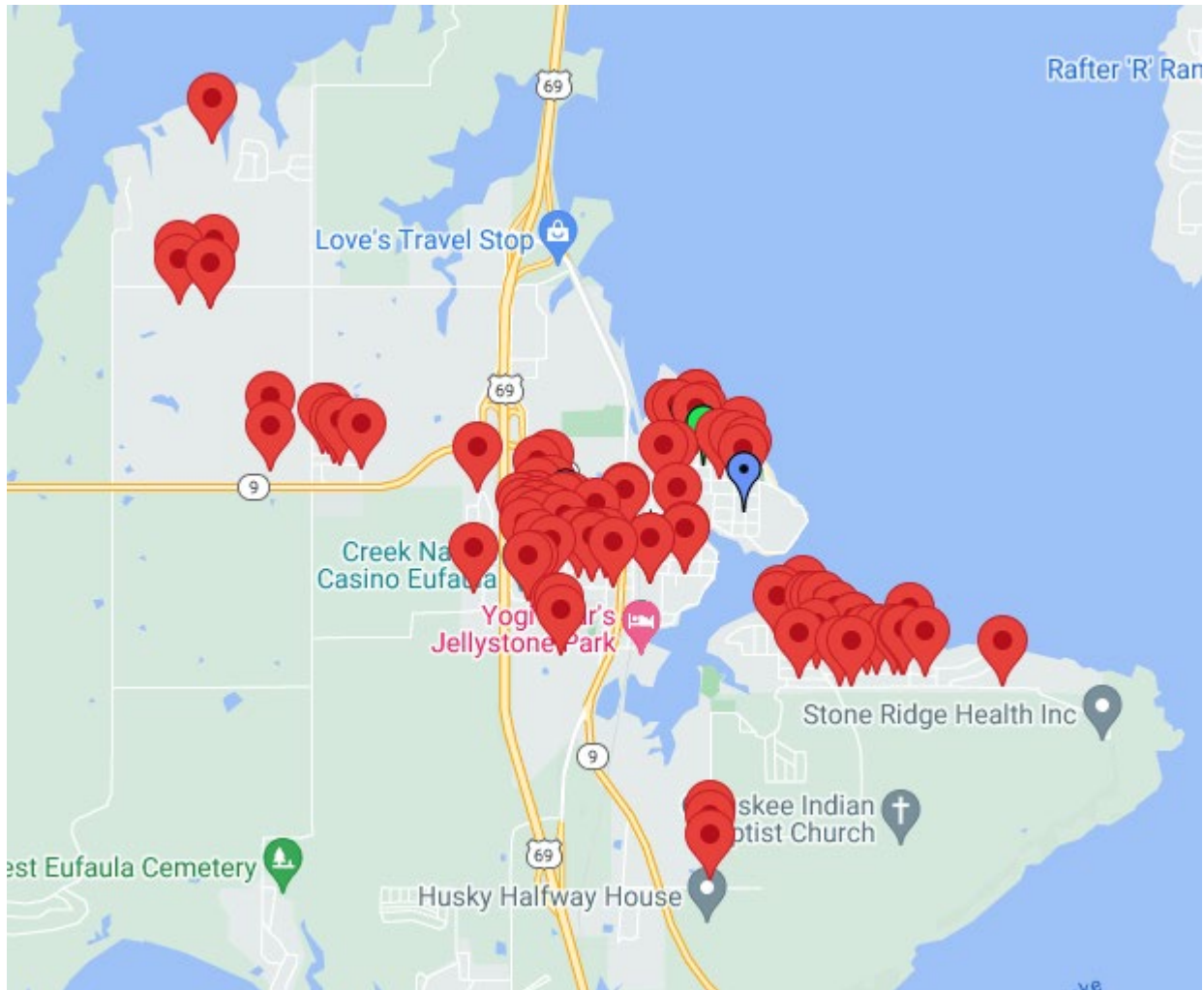


Jan 25 – Feb 24, 2023



Code Enforcement Monthly Report

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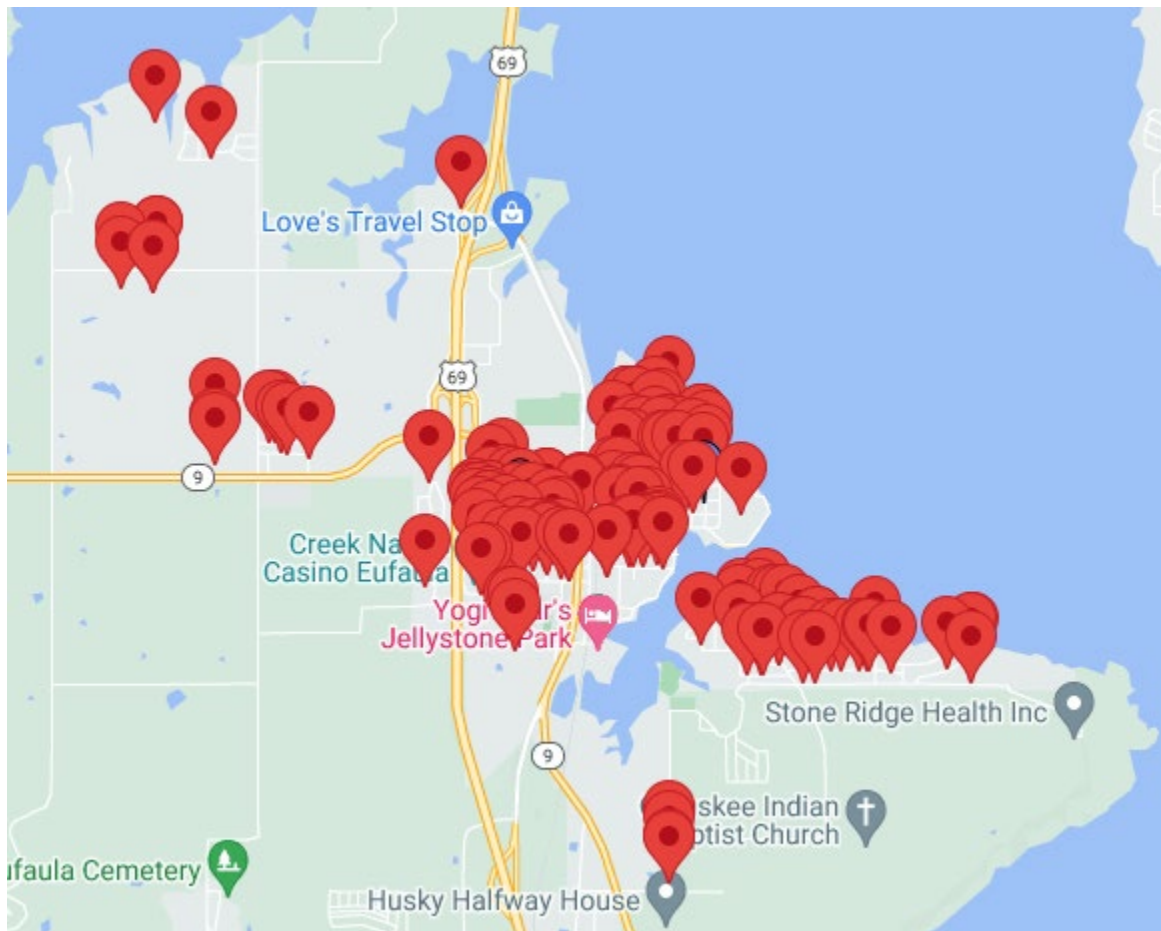


Feb 25 – Mar 24, 2023



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Mar 25 – May 24, 2023