

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the meeting location) on June 1, 2023, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



NOTICE AND AGENDA OF MEETINGS

Monday
June 5, 2023
5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period must sign in with the City Clerk, provide their name and address, and specify the agenda item they wish to address. Remarks will be limited to the agenda item under consideration, and the speaker is allowed to speak only once. If written materials are submitted, ten (10) copies should be made available and may not be returned. Under Oklahoma law, the Council Members are prohibited from discussing or taking action on items, not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

City Council

Freeholder Mayor Todd Warren
Ward 1 Vice Mayor Josh Cummings
Ward 2 Council Member Nancy Mouser
Ward 3 Council Member Jamie Upton
Ward 4 Council Member Open

AGENDA
EUFAULA CITY COUNCIL
June 5, 2023
5:30 p.m.

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. ROLL CALL /ATTENDANCE | VALARIE COX |

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the City Council and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

- 5. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING MAY 1, 2023
 - B. SPECIAL COUNCIL MEETING MAY 4, 2023
- 6. APPROVAL OF THE TREASURER'S REPORT.
- 7. APPROVAL OF THE May 2023 PAYROLL FIGURES FOR THE GENERAL FUND
IN THE AMOUNT OF \$78,887.80.
- 8. RECEIPT OF MAY CLAIMS: CITY OF EUFAULA.

ITEMS REMOVED FROM THE CONSENT AGENDA

9. Presentation by Rep. Randy Randleman related to State Grant Funding for the Eufaula Hospital Project.
10. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of contract agreement with Fraternal Order of Police Lodge Number 207 for Fiscal Year 2023-2024.
11. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 23-06-01 adopting the Fiscal Year 2023-2024 budget for the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund.
12. REMARKS AND INQUIRIES BY CITY COUNCIL.
13. ANNOUNCEMENTS.
14. ADJOURNMENT.

AGENDA
EUFAULA ECONOMIC DEVELOPMENT AUTHORITY
JUNE 5, 2023
5:30 p.m.

1. ROLL CALL /ATTENDANCE CITY CLERK, VALARIE COX
2. APPROVAL OF MINUTES.
 - A. REGULAR MEETING JUNE 6, 2022.
3. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 23-06-03 adopting the Fiscal Year 2023-2024 budget for the Eufaula Economic Development Authority Fund.
4. Adjournment.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
June 5, 2023
5:30 p.m.

1. ROLL CALL /ATTENDANCE

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Public Works Authority and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

2. APPROVAL OF MINUTES.

A. REGULAR MEETING MAY 1, 2023.

3. APPROVAL OF THE MAY 2023 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$42,976.52.

4. RECEIPT OF MAY CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

ITEMS REMOVED FROM THE CONSENT AGENDA

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 23-06-03 adopting the Fiscal Year 2023-2024 budget for the Eufaula Public Works Authority Fund and the Eufaula Public Works Authority/CWSRF Fund.

6. Adjournment.

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the meeting location) on April 27, 2023, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES NOTICE AND AGENDA OF MEETINGS Monday May 1, 2023 5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

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The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

City Council

Freeholder Mayor Todd Warren
Ward 2 Vice Mayor Nancy Mouser
Ward 1 Council Member Josh Cummings
Ward 3 Council Member Jamie Upton
Ward 4 Council Member Open

AGENDA
EUFAULA CITY COUNCIL
May 1, 2023
5:30 p.m.

- | | |
|--|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | CLIFF SHATSWELL |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. OATH OF OFFICE – Ward 2 Nancy Mouser (New Term) | |

Oath administered and signed.

5. ROLL CALL /ATTENDANCE VALARIE COX

Council members present: Cummings, Mouser, Warren and Upton.

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the City Council and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

6. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING APRIL 3, 2023
 - B. SPECIAL COUNCIL MEETING APRIL 17, 2023
7. APPROVAL OF THE TREASURER’S REPORT.
8. APPROVAL OF THE APRIL 2023 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$88,366.69.

9. RECEIPT OF CLAIMS: CITY OF EUFAULA.

Motion to approve the consent agenda by Nancy Mouser, 2nd by Jamie Upton. Roll Call Vote Yes-Cummings, Mouser, Warren and Upton.

ITEMS REMOVED FROM THE CONSENT AGENDA

10. Recognition and presentation of the City of Eufaula Citizen Excellence Award to Frank Davis.

City of Eufaula Citizen Excellence Awarded to Frank Davis.

11. Recognition and presentation of the City of Eufaula Citizen Excellence Award to Zach McQuay.

City of Eufaula Citizen Excellence Award to Zach McQuay.

12. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to elect the position of Mayor and Vice-Mayor.

Nancy Mouser nominates Todd Warren as Mayor and Josh Cummings as Vice-Mayor, 2nd by Jamie Upton. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

13. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of

a. Appointment to fill the open Ward 4 City Council seat: or,

Todd moves to appoint Emma Watts to fill the open Ward 4 City Council seat; 2nd by Jamie Upton. Roll Call Vote Yes- Warren and Upton No-Cummings and Mouser. Motion fails for lack of majority.

b. Resolution 23-5-1 to declare a Special Election for the Ward 4 City Council seat pursuant to the requirements of state law and the McIntosh County Election Board.

Motion to approve Resolution 23-5-1 to declare a Special Election for the Ward 4 City Council seat pursuant to the requirements of state law and the McIntosh County Election Board by Nancy Mouser. Motion fails for lack of a second.

Motion to have a special meeting on Thursday, May 4, 2023, at 5:30 p.m. by Todd Warren, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

14. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to award the following Fire Station construction bids.

a. Fire Station – Site, Pad, and Concrete: site/pad preparation and construction of concrete footings, piers, and pad for an 80'x120' Engineered Steel Building.

Jeb Jones. Motion to approve the bid from J&S Construction for the Fire Station- Site, Pad and Concrete: site/pad preparation and construction of concrete footings, piers and pad for an 80' x 120' Engineered Steel Building by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Mouser, Warren and Upton No- Cummings.

b. Fire Station – Building: 80' x 120' red iron building package with 20' side walls. The building will have three walk-through doors, four 16'w x 14'h garage door openings, four 12'w x 14'h garage door openings, and roll insulation.

Jeb Jones. Motion to approve the bid from Superior Steel Building Manufacturing for the Fire Station – Building: 80' x 120' red iron building package with 20' side walls. The building will have three walk-through doors, four 16'w x 14'h garage door openings, four 12'w x 14'h garage door openings, and roll insulation by Josh Cummings, 2nd by Todd Warren. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

15. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #2 from Voy Construction in the amount of \$93,566.50 for the Splash Pad project.

Motion to approve pay application #2 from Voy Construction in the amount of \$93,566.50 for the Splash Pad project by Jamie Upton, 2nd by Todd Warren. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

16. REMARKS AND INQUIRIES BY CITY COUNCIL.

Cummings: Look out of the City.

Warren: Cruise Night.

17. ANNOUNCEMENTS.

Muskogee Creek Nation/IHS/OWRB Funds

18. ADJOURNMENT.

Motion to adjourn by Todd Warren, 2nd by Josh Cummings. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
May 1, 2023
5:30 p.m.

1. ROLL CALL /ATTENDANCE

Council members present: Cummings, Mouser, Warren and Upton.

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Public Works Authority and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

2. APPROVAL OF MINUTES.

A. REGULAR MEETING APRIL 3, 2023.

3. APPROVAL OF THE APRIL 2023 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$51,572.51.

4. RECEIPT OF CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

Motion to approve the consent agenda by Jamie Upton, 2nd by Todd Warren. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

ITEMS REMOVED FROM THE CONSENT AGENDA

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a trash service rate increase request by Sue's Recycling.

Jeb Jones. Motion to approve a trash service rate increase request by Sue's Recycling by Todd Warren, 2nd by Nancy Mouser. Roll Call Vote Yes-Cummings, Mouser, Warren and Upton.

6. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #3 from Lone Hickory Cattle L.L.C. in the amount of \$78,443.01 for the sewer improvement project.

Jeb Jones. Motion to approve pay application #3 from Lone Hickory Cattle L.L.C. in the amount of \$78,443.01 for the sewer improvement project by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

7. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #31 from Lone Hickory Cattle L.L.C. in the amount of \$160,046.06 for the water improvement project.

Motion to approve pay application #31 from Lone Hickory Cattle L.L.C. in the amount of \$160,046.06 for the water improvement project by Jamie Upton, 2nd by Todd Warren, Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

8. Adjournment.

Motion to adjourn by Jamie Upton, 2nd by Josh Cummins. Roll Call Vote Yes- Cummings, Mouser, Warren and Upton.

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the location of the meeting) on May 2, 2023, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES SPECIAL NOTICE AND AGENDA OF MEETINGS Monday May 4, 2023 5:30 p.m.

City Council and Eufaula Public Works Authority

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City Council

Freeholder - Mayor Todd Warren
Ward 1 - Vice Mayor Josh Cummings
Ward 2 - Council Member Nancy Mouser
Ward 3 - Council Member Jamie Upton
Ward 4 – Council Member Open

AGENDA
EUFAULA CITY COUNCIL
May 4, 2023
5:30 p.m.

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. ROLL CALL /ATTENDANCE | VALARIE COX |

Council members present: Mouser, Cummings, Warren and Upton.

3. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to convene into Executive Session, pursuant to 25 O.S. §307 (B)(1) with clarification from Attorney General Opinion 92-23, for the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, more specifically for the discussions related to the appointment in the vacancy of the Ward 4 position of the Eufaula City Council.

Motion to convene into Executive Session, pursuant to 25 O.S. §307 (B)(1) with clarification from Attorney General Opinion 92-23, for the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee, more specifically for the discussions related to the appointment in the vacancy of the Ward 4 position of the Eufaula City Council by Josh Cummings, 2nd by Jamie Upton. Roll Call Vote Yes- Mouser, Cummings, Warren and Upton.

4. Executive Session, pursuant to 25 O.S. §307 (B)(1), for discussions related to the appointment in the vacancy of the Ward 4 position of the Eufaula City Council.

Held

5. Motion to return to Open Session from Executive Session pursuant to 25 O.S. §307 (B)(1).

Motion to return to Open Session from Executive Session pursuant to 25 O.S. §307 (B)(1) by Jamie Upton, 2nd by Josh Cummings. Roll Call Vote Yes- Mouser, Cummings, Warren and Upton.

Carol Albro, Jeanette Smith (Absent), Pam Rossi, Kim Kephart, Randy Randleman, Sharon McCoy and Jeanette Smith.

6. Consideration of Acceptance, Approval, Rejection, Amendment, and/or Postponement to appoint an individual to the vacancy of the Ward 4 position of the Eufaula City Council.

Motion to take no action by Josh Cummings, 2nd by Nancy Mouser. Roll Call Vote Yes- Mouser, Cummings, Warren and Upton.

7. Consideration of Acceptance, Approval, Rejection, Amendment, and/or Postponement of Resolution 23-5-1 to declare a Special Election for the Ward 4 City Council seat pursuant to the requirements of state law and the McIntosh County Election Board.

Motion to approve Resolution 23-5-1 to declare a Special Election for the Ward 4 City Council seat pursuant to the requirements of state law and the McIntosh County Election Board by Nancy Mouser, 2nd by Jamie Upton. Roll Call Vote Yes- Mouser, Cummings, Warren and Upton.

8. ADJOURNMENT.

Motion to adjourn by Josh Cummings, 2nd by Todd Warren. Roll Call Vote Yes- Mouser, Cummings, Warren and Upton.

CITY OF EUFAULA
MONTHLY TREASURY REPORT
APRIL 2023

BANK OF EUFAULA

<u>Description:</u>	<u>Beginning Bank Balance</u>	<u>Deposits and Credits</u>	<u>Withdrawals and Debits</u>	<u>Ending Bank Balance</u>	<u>Change From Prior Month</u>
General Fund	1,563,248.32	\$ 294,072.93	\$ (277,981.33)	\$ 1,579,339.92	\$ 16,091.60
				\$500,610.77 ARPA FUNDS	
Eufaula Public Works Authority	\$ 1,592,459.49	\$ 270,182.76	\$ (237,706.71)	\$ 1,624,935.54	\$ 32,476.05
EPWA/ Capital Improvements Fund	\$ 203,993.56	\$ 13,554.06	\$ (2,879.25)	\$ 214,668.37	\$ 10,674.81
Airport	\$ 31,931.82	\$ 767.08	\$ (10,002.04)	\$ 22,696.86	\$ (9,234.96)
City of Eufaula / CDBG	\$ -			\$ -	\$ -
Cemetery Perpetual Care	\$ 10,580.24	\$ 0.41	\$ -	\$ 10,580.65	\$ 0.41
CWSRF EPWA/ OWRB Construction Fund	\$ -			\$ -	\$ -
Dept of Commerce / CDBG	\$ 5.00	\$ -	\$ -	\$ 5.00	\$ -
EPWA SRF-SEWER	\$ 10,750.00	\$ 40,255.83	\$ (40,255.83)	\$ 10,750.00	\$ -
Disaster Emergency Fund	\$ 35,497.23		\$ (360.00)	\$ 35,137.23	\$ (360.00)
Eufaula Economic Develop. Authority	\$ 122,382.00	\$ 3,712.45	\$ (3,321.23)	\$ 122,773.22	\$ 391.22
McIntosh County Health Dept.	\$ 7,915.54	\$ 0.61	\$ -	\$ 7,916.15	\$ 0.61
Police Court Account	\$ 44,976.42	\$ 7,686.31	\$ (10,040.24)	\$ 42,622.49	\$ (2,353.93)
Police Drug Fund	\$ 9,084.87			\$ 9,084.87	\$ -
City of Eufaula / Recreation Acct.	\$ 239,043.57	\$ 9,558.01	\$ (37,209.91)	\$ 211,391.67	\$ (27,651.90)
				72,144.70 RESERVED FOR SPLASHPAD	
City of Eufaula / Street Fund	\$ 326.04	\$ -	\$ -	\$ 326.04	\$ -
CWSRF-AMR	\$ 11,517.30	\$ 2,879.25	\$ (2,793.07)	\$ 11,603.48	\$ 86.18
EPWA-DWSRF	\$ 544,761.19	\$ 40,255.83	\$ (44,393.46)	\$ 540,623.56	\$ (4,137.63)
	<u>\$ 4,428,472.59</u>	<u>\$ 682,925.53</u>	<u>\$ (666,943.07)</u>	\$ 4,444,455.05	\$ 15,982.46
<u>Total Net Operating Capital</u>				\$ -	
				\$ -	
<u>SOUTHPOINT</u>	<u>\$ 34,126.49</u>	<u>\$ -</u>	\$ (11,569.56)	\$ 22,556.93	

Fund Summary

Fund	Units	Amount
10-City of Eufaula General Fund	2,498.96	78,887.80
Grand Total:	2,498.96	78,887.80



Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Airport Acct-Airport Acct						
15314	FIRST NET AT&T	05/12/2023	Regular	0.00	40.04	1337

Bank Code Airport Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	40.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	40.04

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: CIP-CIP 00168	Pendley-McKinney Heat & Air	05/26/2023	Regular	0.00	9,600.00	1348

Bank Code CIP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	1	0.00	9,600.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	1	0.00	9,600.00

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA-EPWA						
13644	American Fidelity	05/12/2023	Regular	0.00	20.04	211618
13644	American Fidelity	05/26/2023	Regular	0.00	20.04	211658

Bank Code EPWA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	40.08
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	2	2	0.00	40.08

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA DWSRF-EPWA DWSRF						
15156	LONEHICKORY CATTLE, LLC	05/05/2023	Regular	0.00	160,046.06	1115
15067	COWAN GROUP ENGINEERING, LLC	05/12/2023	Regular	0.00	978.75	1116
15156	LONEHICKORY CATTLE, LLC	05/18/2023	Regular	0.00	78,433.01	1117
12851	UTILITY SUPPLY COMPANY	05/18/2023	Regular	0.00	25,600.00	1118
15067	COWAN GROUP ENGINEERING, LLC	05/26/2023	Regular	0.00	978.75	1119

Bank Code EPWA DWSRF Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	5	0.00	266,036.57
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	5	0.00	266,036.57

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Euf Disaster Emrgncy-Eufaula Disaster Emergency						
15850	Tyler Technolgies, INC	05/05/2023	Regular	0.00	610.00	1802
15850	Tyler Technolgies, INC	05/18/2023	Regular	0.00	120.00	1803
00171	Baron Weather, Inc	05/26/2023	Regular	0.00	1,020.00	1804

Bank Code Euf Disaster Emrgncy Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	3	3	0.00	1,750.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	3	3	0.00	1,750.00

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Eufaula Econ Dev-Eufaula Econ Dev Authority						
15314	FIRST NET AT&T	05/12/2023	Regular	0.00	46.41	1380
15422	Lake Eufaula Association, Inc	05/18/2023	Regular	0.00	580.00	1381
11	EUFAULA Area CHAMBER OF COMMERCE	05/26/2023	Regular	0.00	500.00	1382
15295	MICHAEL TYLER PENDLEY	05/26/2023	Regular	0.00	350.00	1383

Bank Code Eufaula Econ Dev Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	4	0.00	1,476.41
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	4	0.00	1,476.41

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General Fund Acct-General Fund Acct						
00053	BANK OF AMERICA	05/05/2023	Regular	0.00	8,174.50	35274
94	CANADIAN VALLEY ELECTRIC	05/05/2023	Regular	0.00	22.02	35276
14217	COOKSON HILLS PUBLISHERS INC.	05/05/2023	Regular	0.00	196.70	35277
14171	Delta Dental	05/05/2023	Regular	0.00	104.19	35278
239	EUFAULA AUTO PARTS NAPA	05/05/2023	Regular	0.00	117.35	35279
82	EUFAULA TRUE VALUE	05/05/2023	Regular	0.00	555.35	35280
758	FLEETCOR TECHNOLOGIES	05/05/2023	Regular	0.00	783.63	35281
00155	Lucas Woollums	05/05/2023	Regular	0.00	4.00	35282
344	MCMORROW-LOVE, MARGARET	05/05/2023	Regular	0.00	125.08	35283
251	O G & E	05/05/2023	Regular	0.00	14,922.58	35284
12527	OK CENTRALIZED SUPPORT	05/05/2023	Regular	0.00	110.48	35285
00145	OPTIONS, INC	05/05/2023	Regular	0.00	700.65	35286
759	O'REILLY AUTO PARTS	05/05/2023	Regular	0.00	415.61	35287
12944	SADLER PAPER COMPANY	05/05/2023	Regular	0.00	33.14	35288
336	T. H. ROGERS LUMBER CO.	05/05/2023	Regular	0.00	98.82	35289
15827	Tescorp	05/05/2023	Regular	0.00	197.68	35290
14176	TULSA ASPHALT, LLC	05/05/2023	Regular	0.00	2,384.97	35291
278	UNITED STATES POSTAL SERVICE	05/05/2023	Regular	0.00	226.00	35292
15498	US Fleet Tracking LLC	05/05/2023	Regular	0.00	359.40	35293
15344	VIP TECHNOLOGY GROUP LLC	05/05/2023	Regular	0.00	368.99	35294
13644	American Fidelity	05/12/2023	Regular	0.00	20.25	35295
15429	Auto Doctors	05/12/2023	Regular	0.00	62.71	35296
94	CANADIAN VALLEY ELECTRIC	05/12/2023	Regular	0.00	472.02	35297
14214	CINTAS	05/12/2023	Regular	0.00	19.37	35298
15067	COWAN GROUP ENGINEERING, LLC	05/12/2023	Regular	0.00	4,817.50	35299
13372	DEARBORN NATIONAL	05/12/2023	Regular	0.00	47.96	35300
14171	Delta Dental	05/12/2023	Regular	0.00	273.81	35301
239	EUFAULA AUTO PARTS NAPA	05/12/2023	Regular	0.00	32.65	35302
379	EUFAULA F.O.P. LODGE #207	05/12/2023	Regular	0.00	200.00	35303
82	EUFAULA TRUE VALUE	05/12/2023	Regular	0.00	321.48	35304
15314	FIRST NET AT&T	05/12/2023	Regular	0.00	1,475.42	35305
758	FLEETCOR TECHNOLOGIES	05/12/2023	Regular	0.00	912.53	35306
15036	HELMS CONSTRUCTION	05/12/2023	Regular	0.00	1,157.50	35307
12511	LIBERTY NATIONAL LIFE INSUR.	05/12/2023	Regular	0.00	36.06	35308
14161	LOCKE SUPPLY CO	05/12/2023	Regular	0.00	120.00	35309
14158	MetLife	05/12/2023	Regular	0.00	53.37	35310
12527	OK CENTRALIZED SUPPORT	05/12/2023	Regular	0.00	110.48	35311
257	OKLAHOMA MUNICIPAL RETIREMENT	05/12/2023	Regular	0.00	1,610.35	35312
14456	OPEHW HEALTH PLAN	05/12/2023	Regular	0.00	4,439.07	35313
336	T. H. ROGERS LUMBER CO.	05/12/2023	Regular	0.00	84.64	35314
14323	VYVE BROADBAND A,INC	05/12/2023	Regular	0.00	155.74	35315
15780	Yandell & Sons Mowing	05/12/2023	Regular	0.00	4,700.00	35316
15429	Auto Doctors	05/18/2023	Regular	0.00	680.34	35317
15751	D's Wrecker Service	05/18/2023	Regular	0.00	456.00	35318
124	EAST CENTRAL ELECTRIC	05/18/2023	Regular	0.00	189.25	35319
82	EUFAULA TRUE VALUE	05/18/2023	Regular	0.00	294.53	35320
758	FLEETCOR TECHNOLOGIES	05/18/2023	Regular	0.00	1,020.12	35321
00153	Interstate Construction Administration Network, I	05/18/2023	Regular	0.00	1,012.50	35322
00158	Ken's Garage	05/18/2023	Regular	0.00	1,051.05	35323
00163	LINDLEY'S PAINT & BODY SHOP	05/18/2023	Regular	0.00	500.00	35324
14912	MCINTOSH COUNTY CLERK	05/18/2023	Regular	0.00	18.00	35325
231	MR. PRINTER	05/18/2023	Regular	0.00	1,440.00	35326
241	NELSON FEED & SEED, INC.	05/18/2023	Regular	0.00	22.31	35327
260	O N G	05/18/2023	Regular	0.00	734.34	35328
250	OK STATE FIREFIGHTERS Association	05/18/2023	Regular	0.00	180.00	35329
759	O'REILLY AUTO PARTS	05/18/2023	Regular	0.00	55.96	35330
284	QUILL CORPORATION	05/18/2023	Regular	0.00	104.43	35331
00159	Smith Diesel Repair	05/18/2023	Regular	0.00	5,387.95	35332
336	T. H. ROGERS LUMBER CO.	05/18/2023	Regular	0.00	42.41	35333
00165	The Patch	05/18/2023	Regular	0.00	178.00	35334

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
15344	VIP TECHNOLOGY GROUP LLC	05/18/2023	Regular	0.00	697.50	35335
13644	American Fidelity	05/26/2023	Regular	0.00	20.25	35336
274	CRAWFORD & ASSOCIATES, P.C.	05/26/2023	Regular	0.00	2,806.25	35337
13372	DEARBORN NATIONAL	05/26/2023	Regular	0.00	45.46	35338
14171	Delta Dental	05/26/2023	Regular	0.00	260.05	35339
379	EUFAULA F.O.P. LODGE #207	05/26/2023	Regular	0.00	200.00	35340
82	EUFAULA TRUE VALUE	05/26/2023	Regular	0.00	223.48	35341
758	FLEETCOR TECHNOLOGIES	05/26/2023	Regular	0.00	1,638.92	35342
760	G C RENTALS & SALES, INC.	05/26/2023	Regular	0.00	1,572.00	35343
15036	HELMS CONSTRUCTION	05/26/2023	Regular	0.00	1,215.00	35344
12511	LIBERTY NATIONAL LIFE INSUR.	05/26/2023	Regular	0.00	36.06	35345
217	McINTOSH COUNTY ASSESSOR	05/26/2023	Regular	0.00	150.00	35346
14158	MetLife	05/26/2023	Regular	0.00	49.56	35347
241	NELSON FEED & SEED, INC.	05/26/2023	Regular	0.00	19.75	35348
257	OKLAHOMA MUNICIPAL RETIREMENT	05/26/2023	Regular	0.00	1,436.58	35349
14456	OPEHW HEALTH PLAN	05/26/2023	Regular	0.00	4,101.99	35350
759	O'REILLY AUTO PARTS	05/26/2023	Regular	0.00	45.99	35351
15150	Patricia DANIEL	05/26/2023	Regular	0.00	650.00	35352
15207	TWIN CITIES READY MIX, INC	05/26/2023	Regular	0.00	364.80	35353
14323	VYVE BROADBAND A,INC	05/26/2023	Regular	0.00	104.95	35354
15780	Yandell & Sons Mowing	05/26/2023	Regular	0.00	2,350.00	35355
292	OK POLICE PENSION & RETIREMENT	05/12/2023	Bank Draft	0.00	891.09	DFT0000532
292	OK POLICE PENSION & RETIREMENT	05/12/2023	Bank Draft	0.00	1,448.03	DFT0000533
321	BANK OF EUFAULA	05/12/2023	Bank Draft	0.00	2,454.51	DFT0000534
321	BANK OF EUFAULA	05/12/2023	Bank Draft	0.00	956.08	DFT0000535
107	OKLAHOMA TAX COMMISSION	05/12/2023	Bank Draft	0.00	989.00	DFT0000536
248	OK EMPLOYMENT SECURITY COMM.	05/12/2023	Bank Draft	0.00	293.14	DFT0000537
321	BANK OF EUFAULA	05/12/2023	Bank Draft	0.00	4,088.06	DFT0000538
292	OK POLICE PENSION & RETIREMENT	05/26/2023	Bank Draft	0.00	891.09	DFT0000544
292	OK POLICE PENSION & RETIREMENT	05/26/2023	Bank Draft	0.00	1,448.03	DFT0000545
321	BANK OF EUFAULA	05/26/2023	Bank Draft	0.00	2,232.72	DFT0000546
321	BANK OF EUFAULA	05/26/2023	Bank Draft	0.00	918.26	DFT0000547
107	OKLAHOMA TAX COMMISSION	05/26/2023	Bank Draft	0.00	958.00	DFT0000548
248	OK EMPLOYMENT SECURITY COMM.	05/26/2023	Bank Draft	0.00	280.12	DFT0000549
321	BANK OF EUFAULA	05/26/2023	Bank Draft	0.00	3,926.36	DFT0000550

Bank Code General Fund Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	136	81	0.00	82,379.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	14	14	0.00	21,774.49
EFT's	0	0	0.00	0.00
	150	95	0.00	104,154.32

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Police Acct-Police Acct						
1817	CITY OF EUFAULA GENERAL FUND	05/26/2023	Regular	0.00	4,268.22	3216
11946	CLEET	05/26/2023	Regular	0.00	257.92	3217
13455	MCINTOSH COUNTY SHERIFF	05/26/2023	Regular	0.00	8.15	3218
00170	Michael Choate	05/26/2023	Regular	0.00	260.00	3219
11947	OSBI	05/26/2023	Regular	0.00	504.92	3220

Bank Code Police Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	5	0.00	5,299.21
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	5	0.00	5,299.21

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Recreation Acct-Recreation Acct						
00053	BANK OF AMERICA	05/05/2023	Regular	0.00	418.26	2619
82	EUFULA TRUE VALUE	05/05/2023	Regular	0.00	140.12	2620
12591	HANCE FIREWORKS	05/05/2023	Regular	0.00	15,000.00	2621
241	NELSON FEED & SEED, INC.	05/05/2023	Regular	0.00	313.08	2622
244	NICHOLS GROCERY	05/05/2023	Regular	0.00	153.75	2623
00143	T.H. Rodgers Lumber Company	05/05/2023	Regular	0.00	29.98	2624
15067	COWAN GROUP ENGINEERING, LLC	05/12/2023	Regular	0.00	629.63	2625
00148	Voy Construction, LLC.	05/12/2023	Regular	0.00	93,566.50	2626
00156	Chaney's	05/18/2023	Regular	0.00	120.00	2627
00167	Hanging 8 BBQ	05/18/2023	Regular	0.00	279.67	2628
336	T. H. ROGERS LUMBER CO.	05/18/2023	Regular	0.00	119.20	2629

Bank Code Recreation Acct Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	15	11	0.00	110,770.19
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	15	11	0.00	110,770.19

GF Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: South Point -South Point						
00039	BVIZIBLE Sign Shop, LLC	05/05/2023	Regular	0.00	8,419.49	12

Bank Code South Point Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	8,419.49
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	8,419.49

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	174	114	0.00	485,811.82
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	14	14	0.00	21,774.49
EFT's	0	0	0.00	0.00
	188	128	0.00	507,586.31

Fund Summary

Fund	Name	Period	Amount
10	City of Eufaula General Fund	5/2023	104,154.32
30	AIRPORT ACCOUNT	5/2023	40.04
34	DISASTER EMERGENCY FUND	5/2023	1,750.00
37	EUFAULA ECONOMIC DEVELOP AUTH	5/2023	1,476.41
41	POLICE ACCOUNT	5/2023	5,299.21
43	RECREATION ACCOUNT	5/2023	110,770.19
46	Arvest Acct/ Southpoint Projct	5/2023	8,419.49
50	Capital Improvements Fund	5/2023	9,600.00
90	Public Works Authority	5/2023	40.08
97	Eufaula Public Works/CWSRF	5/2023	266,036.57
			507,586.31



City Council Agenda Item No.9

Meeting Date: June 5, 2023

Agenda Item Memo

Item Title: Presentation by Rep. Randy Randleman related to State Grant Funding for the Eufaula Hospital Project.

Initiator: Jeb Jones, City Manager

Information Source: Jeb Jones, City Manager, Rep. Randy Randleman

Background: Rep. Randleman requested time before the City Council to discuss funding related to the Eufaula Hospital Project.

Council Pillar: Health Care, Economic Development

Financial Impact: \$5,000,000

Attachment: MRH Feasibility Study

Recommended Action: n/n



McAlester Regional

HEALTH CENTER

Southeast Oklahoma's Leading Healthcare Resource

Eufaula Replacement- Eufaula, Oklahoma

FREESTANDING EMERGENCY DEPARTMENT

05.19.2023

INTRODUCTION

This report is provided by HFG Architecture to McAlester Regional Health Center and will provide preliminary architectural programming and approximate findings on population data, emergency department expected volumes and an estimate of probably cost.

The scope of the project included architectural study investigates high-level feasibility of the needs of the planned emergency department to better serve the patient population in the community of Eufaula. Since the EPIC Medical Center closed down, there has been a gap in care for the county and the surrounding communities on Lake Eufaula. Providing emergency care in rural areas like Eufaula is critical for the health of rural communities and prevents emergent patients from traveling long distances for time critical illness and injuries.

EXISTING CONDITIONS

The existing hospital of Eufaula that has been vacated will not be utilized for the new freestanding emergency department.

EXECUTIVE SUMMARY

Upon study of the owner's services and needs, it was established that a new freestanding emergency department will be constructed and reviewed under FGI Guidelines 2018. The building will be located approximately where the existing hospital stands. The existing structure and pavement will be demolished and prepared for the new building.

	Square Feet (SF)	Suggested SF	Budget Budget
COST OF WORK			
New construction based on project program	9,712 SF	\$615	\$5,972,880
Sub-total			\$5,972,880
Owner's Soft Costs (Budget Assumption)	35%		\$2,090,508
OPINION OF PROBABLE PROJECT COST			\$8,063,338

Figure 1

PATIENT POPULATION

The population of McIntosh County and surrounding areas was evaluated to estimate approximate volumes, number of beds as well as estimated square footage with the rational as follows. McIntosh County was found to have a slight decrease in population from the previous years, at 19,245, (Figure 1). Based on population data alone the CDC advises that using a multiplier of 40% of county population generates the expected number of ED visits annually. 7,698 visits. Additionally, up to 25% of ED visits are found to be appropriate to be treated in lower acuity facilities like Urgent Care instead of the emergency room. An urgent care facility will be located on the same site and can capture patients that should be redirected there. Calculations to account for this percentage of cases that are re-directed to urgent care have been adjusted and reflected in the adjusted value below "Population & Needs" table.

(How Many Emergency Department Visits Could be Managed at Urgent Care Centers and Retail Clinics?, Weinick, R, Burns, Rachel, Mehrotra, Ateev).

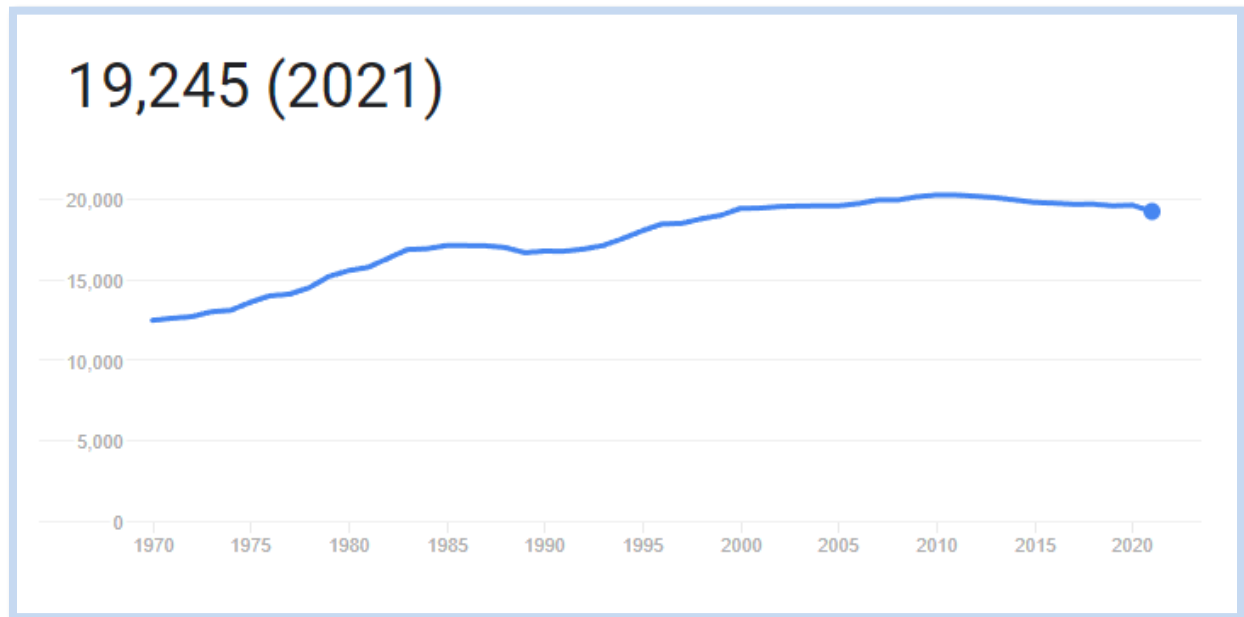
POPULATION AND NEEDS

McIntosh County Population 2023	19,245
Gross calculation ED visits Annually McIntosh Co.	7,698
Redirected Visits to Urgent Care Facility	2,000
ADJUSTED REALISTIC VALUE ED VISITS ANNUALLY MCINTOSH CO.	5,698

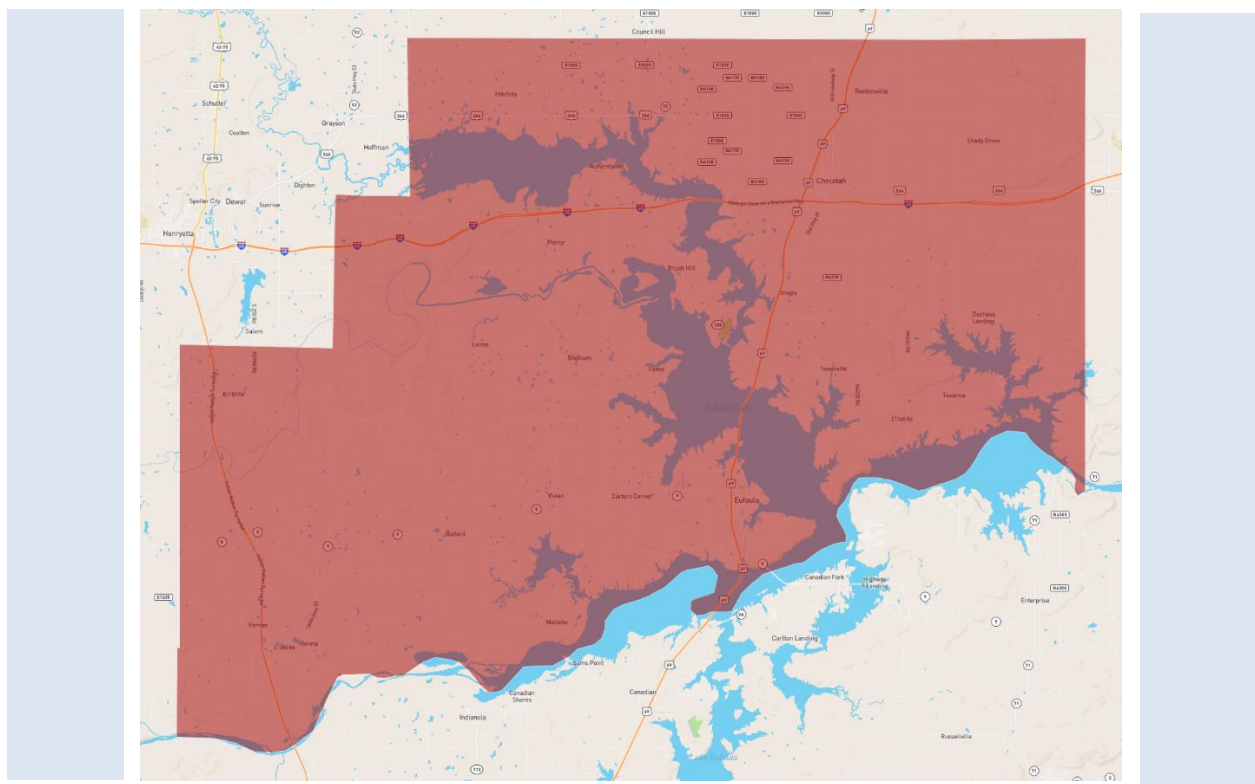
ED TREATMENT BEDS

Triage/Treatment	1
Standard Treatment	1
Trauma	1
Bariatric	1
Airborne Infection Isolation	1
TOTAL TREATMENT BEDS	5

Population Diagram | McIntosh County | Figure 1



McIntosh County Map | Figure 2



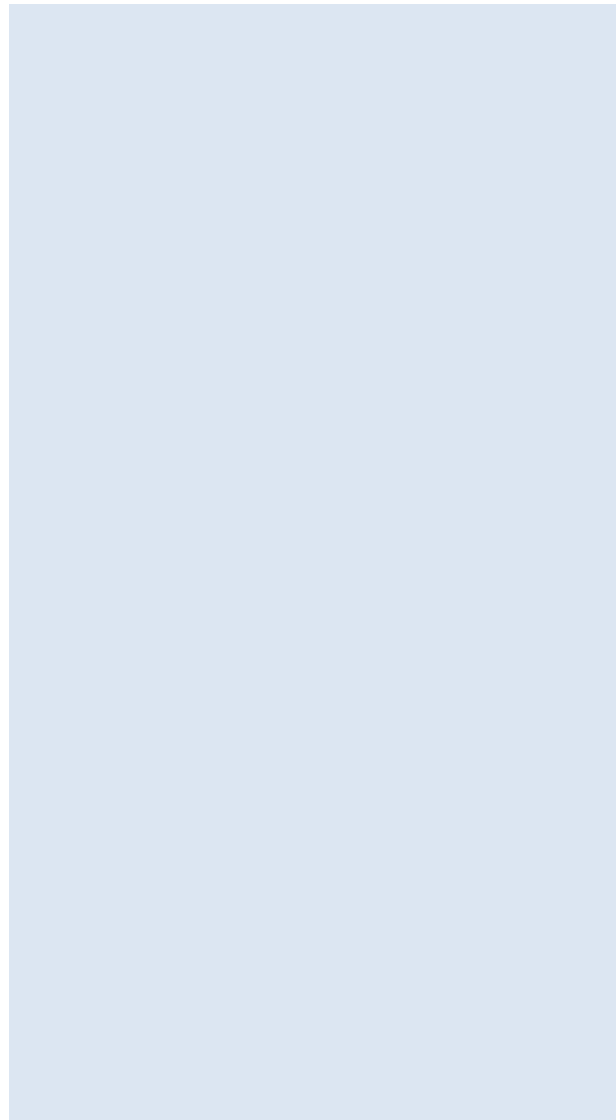
<https://www.atlasbig.com/en-us/oklahoma-mcintosh-county>

Issued By: Heather Taylor, Assoc. IIDA

McIntosh County | 2020 ED Discharges by Facility

O K 2 S H A R E

Creek Nation Community Hospital	793
Hillcrest Hospital Henryetta	488
Hillcrest Hospital South	33
Hillcrest Medical Center	36
McAlester Regional Health Center	1,141
Mercy Hospital Oklahoma City	15
Muscogee Creek Nation Medical Center	588
OU Medical Center	15
Oklahoma State University Medical Center	12
Saint Francis Hospital	195
Saint Francis Hospital Muskogee	536
Saint Francis Hospital South	60
St John Broken Arrow	40
St John Medical Center	54
Tulsa ER & Hospital	28
Tulsa Spine & Specialty Hospital	-
Wagoner Community Hospital	32

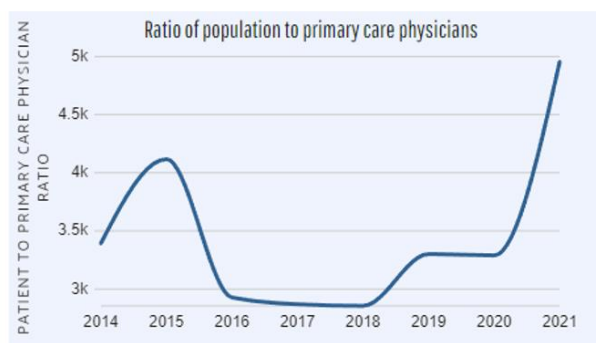




MORTALITY- MCINTOSH COUNTY | 1999-2019



PHYSICIAN TO PATIENT RATIO



Primary care physicians in McIntosh County, OK see 4954 patients per year on average, which represents a 50.6% increase from the previous year (3290 patients).

Compare this to dentists who see 1960 patients per year, and mental health providers who see 632 patients per year.

By gender, of the total number of insured persons, 49.3% were men and 50.7% were women.

[HEALTHDATA](#)



MORTALITY- MCINTOSH COUNTY | 1999-2019

- Atherosclerotic heart disease (570)
- Bronchus or lung, unspecified –
- Malignant neoplasms (469)
- Atherosclerotic cardiovascular disease, so described (398)
- Chronic obstructive pulmonary disease, unspecified (368)
- Acute myocardial infarction, unspecified (286)
- Hypertensive heart disease without (congestive) heart failure (116) Stroke, not specified as hemorrhage or infarction (85)
- Alzheimer disease, unspecified (57)
- Pneumonia, unspecified (50)
- Congestive heart failure (46)

Read more: https://www.city-data.com/county/McIntosh_County-OK.html



COMMON CAUSES OF MORTALITY- MCINTOSH COUNTY | 1999-2019

- Atherosclerotic heart disease (570)
- Bronchus or lung, unspecified –
- Malignant neoplasms (469)
- Atherosclerotic cardiovascular disease, so described (398)
- Chronic obstructive pulmonary disease, unspecified (368)
- Acute myocardial infarction, unspecified (286)
- Hypertensive heart disease without (congestive) heart failure (116) Stroke, not specified as hemorrhage or infarction (85)
- Alzheimer disease, unspecified (57)
- Pneumonia, unspecified (50)
- Congestive heart failure (46)

Read more: https://www.city-data.com/county/McIntosh_County-OK.html



AMERICAN RESCUE PLAN ACT



State of Oklahoma

ARPA State & Local Fiscal Recovery Funds (SLFRF) Project Funding Review Template

Last updated March 6, 2023

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Summary

This Funding Review Template is sent to the Oklahoma ARPA project applicant prior to consideration by a Working Group of the Joint Committee on Pandemic Relief Funding. The Template includes the information collected through the project intake workflow and collects further information necessary for applicant consideration and subrecipient risk assessment.

SLFRF Resources

- Final Rule (FR) ([link](#))
- Overview of Final Rule ([link](#))
- Frequently Asked Questions ([link](#))
- Compliance and Reporting Guidance (version 5.0, June 16, 2022) ([link](#))

Project Overview

Project Name: **Eufaula Hospital**

Organization Name: **City of Eufaula, OK**

Primary Contact

Name: **Jeb Jones**

Email: **cm@cityofeufaulaok.com**

Phone: **918-689-2534**

Project Lawyer

Name: **Kay Robbins-Wall**

Email: **lknw@sbcglobal.net**

Phone: **918-689-7737**

Project Cost: **\$ 10,320,585.00**

Project Cost Breakdown: *The submitter must complete the template below. An incomplete project cost breakdown or a breakdown provided in a different format may result in delays in project review. The goal of the budget is to provide a clear and concise description of the expenses requested to support the activities in your application. A successful budget will show what each expense is, how much it costs, and the calculation used to get that amount.*

Proposed Project Cost Breakdown		
Total Requested Amount	\$ 10,320,585.00	Total of all below sections
Personnel	\$ 4,032,258 (Total for Details Section)	
	\$3,311,142	Total Salaries -Total employees: 41
	\$372, 576	Total Benefits
	\$348,540	Total Payroll Taxes, FUTA, SUTA
Section Amount Requested amount per State fiscal year, July 1 – June 30.		
FY23 (2 months)	\$119,801	Est. Start Date April 2024, Sal, Ben, Tx
FY24	\$2,578,765	Total Salaries, Benefits, Taxes
FY25	\$1,333,692	Total Salaries, Benefits, Taxes
FY26 (6 months)	\$ 0.00	
Total Section Amount	\$4,032,258	
Capital (Real Property)	\$ 0.00 (Total for Section)	Details
	\$ 0.00	

	\$ 0.00	
Section Amount Requested per State fiscal year, July 1 – June 30.		
FY23 (2 months)	\$ 0.00	
FY24	\$	
FY25	\$ 0.00	
FY26 (6 months)	\$ 0.00	
Total Section Amount	\$ 0.00	
Capital (Other)	\$ 3,709,666 (Total for Details Section)	
<i>Include equipment if it has a useful life of > one year and a per-unit acquisition cost ≥\$5,000</i>		
	\$ 3,709,666	
	\$ 0.00	
Section Amount Requested per State fiscal year, July 1 – June 30.		
FY23 (2 months)	\$ 0.00	
FY24	\$3,709,666	
FY25	\$ 0.00	
FY26 (6 months)	\$ 0.00	
Total Section Amount	\$ 0.00	
Services	\$ 1,873,953 (Total for Details Section)	
	\$ 1,873,953	Provider Services, Purchased Services, IT, Utilities, Architectural fees, Feasibility Studay
	\$ 0.00	
Section Amount Requested per State fiscal year, July 1 – June 30.		
FY23 (2 months)	\$ 32,000	Feasibility Study & Architect fees
FY24	\$ 260,141	Start Date April 2024 -Provider services, purchased services, IT, Utilities
FY25	\$ 1,051,636	
FY26 (6 months)	\$ 530,176	
Total Section Amount	\$ 1,873,953	
Supplies	\$ 736,708 (Total for Section)	Details
<i>Include equipment if it has a useful life of < one year, or per-unit acquisition cost < \$5,000</i>		

	\$ 131,327	Equipment with per-unit acquisition cost < \$5,000, to be purchased in FY 24
	\$ 605,381	Patient supplies, janitorial supplies
Section Amount Requested per State fiscal year, July 1 – June 30.		
FY23 (2 months)	\$ 0.00	
FY24	\$ 245,733	Includes \$131,327 equipment above and \$114,406 patient and janitorial supplies
FY25	\$ 329,796	Patient and janitorial supplies
FY26 (6 months)	\$ 161,179	Patient and janitorial supplies
Total Section Amount	\$ 736,708	

Other funding identified by applicant (non-SLFRF, matching funds, SLFRF from other sources, private, etc.):

Private sources will be used for the construction of a new Emergency Medical Hospital Facility

What goods or services will you need to complete this project?

Construction of Medical Hospital Facility with Emergency capabilities.

Have you identified competitive bidding procedures to be utilized to procure the necessary goods or services?

The City of Eufaula is subject to OK Title 61 competitive Bidding Act Laws

Project Timeline per State Fiscal Year (all projects must expend funds before December 31, 2026) identifying anticipated start date, completion date, and any milestone date goals.

Start Date: March 20th, 2023. --Feasibility Study ordered --approx. 45 for completion. 120 days for production of Construction Documents; 30-45 days for Competitive Bidding Procedures; 180-200 days for construction of facility. Approximately 1 year from completion of Project.

How many Oklahomans will benefit from this project?

According to US census data, McIntosh County has a population of 19,725, with 2751 living in the city of Eufaula. McIntosh County residents are limited in their ability to access care due to both primary care shortages and geographic barriers. 25.7% of the population is aged 65+, and 5.6% are under 5 years old, both considered "at risk" age groups. Thousands are brought to the area each year by the outdoor opportunities afforded by Lake Eufaula. Additionally, US 69 runs through Eufaula, with Interstate 40 within a few miles.

What is the potential return on investment for this project?

The City of Eufaula anticipates the return on investment in this project to be an overall improvement in healthcare equity of the population of Eufaula, McIntosh County and the surrounding areas. Citizens in this geographic area have experienced an enhanced threat to their health & well-being through a number of different limiting factors; including their proximity to emergency and other services (especially with limited-to-zero public transportation available) and the shortage of providers located in Eufaula & McIntosh County. Financial & service sustainability for the foreseeable future is the most paramount return on investment desired.

Project Description to include impact of COVID-19, intended impact of project, and general description of services

Construct and operate a Hospital Emergency Healthcare facility with inpatient capabilities to serve the population of McIntosh County and surrounding area. The community will have a healthcare option that is closer than 30 miles away which will provide acute care for Covid related illnesses, in addition to other outpatient and inpatient medical services.

Reporting and Planning

Which Expenditure Category should this project be reported under? (See Appendix A)

2.21 -Medical Facilities for Disproportionately Impacted communities

JSJ Initial here to confirm that you understand you will be a subrecipient and required to comply with federal compliance, reporting, and contract requirements, including the Uniform Guidance (2 CFR Part 200). Among other requirements of the Uniform Guidance, you are confirming that you have:

- A financial management system capable of separately tracking individual Federal programs, and providing accurate, current, and complete information
- Written procedures regarding compensation and benefits, procurement (including a conflict-of-interest policy), and allowability of costs
- Established and will maintain effective internal controls over each Federal award to provide reasonable assurance that such awards are managed in compliance with Federal statutes, regulations, and the terms and conditions of the award

JSJ Initial here to confirm understanding that subrecipients expending more than \$750,000 total in Federal funds during their fiscal year will be subject to an audit under the Single Audit Act and its implementing regulation at 2 CFR Part 200, Subpart F regarding audit requirements.

Does your organization plan to expend \$750,000 or more in Federal funding in a single fiscal year when accounting for this request and any other federal awards you receive?

Yes

What are the performance indicators (inputs, outputs, and outcomes) that this project will track to capture impact?

- HCAAPS survey score reporting
- Public health data: according to 2017 county health assessment from the ODH, compared to other Oklahoma counties McIntosh County compares poorly in prevalence of diabetes, depression, high blood pressure, high cholesterol, obesity, teen birth rate, physical inactivity, cardiovascular disease death rate, hypertension death rate, stroke death rate, cancer death rate, and adult smoking.

Please provide an outline/brief summary of your performance management plan.

The City of Eufaula participates in an annual Audit of finances and operations & a report is presented to the City Council.

Please provide an outline/brief summary of your community engagement or outreach plan.

The City of Eufaula engages via local events, social media (Facebook), publicly viewed city council meetings with regular input from citizens, as well as print media (included a local newspaper company) to keep the public informed.

Please explain how non-English speaking constituents will be able to benefit from this program.

Emergency, inpatient & outpatient medical services will be available to the citizens of McIntosh County of all ethnic backgrounds in the surrounding area.

Capital Expenditure Requirements

Definitions: Per the Uniform Guidance, the term “capital expenditures” means “expenditures to acquire capital assets or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life.” Equipment with a useful life of more than one year and a per-unit acquisition cost greater or equal to \$5,000 is considered a capital expenditure.

Does your project include a capital expenditure? If yes, is the total capital expenditure greater than \$1 million?

Yes, there will capital expenditures that will total more than \$1 million.

Do you or your team have prior experience in administering capital expenditure projects? If yes, briefly describe your years of experience. Please list details on project scope and size, as well as any relevant experience in handling capital expenditure projects.

Yes, the City of Eufaula the recipient, is currently administering \$14 million of infrastructure improvement funds, which include OWRB loans, CDBG, IHS and the Bureau of Reclamation Grants.

__JSJ__ Initial here to confirm that you have reviewed and understand provisions of the US Treasury Final Rule regarding the use of State and Local Recovery Funds for capital expenditure, including the requirement to complete a written justification, including an alternatives analysis for capital expenditures of more than \$1 million in SLRF funds. See 87 Fed. Reg. 4450, Sec. 35.6(b)(3)(ii)(E)(4)(January 27, 2022) (**summary: Appendix B**)

__JSJ__ Initial here to confirm that you agree to complete and meet the substantive requirements of a written justification for capital expenditure projects, where capital expenditures are greater than \$1million.

__JSJ__ Initial here to confirm that you have read and understand fully the real property provisions, laid out under 2 CFR 200, specifically, 2 CFR 200.310 – 2 CFR 200.316 and 2 CFR 200.330.

__JSJ__ Initial here to confirm that you have undertaken due diligence to ensure that the project will comply with all applicable federal and state laws, and including, but not limited to, environmental, siting and permitting laws and regulations.

__JSJ__ Initial here to confirm you would be able to provide information regarding required programmatic data upon request (pg. 27-33, US Treasury State and Local Fiscal Recovery Funds Compliance and Reporting Guidance version 4.0)

Public Health and Negative Economic Impact Requirements

Please complete this section if your project falls into Expenditure Categories 1 (Public Health), 2 (Negative Economic Impacts), or 3 (Public Health-Negative Economic Impact: Public Sector Capacity). U.S. Treasury requires the State of Oklahoma to submit short responses (max 250 characters) to these questions for each applicable project.

Please describe the structure and objectives of the assistance program(s), including public health or negative economic impact experienced.

To be able to offer emergency, inpatient and outpatient services to the population of the town of Eufaula and McIntosh County. One of the primary objectives of this project is to minimize the negative impacts of having a shortage of providers, as well as a shortage in acute patient services within a reasonable distance to the citizens of Eufaula and McIntosh County. This has resulted in a higher mortality rate, increased risks of more permanent damage resulting from strokes, cardiovascular events, etc. As a result, citizens have been seeking medical care of all kinds 30 to 50 miles away. This local care will

also help mitigate the mistrust generated by the pandemic response. Public health will be positively perceived when available locally.

Structures of assistance programs will include education related to healthcare report card metrics, such as importance of nutrition, diabetes education, smoking cessation, etc.

Please describe how this project's response is related and reasonably proportional to a public health or negative economic impact of COVID-19.

During the Covid pandemic, inpatient and emergency services were non-existent in the community of Eufaula & McIntosh County, forcing residents to seek services and treatment in neighboring communities, several miles away. This continues to pose a severe health and safety risk to citizens of the entire County. McIntosh county contains a drastically underserved & poor population, where access to healthcare is extremely limited by several factors.

Workforce and Job Training Requirements

Please complete this section if your project involves providing worker retention incentives; hiring or re-hiring public sector staff; or providing job training assistance, including tuition assistance.

Does your project include public sector worker retention incentives?

The Final Rule specifies that retention incentives will be presumed to be reasonable if the incentives are below 25% of the rate of base pay for an individual employee, or below 10% for a group or category of employees. Further, you must be able to substantiate and document that the employees were likely to leave employment in the absence of the retention incentive.

If your project will include worker retention incentives, describe how you will meet the substantiation requirements and provide calculations showing that your proposed incentives will not exceed the limits in the Final Rule.

N/A

Does your project involve hiring or re-hiring public sector staff?

The Final Rule permits the re-hiring of staff for pre-pandemic positions that were unfilled or eliminated due to the pandemic. Alternately, in recognition of historic underfunding of public sector employment, the Final Rule allows a recipient to increase the number of staff by hiring above the pre-pandemic baseline level, up to 7.5%. If you intend to increase staff above the pre-pandemic baseline, complete the calculation below to show your proposed hiring does not exceed 7.5% of baseline levels.

- **Step One:** Identify your budgeted FTE level on January 27, 2020. This includes all budgeted positions, filled and unfilled. This is called the *pre-pandemic baseline*.
- **Step Two:** Multiply the *pre-pandemic baseline* by 1.075 (that is, 1 + *adjustment factor*). This is called the *adjusted pre-pandemic baseline*.

- **Step Three:** Identify your budgeted FTE level on March 3, 2021, which is the beginning of the period of performance for SLFRF funds. You may, but are not required to, exclude FTEs dedicated to responding to the COVID–19 public health emergency. This is called the *actual number of FTEs*.
- **Step Four:** Subtract the *actual number of FTEs* from the *adjusted pre-pandemic baseline* to calculate the number of FTEs that can be hired and covered by SLFRF.

Note: This analysis may be performed on a government-wide basis, or for an individual department, agency or authority.

N/A

Does your project include job training assistance, such as tuition assistance, subsidized employment, or combined education and job training programs?

The Final Rule allows ARPA/SLRF funding to be used for job training assistance to individuals who are unemployed or who are currently employed but are seeking to move to a job that provides better opportunities for economic advancement, such as higher wages or more opportunities for career advancement.

The final rule maintains the definition of eligible beneficiaries, which is aligned with the Bureau of Labor Statistics' definitions of unemployed workers and other labor underutilization, using a common definition that incorporates a broad group of individuals both unemployed or whose skills are otherwise underutilized in the labor market.

Please describe how you will ensure and document that job training assistance is provided only to unemployed or underemployed workers.

N/A

Aid to Impacted Industries Requirements

Please complete this section if your project is categorized as Expenditure Category 2.36 "Aid to Other Impacted Industries"

Did the industry experience employment loss of at least 8% nationally? If yes, please show your calculation as described below. Per the Final Rule, an industry is presumed to be impacted by the public health emergency if the industry experienced employment loss of at least 8%.

To perform this calculation, compare the number of employees in the industry in the three months before the pandemic's most severe impacts with the latest data as of the final rule release. (i.e., compare the three-month average of seasonally-adjusted data from December 2019, January 2020, and February 2020 with the three-month average of seasonally-adjusted data from September 2021, October 2021, and November 2021). The data to inform this calculation is available from the Bureau of Labor Statistics.

N/A

If the industry did not experience employment loss of at least 8%, please demonstrate how, in the totality of relevant national major economic indicators, the industry is experiencing comparable or worse economic impacts when compared to the tourism, travel, and hospitality industries, as a result of the public health emergency. Example economic indicators include gross output, GDP, net profits, employment levels, and projected time to restore employment back to pre-pandemic levels.

N/A

Risk Assessment

__JSJ__ Initial here to confirm your understanding that 2 CFR Part 200.206 requires the State to perform a risk assessment of applicants focusing on items such as financial stability, management systems and standards, history of performance, audit reports and findings, and ability to implement programs.

__JSJ__ Initial here to confirm your understanding that 2 CFR Part 200.206 requires any subrecipient that subgrants State and Local Recovery Funds provided by the State of Oklahoma for this project to its own subrecipients to perform a risk assessment of those potential subrecipients for financial stability, management systems and standards, history of performance, audit reports and findings, and ability to implement programs.

Will you be administering the project? If so, describe your prior experience administering federal or state grants. How many years of experience do you have? If not, who will be administering and what is their prior experience?

Yes: Work in Municipal government for 30 years & have experience work with many grant-funded projects through the years. City of Eufaula completed a Federal Single Audit in 2022 in response to using more than \$750,000.00 in Federal Funds.

What administrative costs do you expect to incur from the funds requested? (Expressed as a percentage or an amount). Does your organization have a Negotiated Indirect Costs Rate Agreement (NICRA) established with a federal agency?

The only administrative costs that are expected to be incurred using these funds throughout this project are funds to perform the mandatory feasibility study and architectural fees. If any other administrative costs are incurred, it will not exceed 5% to support the successful implementation of the grant funds.

Have you successfully completed a similar project in the past?

If yes, how many years of experience do you have in completing projects similar in scope and size?

The City of Eufaula is administering a \$14 million water and sewer infrastructure project that began in 2018 and is currently ongoing.

Has your organization or entity been administratively responsible for expending, monitoring and compliance reporting for other pandemic relief funds?
If yes, how much funding was received by your organization or entity?

Yes, \$496,000 in ARPA funds to be expended on a few fire station facility.

Does your organization receive other Federal Funding?

No

If yes, please describe the type of funding (i.e., federal agency grant source, specific grant description etc.). How many years of experience does your organization have with other Federal funding and the corresponding federal grant requirements, including the Uniform Guidance.

There are no regular Federal funds received by the City of Eufaula, only in the form of grants that have been awarded in the past. However, the organization has many years of experience in compliance with Federal grants.

Is your proposal a pre-existing project or program?

If yes, how much funding has already been committed to the project? Please describe any other assets that have been committed to the project.

No: This will be a newly constructed facility.

Does your organization have a record retention policy, procedure, and/or system to comply with the federal requirement to retain records for 5 years? If yes, please describe. If no, how do you plan to develop a record retention policy, procedure, and/or system?

Yes, the current policy is to retain records for 10 years.

Is your organization registered in SAM.gov? If yes, please provide the DUNS and unique entity identifier (UEI).

DUNS: 060775236

UEI: ZAZ1SZWS19S8

Monitoring & Internal Controls

Has your organization ever been subject to an audit or state or federal monitoring in the last three years? If yes, describe and provide reports.

Yes, the City of Eufaula is subject to an annual financial audit from an independent organization. COE has also been subject to Annual Single Audits from the Federal government in response to the granting of Federal Awards.

Describe all of the internal controls that will be used to ensure use of funds is consistent with State and Local Fiscal Recovery Funds regulations. (e.g., written policies and procedures, standard of conduct, etc.)

It is the policy of the City Council of the Town of Eufaula to operate administratively using segregation of duties whenever possible to insure financial oversight to the best of our ability as a small municipal organization. Additionally, we utilize Crawford and Associates to prepare our annual financial reports and Arledge and Associates for annual and single audits.

Does your organization utilize a financial management system? Would that same system be used to monitor/ track/ report projects financial compliance? If yes, please describe your accounting software and financial management system.

Yes, Incode financial software is used to manage all revenue and expenditures, including tracking and reporting. It has the capability to assign specific project codes to allow for the tracking of individual sums of money, such as federal awards.

Will this project distribute sub-grants or funds to beneficiaries (households, individuals, small businesses, non-profits, etc.)? If you plan to distribute these funds, what internal controls will be in place for eligibility determination to ensure funds are distributed in compliance with the U.S. Treasury Final Rule guidelines?

Recipients will not distribute sub-grants or funds to beneficiaries.

Please provide the job titles and years of experience for individuals who would be responsible for monitoring compliance.

Jeb Jones -City Manager – 30 years of Municipal experience

Valarie Cox -City Clerk -15 years of Municipal experience

Other Project Questionnaire Information

In which county is your organization headquartered?

McIntosh county, Oklahoma

In 100 words or less, please describe any evidence or sources that validate the interventions proposed in your project or program.

We are a community that is historically economically challenged and medically underserved. Our community is in critical need of 21st century medical resources and access to serve our citizens and the surrounding population. The funding this grant

provides will give our community a giant leap forward to providing adequate medical access and services to McIntosh County.

Describe communities or vulnerable populations, including those that have been disproportionately impacted, that will benefit from this project. Include details on how this community was impacted by the pandemic.

Our community population, independent of socio-economic conditions, was forced into long distance separations to receive the proper medical treatment that the pandemic required due to the lack of hospital beds in our community. This project funding is an important step in addressing the current and future medical needs dealing with pandemic conditions.

Which counties would be most impacted by this project or program?

McIntosh, Pittsburg, Haskell, Hughes, Okfuskee, Okmulgee, Muskogee

Will this project support qualified census tracts?

Yes

If so, please identify which qualified census tracts will be impacted.

Tracts #7797, #7802, #15.02, #4846

Are matching funds or co-investment available from other organizations (philanthropic, local governments, other) that are interested in this project?

Yes, a city-wide or county-wide sales tax to support the financial sustainability of the hospital will be pursued by the city and county officials.

In 50 words or less, tell us which organizations have agreed to match or co-invest funds or have promised in-kind work and tell us what kind of organization they represent (business interest, non-profit, municipal agency, state agency, individual, etc.)

In total, how many dollars have outside organizations financially committed to this project? Alternatively, describe any other assets that have been committed to the project or program.

Northmarq, a for-profit organization, is committed to making the investment of constructing the new facility, this cost is estimated to be between \$5,000,000--\$15,000,000. This facility will be leased to McAlester Regional Healthcare Authority, a Public Trust, to operate and maintain the financial sustainability of the facility. The monthly occupancy cost is estimated to be approximately \$80,000--\$100,000 per month.

After initial funding from the state, would this project be able to continue operation, or would ongoing investment be required?

The ultimate goal is to achieve financial sustainability through the efficient operation of this facility by MRHC, in conjunction with the City of Eufaula.

If not able to continue operations without additional State general fund appropriations, describe the amount of additional funding, the period of time such additional state funding would be required and potential alternative sources for the additional funding.

N/A

Will this project bring revenue to the state or impacted communities?

Yes: This project will provide much needed employment for as many as 40-50 members of the community, as well as supporting local business vendors through business operations. However, it will be administered by MRHC, which is a Non-profit organization operating as a Public Trust.

If yes, how much revenue may be generated by this project annually, over the next five years?

The hospital will be operated by McAlester Regional Healthcare Authority, a Public Trust, which does not operate on a "for profit" basis. The ultimate goal is perpetual financial and service sustainability to the population of Eufaula and McIntosh County.

Appendix B: Capital Expenditure Written Justification

For projects expending greater than or equal to \$1 million for capital expenditures, Treasury requires a written justification for the capital expenditure:

- **Description of the harm or need to be addressed.** Provide a description of the specific harm or need to be addressed and why the harm was exacerbated or caused by the public health emergency. Recipient may provide quantitative information on the extent and the type of harm, such as the number of individuals or entities affected.

There are a number of different emergency diagnoses that may be determined with the use of larger medical equipment, such as a CT scanner (with and without contrast), an X-ray machine and an ultrasound machine. I think the importance of having these types of equipment in an emergency medical situation are common knowledge for the vast majority of the public. They have the ability to enable physicians and providers with the tools to save lives in many different ways. In addition to the capital expenditures of equipment, it is equally important to be able to staff the facility with qualified, licensed professionals to properly diagnose and treat the incoming population seeking treatment.

- **Explanation of why a capital expenditure is appropriate.** For example, recipients should include an explanation of why existing equipment and facilities, or policy changes or additional funding to pertinent programs or services, would be inadequate.

Without the ability to purchase this capital equipment in an emergency setting, it would be very counterproductive and extremely dangerous for a medical professional to attempt to come to an educated diagnosis when attempting to treat a patient. Likewise, it would also be dangerous to offer primary or emergency services to a geographic area without properly staffing the facility with appropriately trained licensed professionals.

- **Comparison of proposed capital project against at least two alternative capital expenditures and demonstration of why the proposed capital expenditure is superior.** Recipients should consider the effectiveness of the capital expenditure in addressing the harm identified and the expected total cost (including pre-development costs) against at least two alternative capital expenditures.

Two other scenarios are for offering some type of acute treatment to citizens of the area have been considered.

One is to construct and operate an Urgent care center. Although there is a higher level of emergent care than in a primary care setting, an Urgent care is not typically open 24 hours a day, nor does it typically contain the specialized equipment or staff to mitigate the needs of a potentially deadly situation in which an emergency room setting is set up.

The other scenario would be a Stand-alone Emergency center that would lack the ability for the facility to make any kind of observations for a sustained amount of time to ensure the patient's post-acute care is appropriate.



City Council Agenda Item No. 10

Meeting Date: June 6, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of contract agreement with Fraternal Order of Police Lodge Number 207 for Fiscal Year 2023-2024.

Initiator: Jeb Jones, City Manager.

Staff Information Source: Jeb Jones, City Manager.

Background: In February of this year, I met with FOP Lodge 207 to negotiate a new contract. FOP 207 brought the following issues to the table; 1) a new pay scale that, in addition to years of service, would provide added officer classification structure to encourage continuing education and reward for the same. 2) Change the arbitration language to use Federal Arbitrators rather than a District Judge to address grievance situations. 3) Use the same overtime policy that is currently applied to employees in other departments as it relates to overtime incurred on an observed holiday.

I brought the vacation sell-back policy to the table. This policy allows the officers to sell back all unused vacation at any time during the fiscal year. This policy created an unpredictable expense as to how much vacation would be sold back annually. I agreed to the new pay scale in exchange for limiting vacation sell-back to 40 hours per fiscal year and that sell-back would occur in December. From a cost standpoint, the results will vary from \$2700/yr. increase to \$1700/yr. savings. Using a federal arbitrator makes sense as they would be more versed in labor law and would provide an equitable solution. The change in the overtime policy makes it consistent with the overtime policy that is applied to non-represented employees.

Financial Impact: Overall, the added pay scale expense will be offset by the change in the vacation sell-back policy.

Attachment: FY23-24 Agreement.

Recommended Action: Approval of the item.



Eufaula Fraternal Order of Police

Lodge #207

President Tyler Lewis

Vice President Justin Wittmer

The Eufaula Fraternal Order of Police proposes changes to Article: 8 Grievance Procedures, Article 32 Compensation, and Article 9 Holiday. If the City of Eufaula agrees to these terms FOP will agree that FOP Members will cash in no more than 40 hours of vacation one time a year.

Article 8 Grievance Procedures has language that currently allows for District Judges to be used in lieu of a Federal Arbitrator. The Eufaula FOP recommends the following language change thus allowing an impartial person to hear arguments from both all parties involved. Federal Arbitrators in most cases are more diverse in labor law. Pursuant to state statute The City of Eufaula and the Eufaula FOP would be response of splitting the cost of the Arbitrator.

ARTICLE 8 GRIEVANCE PROCEDURE

Section 1. It is the intent of the parties to this Agreement to prevent grievances and to settle any which may occur as fairly and as promptly as practical. Therefore, it is agreed that there should be time limits between the initiation of a grievance and its occurrence and between steps of the grievance procedure and the time in which each answer must be given. The time indicated by this provision may be extended only by written mutual agreement of the parties. If the aggrieved Employee does not observe a time limit, the grievance shall be considered settled in favor of management. If management does not observe a time limit, the Employee may proceed to the next step.

Section 2. "Grievance" as used in this Agreement shall be defined as any dispute, which may arise involving the interpretation or application of any of the provisions of this Agreement or the action of any parties hereunder.

Section 3. Grievances shall be presented within twenty (20) business days of the occurrence and then be processed in the following manner and within the following stated time limits (all days shall be business days):

1. The aggrieved Employee(s), with or without a Union representative, will



Eufaula Fraternal Order of Police

Lodge #207

President Tyler Lewis

Vice President Justin Wittmer

present the grievance in writing to the Chief of Police or his designee to whom will give a written answer to the employee and the Lodge within ten (10) business days after presentation.

2. If the grievance is not settled in Step 1, the aggrieved Employee(s) will present the grievance to the Union. If the Union shall determine no grievance exists no further action will be taken. If the Union determines a grievance does exist, the grievance shall proceed to Step 3 within ten (10) business days of the Chiefs response.
3. If the Union determines a grievance does exist, it shall present the grievance in writing to the City Manager. The City Manager shall respond to the grievance in writing within ten (10) business days after receipt of the grievance.
4. If the grievance is not settled in Step 3, and if the Union decides a valid grievance exists, ten (10) business days from the City Manager ruling, the Union may request that the matter be submitted to arbitration for a final decision as follows:
5. Within thirty (30) days of notification of intent to proceed to arbitration, the party requesting arbitration shall submit a list of seven (7) possible arbitrators from the Federal Mediation and Conciliation Service. Within seven (7) calendar days from the receipt of such panel, the FOP and the Employer, or their representatives, shall meet and alternately strike names until one- arbitrator remains who shall be selected as the impartial arbitrator. The grieving party shall strike the first name.

Upon notification to the Federal Mediation and Conciliation Service of the selection of the arbitrator, and upon notification of the arbitrator, the arbitrator so selected shall attempt to conduct a hearing within thirty (30) calendar days after notification, if such is practical given the schedules. The arbitrator shall endeavor to select a date which is satisfactory to the City and the FOP. If the parties are unable to agree on a hearing date, the arbitrator is empowered to select a date. The hearing shall be informal and the rules of evidence prevailing in judicial proceedings shall be persuasive but not binding. The arbitrator shall have the power to administer oaths and to require, by subpoena, the attendance and testimony of witnesses, the production of books, records, and other evidence relative or pertinent to the issues presented to them for determination. Any and all documentary or other data deemed relevant may be received in evidence. At the conclusion of the hearing, the arbitrator shall specify a briefing schedule, if any, and shall specify a reasonable period of time within which to issue findings of fact and an award, if any. With respect to the interpretation, enforcement, or application of the provisions of this agreement, the decision, findings and recommendations of the arbitrator shall be final and binding on the parties to this



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agreement. The arbitrator's authority shall be limited to the interpretation and application of the terms of this agreement and/or any amendment thereto. The arbitrator shall have no jurisdiction to establish provisions of a new agreement or variation of the present agreement or to arbitrate away, in whole or part any provisions or amendments thereof.

~~The Union shall submit a list of five retired Judges from the State of Oklahoma (Appellate, District, Associate, or Special) from McIntosh County and/or any County which shares a common border with McIntosh County, who shall be the proposed panel for selection. From said list, the City shall select one arbitrator.~~

~~The arbitrator shall schedule a hearing to be held within a reasonable time after the date of appointment and shall provide at least seven (7) business days notice, in writing, to the Union and the Employer of the time and place of such hearing. The hearing shall be informal and the rules of evidence prevailing in judicial proceedings shall not be binding. Any and all documentary evidence and other data deemed relevant by the arbitrator might be received into evidence. The arbitrator shall have the power to administer oaths and require by subpoena the attendance and testimony of witnesses, the production of books, records, and other evidence relative or pertinent to the issues presented for determination.~~

- a. ~~A hearing conducted by the arbitrator shall be concluded within twenty (20) days from the time of commencement. Within sixty (60) days after the conclusion of the hearing, the arbitrator shall issue a written opinion containing finding and conclusions with respect to the issues presented. A copy of the opinion shall be mailed or otherwise delivered to the Union and the Employer.~~
- b. ~~The decision of the arbitrator shall be final and binding, except, as a matter of public policy, an arbitration award arising from the employer's imposition of any disciplinary action resulting in loss of pay, suspension, demotions of position, or termination may be subject to judicial review.~~
- c. The cost of the arbitrator shall be shared equally between the Union and the Employer. If a transcript of the proceedings is requested, then the party requesting shall pay for it.

Section 4. In the event the Employer should find it necessary to file a grievance



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against the Union, then the Employer shall present the grievance to the President of the Union, or his designee, in writing. The Union will respond within ten (10) full business days of receipt. If the grievance is not settled by the Union's response, the Employer may proceed to Step 3.4.5

Section 5. It is understood and agreed that when a grievance is filed the act of filing such grievance procedure shall constitute authorization to reveal to participants in the grievance procedure any and all information available concerning said grievance. Such filing shall further constitute a release from any and all claims of liability because of such disclosure.

This is a Merit Based Pay Scale Officers shall be placed in the correct position of the scale and will proceed through the scale based on their years of service providing they are meeting the expectation set forth by passing their yearly evaluation. This scale increases by 2.5 % each year, as well as 5% between steps P1, P2, P3, P4. As agreed, upon in good faith the Sergeants will start out at P4-1 19.68 per hour. Some officer may need to be placed at P1-2 due to their tenor at the department.

Article 32

Wages & Compensation

Section 1. Base Pay: Employees base compensation is established in Appendix A. The form of payment, received biweekly, should be direct deposit into a specified FDIC recognized bank account.

Section 2. Longevity Pay: Employees shall receive a lump sum payment for longevity payable at the end of the first pay period ending in December of each year. Eligibility for longevity pay shall be determined using the number of full years of service the employee has with the Department. Employees with less than one (1) full year of service shall not be eligible to receive longevity pay. A longevity pay chart is attached as Appendix B.

Section 3. Incentive Pay:

~~Section 3A—Certification Pay—The following dollar amount(s) shall be paid to each employee who holds the listed CLEET certifications. The incentive pay shall be non-stacking and only one fee shall be paid for the highest certification level attained:~~

~~CLEET Advanced certification—\$0.28 per~~

~~hour CLEET Intermediate certification—\$0.14~~



Eufaula Fraternal Order of Police

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per hour

Section 3B. It shall be the employee's responsibility to submit a written request to receive any tuition or incentive pay to the City Clerk, with a copy submitted to the Chief of Police. The request must include a copy of the CLEET certification.

APPENDIX A CITY OF EUFAULA POLICE DEPT. WAGE SCALE

Uncertified Officer	\$12.00 — \$14.00
OFFICER — BASE PAY	\$15.00
OFFICER — W/2YRS	\$15.30
OFFICER — W/4YRS	\$15.45
OFFICER — W/6YRS	\$15.60
OFFICER — W/8YRS	\$15.75
SGT — BASE PAY	\$15.45
SGT — W/6YRS	\$15.91
SGT — W/9YRS	\$16.38
SGT — W/12 YRS	\$16.87
SGT — W/15 YRS	\$17.80
SGT — W/18 YRS	\$18.45

As used in this appendix, the phrase "W/(#)YRS" shall be read as "With(#) years of service as a full time officer with the Eufaula Police Department."

Class	1	2	3	4	5	6	7	8	9	10
P1 Basic	\$17.00	\$17.42	\$17.86	\$18.30	\$18.76	\$19.23	\$19.71	\$20.20	\$20.71	\$21.23
P2 Patrolman Intermediate	\$17.85	\$18.29	\$18.75	\$19.22	\$19.70	\$20.19	\$20.70	\$21.21	\$21.74	\$22.29
P3 Master Patrolman Advanced	\$18.74	\$19.20	\$19.69	\$20.18	\$20.69	\$21.20	\$21.73	\$22.28	\$22.83	\$23.40



Eufaula Fraternal Order of Police

Lodge #207

President Tyler Lewis

Vice President Justin Wittmer

P4 Sergeant Supervisor	\$19.68	\$20.17	\$20.68	\$21.19	\$21.72	\$22.26	\$22.82	\$23.39	\$23.98	\$24.58
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New Proposed Pay Scale

The FOP would like to introduce language that would allow officers who

Article 9 HOLIDAYS

Section 1. All holidays as recognized by the City shall be accrued at the rate of double time. This payment is full payment of all hours and overtime worked on a holiday and the provisions of Article 13 does not apply. Time computations start at midnight of the day set by the city and ends twenty four hours later. The Police Department shall report Holiday pay on the weekly time sheet of all employees and their time worked on holidays. All holidays shall be paid on the bi-weekly pay period.

Section 1 (a). In the event an employee is required to work on a holiday falling on his or her regularly scheduled day off, he or she shall be paid at a rate of 2.5 times the individual's base rate of pay. Officers not working on a day the city observes a Holiday the officers will receive 8 hours of regular pay.

AN AGREEMENT BETWEEN:

THE CITY OF EUFAULA, OKLAHOMA
A MUNICIPAL CORPORATION

FRATERNAL ORDER OF POLICE
LODGE NO. 207

FISCAL YEARS

July 1, 2023- June 30, 2024

PREAMBLE

This Agreement is entered into this 1st day of July, 2020, between THE CITY OF EUFAULA, hereinafter referred to as "Employer" and F.O.P. Lodge 207, hereinafter referred to as "UNION".-It is the orient and purpose of this Agreement to assure sound and mutually beneficial working and economic relationships between the parties hereto, to provide an orderly and peaceful means of resolving any misunderstandings or differences which may arise and to set forth herein the basic and full agreement between parties concerning rates of pay, wages, hours of employment and other conditions of employment. This agreement reduces to writing the full and complete agreement of the parties, and supersedes all prior negotiations and contracts, whether written or oral. This Agreement may be amended by mutual agreement of the parties, which amendment must be reduced to writing, executed by both parties and attached hereto.

ARTICLE 1

RECOGNITION

Section I. The Employer recognizes F.O.P. Lodge 207, as the exclusive bargaining representative for full time commissioned officers employed by the Eufaula Police Department, except:

- A. The Chief of Police
- B. Administrative Assistant/Assistant Chief of Police as appointed by the Chief of Police/City Manager
- c. Probationary Employees shall not have the Grievance Procedure, Article 8, available to them during the period they serve on the initial probationary period, and D. Civilian Employees, including Dispatchers and Animal Control

ARTICLE 2

DURATION OF AGREEMENT

Section 1. This Agreement will be effective as of July 1, 2023 and shall remain in full force and effect until June 30, 2024. All other provisions of this agreement will continue in full force and effect as set forth herein.

Section 2. Whenever wages, rates of pay, or any other matters requiring the appropriation of monies by the Employer are included as matters of collective bargaining, it shall be the obligation of the bargaining agent to serve written notice of the request for collective bargaining on the Employer not less than one hundred twenty (120) calendar days prior to June 15th of each year, not later than February 15th.

ARTICLE 3

SAVINGS CLAUSE AND SUBORDINATION

Section L If any article or section of this Agreement or any provision thereof should be held invalid by operation of law, or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any article or section should be restrained by such tribunal pending final determination as to its validity, the remainder of this Agreement shall remain in full force and effect and shall not be affected thereby.

Section 2. In the event that any provision of this contract shall conflict with the Policies and Procedures Manual of the City of Eufaula, The Eufaula Police Operations Manual, or any other personnel policy, or procedural directive of the City of Eufaula then, and in the event, this contract shall be controlling and conflicting publication shall be subordinate thereto.

Section 3. The Employer may change the City Personnel Policies and Police Department Operations Manual from time to time; however, the bargaining unit members will be advised of such changes ten (10) days before the effective date of the change. If changes affect terms and conditions of employment, the change must be made with mutual consent of the parties.

ARTICLE 4

PROHIBITIONS OF STRIKES

Section 1. During the term of this Agreement, F.O.P. agrees to a prohibition of any job action, i.e. strikes, work slowdowns, mass absenteeism or being party to such activities.

ARTICLE 5

MUTUAL RESPONSIBILITY TO ASSURE EQUALITY OF TREATMENT

Section 1. No Employee shall be favored or subjected to discrimination by the Employer or by the Union because of race, creed, color, sex, national origin, political affiliations, or union activities.

Section 2. The Employer and the Union agree not to interfere with the right of an Employee to become or not become a member of the Union and further agree that there will be no discrimination or coercion against any Employee because of Union membership or non-membership.

ARTICLE 6

MANAGEMENT RIGHTS

Section 1. Except as otherwise specifically provided in this Agreement, the City has the sole and exclusive right to exercise all the rights or functions of management. Without limiting the generality of the foregoing, as used herein, the term "rights of management" include:

1. Manage the affairs of the Police Department in all respects except as specifically modified by this Agreement.
3. The right to establish, modify or change work schedules, manning of vehicles, amount of vehicles remaining for reserve officers, etc.
4. The determination of the Police Department policy, including the right to assign Employees to other duties within the Police Department when a vehicle is out of service.
5. The rights to direct Employees of the Police Department, including the right to hire, promote or transfer any Employee and to suspend, demote, discharge or take other disciplinary action against Employees for any justifiable management reason. Probation for promotions shall be twelve (12) months.
6. The right to organize and reorganize the Police Department in any manner it chooses, including the size of the Police Department, the determination of job classifications and ranks based upon duties assigned.
7. The determination of the safety, health, and property protection measures for the Police Department.
8. The selection, promotion, or transfer of Employees to supervisory or other managerial or technical positions.
9. The allocations or assignment of work to Employees within the Police Department.
10. The determination of policy affecting selection or training of Employees.
11. The scheduling of operations and determination of the number and duration of the hours assigned duty per week.
12. The establishment, modification, and enforcement of Police Department rules, regulations, policies, and procedures. When the rules, regulations, policies, and procedures are reduced to writing, each Employee of the bargaining unit shall be provided a copy of those rules, regulations, policies and procedures, and shall

further receive training on them. The Employer specifically reserves the right to modify and enforce those items currently set forth as rules and regulations of the Police Department, and to establish, modify and enforce such rules, regulations and orders as is necessary to carry out the rights of management set forth in this Article which are reasonably within contemplation of the rules, regulations, and orders in the Operations Manual, provided that policies which affect hours and wages be provided to the Union a minimum of ten (10) days prior to implementation date which shall be the advance notification of such changes.

13. The transfer of work from one position to another within the Police Department.
14. The introduction of new, improved or different methods and techniques of operation of the Police Department or of changes in existing methods and techniques.
15. The placing of services, maintenance, or other work with outside contractors or with other agencies of the City.
16. The determination of the number of ranks and the number of employees with each rank.
17. The determination of the amount of supervision necessary.
18. The transfer of Employees from one patrol district, unit, or subdivision to another, or any transfer of Employees from one department division to another.

ARTICLE 7

UNION RIGHTS

Section 1. All rules, regulations, rights, privileges, fiscal procedures, working conditions and departmental practices of the Eufaula Police Department currently enjoyed by the Union which are not included in the Agreement shall remain in full force, unchanged and unaffected in any way unless modified or changed by the specific terms of this Agreement.

ARTICLE 8

GRIEVANCE PROCEDURE

Section 1. It is the intent of the parties to this Agreement to prevent grievances and to settle any which may occur as fairly and as promptly as practical. Therefore, it is agreed that there should be time limits between the initiation of a grievance and its occurrence and between steps of the grievance procedure and the time in which each answer must be given. The time indicated by this provision may be extended only by written mutual agreement of the parties. If the aggrieved Employee does not observe a time limit, the grievance shall be considered settled in favor of management. If management does not observe a time limit, the Employee may proceed to the next step.

Section 2. "Grievance" as used in this Agreement shall be defined as any dispute, which may arise involving the interpretation or application of any of the provisions of this Agreement or the action of any parties hereunder.

Section 3. Grievances shall be presented within twenty (20) business days of the occurrence and then be processed in the following manner and within the following stated time limits (all days shall be business days):

1. The aggrieved Employee(s), with or without a Union representative, will present the grievance in writing to the Chief of Police or his designee to whom will give a written answer to the employee and the Lodge within ten (10) business days after presentation.
2. If the grievance is not settled in Step 1, the aggrieved Employee(s) will present the grievance to the Union. If the Union shall determine no grievance exists no further action will be taken. If the Union determines a grievance does exist, the grievance shall proceed to Step 3 within ten (10) business days of the Chiefs response.
3. If the Union determines a grievance does exist, it shall present the grievance in writing to the City Manager. The City Manager shall respond to the grievance in writing within ten (10) business days after receipt of the grievance.
4. If the grievance is not settled in Step 3, and if the Union decides a valid grievance exists, ten (10) business days from the City Manager ruling, the Union may request that the matter be submitted to arbitration for a final decision as follows:
5. Within thirty (30) days of notification of intent to proceed to arbitration, the party requesting arbitration shall submit a list of seven (7) possible arbitrators from the Federal Mediation and Conciliation Service. Within seven (7) calendar days from the receipt of such panel, the FOP and the Employer, or their representatives, shall meet and alternately strike names until one- arbitrator remains who shall be selected as the impartial arbitrator. The grieving party shall strike the first name. Upon notification to the Federal Mediation and Conciliation Service of the selection of the arbitrator, and upon notification of the arbitrator, the arbitrator so selected shall attempt to conduct a hearing within thirty (30) calendar days after notification, if such is practical given the schedules. The arbitrator shall endeavor to select a date which is satisfactory to the City and the FOP. If the parties are unable to agree on a hearing date, the arbitrator is empowered to select a date. The hearing shall be informal and the rules of evidence prevailing in judicial proceedings shall be persuasive but not binding. The arbitrator shall have the power to administer oaths and to require, by subpoena, the attendance and testimony of witnesses, the production of books, records, and other evidence relative or pertinent to the issues presented to them for determination. Any and all documentary or other data deemed relevant may be received in evidence. At the conclusion of the hearing, the arbitrator shall specify a briefing schedule, if any, and shall specify a reasonable period of time within which to issue findings of fact and an award, if any. With respect to the interpretation, enforcement, or

application of the provisions of this agreement, the decision, findings and recommendations of the arbitrator shall be final and binding on the parties to this agreement. The arbitrator's authority shall be limited to the interpretation and application of the terms of this agreement and/or any amendment thereto. The arbitrator shall have no jurisdiction to establish provisions of a new agreement or variation of the present agreement or to arbitrate away, in whole or part any provisions or amendments thereof.

- c. The cost of the arbitrator shall be shared equally between the Union and the Employer. If a transcript of the proceedings is requested, then the party requesting shall pay for it.

Section 4. In the event the Employer should find it necessary to file a grievance against the Union, then the Employer shall present the grievance to the President of the Union, or his designee, in writing. The Union will respond within ten (10) full business days of receipt. If the grievance is not settled by the Union's response, the Employer may proceed to Step 3.4.

Section 5. It is understood and agreed that when a grievance is filed the act of filing such grievance procedure shall constitute authorization to reveal to participants in the grievance procedure any and all information available concerning said grievance. Such filing shall further constitute a release from any and all claims of liability because of such disclosure.

Article 9

HOLIDAYS

Section 1. All holidays as recognized by the City shall be accrued at the rate of double time. This payment is full payment of all hours and overtime worked on a holiday and the provisions of Article 13 does not apply. Time computations start at midnight of the day set by the City and ends twenty four hours later. The Police Department shall report Holiday pay on the weekly time sheet of all employees and their time worked on holidays. All holidays shall be paid on the bi-weekly pay period.

Section I(a). In the event an employee is required to work on a holiday falling on his or her regularly scheduled day off, he or she shall be paid at a rate of 2.5 times the individual's base rate of pay. Officers not working on a day the city observes a Holiday the officers will receive 8 hours of regular pay.

Article 10

VACATIONS

Section 1. Accrued leave is earned based on service. Regular full-time employees with 15 or more years service earn 182 hours of annual leave per year, those with 3 but less than 15 years earn 156 hours, and those with less than 3 years earn 117 hours per year. Leave shall be credited in the following manner:

Years of Service	Accrued Leave
1-3 years	117 hours annually (4.5 hours per pay period)
3-5 years	156 hours annually (6 hours per pay period)
15 or more years	182 hours annually (7 hours per pay period)

Section 2. Annual leave accrued and taken shall be subject to the following conditions:

- a. Annual leave must be applied for by the employee and may be used only when approved by the Police Chief. Request of annual leave in excess of six (6) days should be submitted to the Police Chief at least one week in advance. Annual leave should be taken at such time or times when it will least interfere with the efficient operations of the department.
- b. Full-time employees accrue annual leave according to the full annual leave schedule. Full-time employees, who have not used their annual leave at the end of the fiscal year, may be paid at their hourly rate for such annual leave not used in the max amount of 40 regular hours. It is recommended that a minimum of 40 hours be carried over into the next fiscal year.
- c. Part-time or temporary employees do not accrue annual leave, which would be accrued under full-time employment.
- d. Annual leave earned during a pay period in which the employee does not work the full pay period shall be prorated in accordance with the days an employee is on the payroll. Unpaid mandatory or non-mandatory leaves of absence shall count as days not worked.
- e. Annual leave may not be taken in advance.
- f. Annual leave shall not accrue to any employee on leave of absence without pay, suspension, or layoff.
- g. An employee shall use all earned accumulated annual leave before he is granted leave without pay, except as otherwise provided in these rules.
- h. Annual leave shall be taken upon a workday basis. Holidays falling within a period of annual leave shall not be counted as workdays or charged as vacation.
- i. An employee who resigns or is dismissed from employment shall be paid for annual leave accrued.
- j. Vacations must be scheduled each year with the supervisor. To satisfy the employee's preferences, as well as meets the staffing needs of the department, the employee will discuss their vacation plans in advance with the supervisor.

ARTICLE 11

[RES ERVED FOR FUTURE USE]

ARTICLE 12

SICK LEAVE

Section 1. Employees covered by this Agreement shall accrue eight (8), ten (10) or twelve (12) hours, depending on regular scheduled shift, of sick leave for each month of service. Accrual may change to eight (8) hours if shifts change is made at the discretion of the Police Chief in accordance with Article 6, Section 3 of this Agreement. Employees shall accumulate sick leave with a maximum accrual of 960 hours.

Section 2. Employees must notify their supervisor in advance, or as early as possible, when absence from work is necessary because of sickness.

Section 3. If absence is longer than two (2) consecutive days, a doctor's statement may be required before returning to work. Excess absence due to abuse of sick leave, including failure to timely report an illness and improperly reporting an illness shall be cause for disciplinary action including termination of employment.

Section 4. Members may, with the City Manager's approval, donate accrued vacation or sick leave hours to another member who has depleted his/her vacation and sick leave time. However, the donation may not deplete the donating member's sick leave accrual and must leave at least eighty (80) hours for use by the donating employee.

ARTICLE 13

HOURS OF WORK AND OVERTIME

Section 1. In addition to his regular rate of pay, an Employee who engages in law enforcement activities shall receive as overtime at the rate of time and one-half (1 h) of his regular hourly rate for each compensable hour of work in excess of eighty-three (83) hours of work in a stated fourteen (14) day period. Holiday premium pay of double time (2X pay) is excluded from this provision.

Section 2. Time spent on vacation, sick leave, or any other paid leave shall not count as hours worked for computing overtime pay.

Section 3 Upon request by the supervisor or other representative of management, Employee's shall be required to work overtime assignments; the employee may be relieved from working the overtime assignment only upon presentation of an excuse valid and acceptable to management.

ARTICLE 14

[RESERVED FOR FUTURE USE]

ARTICLE 15

UNIFORMS

Section 1. The employer shall provide uniforms, badge, collar brass and name tag required for uniformed officers, except leather/duty gear, footwear, and firearms. Upon termination of employment, the Employee shall return all City-owned equipment and uniforms to the Chief of Police.

Section 2. The Employer shall repair or replace uniforms including leather/duty goods (excluding footwear) damaged or destroyed in the line of duty. Personal body armor purchased by the Employee, which is damaged or destroyed in the line of duty, will be repaired or replaced by the Employer. Additionally, if such body armor is damaged or destroyed through normal wear and tear the Employer shall repair or replace such body armor every five (5) years.

Section 3. [Reserved for future use.]

Section 4. The City shall provide at least fifty (50) rounds of duty ammunition per year for officer owned and approved hand guns. The City will purchase shotgun ammunition for approved shotguns, as needed. At the beginning of the new fiscal year, all unfired ammunition will be turned in for a box of new rounds. Old ammunition will be used towards officer qualification. The City shall provide additional ammunition for a qualifying round for CLEET certification, if necessary.

The Chief of Police shall determine the appropriate ammunition and vendor.

ARTICLE 16

PERSONNEL FILE

Section 1. A copy of all personnel records on any Employee of the Police Department concerning an investigation, complaint, reprimand, counseling sessions for violation of any rule, regulation or policy or any other information or documentation, which might be considered as being detrimental to the Employee's position, advancement or future with the Department, shall be furnished to the Employee within five (5) days from the date of completion of such investigation, complaint, reprimand, counseling sessions or documentation.

ARTICLE 17

OFF DUTY EMPLOYMENT

Section 1. Employees have the right to seek and obtain employment during their off duty time. An employee who's off duty employment requires the use of the Eufaula Police Department uniform shall submit a written request to the Chief of Police. Within five (5) business days of the written request, the Chief of Police shall respond to the request. Off duty employment that does not require the use of the Eufaula Police Department uniform of police related functions do not require advanced approval.

Section 2. Off duty employment is subject to the following limitations:

- a. Such employment shall not interfere with the officer's employment with the Department.
- b. Officers will not engage in any employment or business involving the sale or distribution of alcoholic beverages, investigative work for insurance agencies or attorneys that may be in conflict with an investigation of any law enforcement agency.
- c. Department vehicles shall not be used for off-duty employment except when the employment includes the use of the Eufaula Police Department uniform, in which case the vehicle may only be used within City limits at the worksite to remain stationary and off.

ARTICLE 18
POLICE OFFICERS BILL OF RIGHTS

Section 1. Members of the bargaining unit have a right to representation by counsel or a designated FOP representative any time the member requests said representative. Counsel or FOP representative shall be at the expense of the member.

Section 2. All members of the bargaining unit shall strive to conduct themselves in a professional manner at all times while on or off duty. No member shall be disciplined or threatened with discipline except for good and sufficient cause.

Section 3. No member shall be required to donate or contribute money or off duty time to any political campaign, charitable organization or any other activity as a condition of employment.

Section 4. No discipline whether founded or unfounded will be maintained in an employee's official personnel file unless and until a final resolution is made including any grievance and arbitration hearing, if the matter has been grieved.

ARTICLE 19
MANAGEMENT'- LABOR MEETINGS

Section 1. The City Manager or his representative upon request of either party to the Agreement shall arrange a meeting between the parties for consultation over the terms and conditions established by the Agreement or any other matter concerning conditions of employment. The meetings shall be informal, and resulting recommendations shall be provided to the City Manager for his action. This article does not open the Agreement or any part thereof to negotiations.

ARTICLE 20
TAKE HOME CAR PROGRAM

Section 1. Members of the bargaining unit employed as of July 1, 2018, may be allowed to take an assigned patrol unit to and from their place of residence provided they reside no more than fifteen (15) road miles of the City limits. If a member resides outside this mileage limit, they shall leave the unit at the Police Station. Officers hired after July 1, 2018, must live within ten (10) road miles of the City limits to be eligible for take home unit. In addition, any officer employed as of July 1, 2018, who subsequently moves outside often (10) road miles of the City limits will no longer be eligible for a take home unit. The City Manager is the final approving authority of this provision.

Section 2. Members shall be responsible for the care and cleaning of the assigned unit.

Section 3. Members may drive the assigned unit whenever on City or Departmental business

only. The unit shall not be used as a personal vehicle or to transport civilian personnel, including family members. Mileage shall be monitored by the Police Chief and violation of this article may result in loss of the take home car privilege and other disciplinary action.

ARTICLE 21

BULLETIN BOARD

Section 1. The FOP may provide a bulletin board, the size and location as approved by the Chief of Police. The purpose of the bulletin board shall be the placement of notices concerning FOP, education, legal, recreational, social affairs and such other matters as may be agreed upon by the FOP and the City. It is understood that materials of political, controversial, inflammatory nature shall not be posted. The Chief of Police or his designee shall be authorized to remove any material from the bulletin board which does not conform to the intent of the Article. Before removal of the material, the FOP shall be notified and requested to remove the material. The FOP shall limit their postings to the bulletin board.

ARTICLE 22

REGULAR AND SPECIAL MEETINGS

Section 1. FOP shall be permitted to hold at least one regular and one special meeting per month on the City's premises. Meetings shall not generally exceed two hours, the time and location of such meetings must be approved by the Chief of Police, or his designee before said meeting.

Section 2. It is understood that the FOP and the City will cooperate in this Agreement and excessive requests will not be made by the FOP and permission to hold meetings shall not be unreasonably denied by the City, so long as meetings do not impede or interfere with normal operations of the Police Department.

Section 3. On duty police officers may attend FOP meetings held at the Police Department as long as the mission of the police service activities is not compromised.

ARTICLE 23

ADMINISTRATIVE LEAVE

Section 1. Administrative leave is defined as an absence at no charge to an employee's earned leave. Some conditions which the City Manager may excuse employees from duty without charge to their leave are donating blood to a blood bank, voting, training, and career development, etc.

Section 2. Only full-time employees are eligible for administrative leave.

ARTICLE 24

COURT AND JURY SERVICE

Section 1. When an employee is subpoenaed in private litigation by some party other than the Federal Government, the State of Oklahoma, or political sub-division thereof, to testify as an individual, the time absent by the reason thereof shall be to take as annual leave or leave without pay as the department may direct.

Section 2. Any employee subpoenaed by the Federal Government, the State of Oklahoma, or any political sub-division to testify on their behalf, and such testimony is scheduled to occur outside the employee's normal duty hours, shall be guaranteed a minimum of four (4) hours of pay at the overtime rate of pay for each day the employee is subject to the subpoena regardless of time spent in testimony and up to actual time spent in testimony. If member is called to a second and different subpoena on the same day a period of two hours must have past to be eligible for another guaranteed minimum of four (4) hours of pay at the overtime rate of pay regardless of time spent in testimony up to actual time spent in testimony. Court time does not count towards overtime of regular work hours.

ARTICLE 25

[RESERVED FOR FUTURE USE]

ARTICLE 26

[RESERVED FOR FUTURE USE]

ARTICLE 27

TRAINING

Section 1. If approved by the Police Chief, all officers shall be paid for any elective or required training schools attended. The department is responsible for providing a vehicle for the officer to attend training schools. If no vehicle is available mileage reimbursement for use of a personal vehicle will be available when approved by the City Manager or the Chief of Police prior to training.

ARTICLE 28

DUES DEDUCTION

Section 1. The city clerk upon written request of a union member shall deduct the monthly dues from a member's salary. It is understood that all bargaining unit members shall have their dues

automatically deducted from their salary. The city clerk shall issue a check monthly to the union for dues collected from the members of the bargaining unit.

ARTICLE 29

COPIES OF CONTRACT

Section 1. The city, after the contract has been finalized, shall make copies of said contract for all members of the bargaining unit. These copies shall be distributed within thirty days after the contract has been ratified..

ARTICLE 30

SENIORITY

Section 1. Seniority shall commence from the date, which the Employee is employed in the Eufaula Police Department as a commissioned officer; however, until the initial employment probation is completed, the Employee shall not attain seniority status. As the conclusion of his employment probation, his initial probationary service shall count on his seniority to be accumulated in the future.

Section 2. Employment probation shall last one year from the initial date of employment, provided, however, at the discretion of the City Manager, employment probation maybe extended for an additional period, not to exceed six months, upon written notice to the officer including the reason therefore prior to the conclusion of the initial year.

Section 3. Seniority shall be a factor to be considered by the City in determining the following:

- a. Days off;
- b. Vacation leave;
- c. Holiday leave;
- d. Layoff/Recall.

Section 4. Any Employee covered by this Agreement who resigns from the Eufaula Police Department during the term of this Agreement shall forfeit all seniority and if rehired by the department, his seniority date will be the date of his rehire.

ARTICLE 31

[RESERVED FOR FUTURE USE]

ARTICLE 32

WAGES & COMPENSATION

Section 1 . Base Pay: Employees base compensation is established in Appendix A. The form of payment, received biweekly, should be direct deposit into a specified FDIC recognized bank account.

Section 2. Longevity Pav: Employees shall receive a lump sum payment for longevity payable at the end of the first pay period ending in December of each year. Eligibility for longevity pay shall be determined using the number of full years of service the employee has with the Department. Employees with less than one (1) full year of service shall not be eligible to receive longevity pay. A longevity pay chart is attached as Appendix B.

Section 3. Incentive Pay: See Appendix B

Section 3B. It shall be the employee's responsibility to submit a written request to receive any tuition or incentive pay to the City Clerk, with a copy submitted to the Chief of Police. The request must include a copy of the CLEET certification.

ARTICLE 33

COMPLETE AND ENTIRE AGREEMENT

Section L. The parties acknowledge that during negotiations which resulted in this Agreement, each had unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining regarding the Employees covered by this Agreement, and that the understanding and agreement arrived at by the parties hereto after the exercise of that right and opportunity are fully set forth in this Agreement. Therefore, the Employer and the Union for the life of the Agreement each voluntarily and unqualifiedly waive its right, and agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter whether or not specifically referred to or covered by this Agreement, even though the subject may or may not have been within the knowledge or contemplation of either or both parties at the time they negotiated and signed the Agreement.

Section 2. The parties further agree that any mutual agreements or understandings, which are reached during the term of this Agreement, shall be reduced to writing.

Section 3. Nothing contained in this Article shall preclude the parties entering into negotiations regarding contract provisions to become effective after the expiration date of this Agreement.

ARTICLE 34

SHIFT ASSIGNMENT

Section 1. Eufaula Police Department patrol officers shall be eligible to "bid" for shifts based on seniority. The shifts that will be open for bidding will be predetermined by the Eufaula Police Department administration based on the needs of the department. Individual officers will be eligible to bid only on these predetermined shifts. After bidding has occurred for any rotation, the Chief of Police has the right to make reasonable adjustments when and if training and/or corrective issues arise related to a particular officer's shift. Furthermore, patrol officers will be required to re- bid for shifts every four (4) months out of every year. This bidding shall be done on the first day of the fourth (4th) month to allow officers time for preparations for any upcoming changes in scheduling and will take effect on the first new pay period of the scheduled starting bid month. Additionally, the bidding schedule will be as follows: January to April, May to August, September to December.

APPENDIX A

Uncertified Officer \$14.00

New Proposed Pay Scale

Class	1	2	3	4	5	6	7	8	9	10
Basic	\$17.00	\$17.42	\$17.86	\$18.30	\$18.76	\$19.23	\$19.71	\$20.20	\$20.71	\$21.23
Patrolman Intermediate	\$17.85	\$18.29	\$18.75	\$19.22	\$19.70	\$20.19	\$20.70	\$21.21	\$21.74	\$22.29
Master Patrolman Advanced	\$18.74	\$19.20	\$19.69	\$20.18	\$20.69	\$21.20	\$21.73	\$22.28	\$22.83	\$23.40
Sergeant Supervisor	\$19.68	\$20.17	\$20.68	\$21.19	\$21.72	\$22.26	\$22.82	\$23.39	\$23.98	\$24.58

APPENDIX B CITY EUFAULA

POLICE DEPT. LOGNEVITY PAY CHAT

Years of Service* (as of Dec. 1) Gross Lump Sum Payment

<1	\$0.00
2	\$50.00
3	\$75.00
4	\$200.00
5	\$250.00
6	\$300.00
7	\$350.00
8	\$400.00
9	\$450.00
10	\$500.00
11	\$550.00
12	\$600.00
13	\$650.00
14	\$700.00
15	\$750.00
16	\$800.00
17	\$850.00
18	\$900.00
19+	\$1000.00

SIGNATURE PAGE

City of Eufaula

J. Todd Warren

(SEAL)

ATTEST:

RECOMMENDED BY:

Valarie Cox, City Clerk

Jeb S. Jones, City Manager

F.O.P. LODGE 207

Tyler Lewis, President

(NOTARY SEAL)

ATTEST:

F.O.P. Secretary

DATE:_____



City Council Agenda Item No. 11

Meeting Date: June 6, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 23-06-01 adopting the Fiscal Year 2023-2024 budget for the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund.

Initiator: Staff.

Staff Information Source: Jeb Jones, City Manager.

Background: This annual budget is a guide for all City operations. The budget provides the best forecast available for the year ahead, but the future is never certain. There is flexibility for unexpected projects, additional revenues, etc., that can be accounted for through budgetary amendments made by the City Council throughout the fiscal year.

Council Pillar: Reliable Infrastructure / Economic Development / Tourism and Recreation / Health Care / Financial Sustainability.

Financial Impact: See Attachment.

Attachment: Resolution 23-06-01 and FY23-24 Proposed Budget.

Recommendation: Approval of the item.



Adopted Budget

June 5, 2023

Fiscal Year 2023-2024 (FY24)

City of Eufaula

Mail: P.O. Box 684 / Physical: 17 Hospital Dr.

Eufaula, OK 74432

918-689-2534

CityofEufaulaOK.com

City Council

Mayor, Freeholder Todd Warren

Vice-Mayor, Ward 1 Councilmember Josh Cummings

Ward 2 Councilmember Nancy Mouser

Ward 3 Councilmember, Jamie Upton

Ward 4 Councilmember - Open

Staff

City Manager, Jeb S. Jones

City Clerk-Treasurer, Valarie Cox

Public Works Director, Willie Eastteam

Police Chief, Open

TCommunity Development Director, Andrea Oldham

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RESOLUTION NO. 22-06-03	Error! Bookmark not defined.
RESOLUTION NO. 22-06-04	Error! Bookmark not defined.

Appendices

Appendix A	Line Item Budget
Appendix B	Combined Budget Summary
Appendix C	Budgeted Fund Transfers
Appendix D	Organizational Chart
Appendix E	Council Strategic Pillars

Budget Message

Mr. Mayor and Council,

I am honored to present the proposed budget for the Fiscal Year 2023-2024 (FY24). This document gives you and the public a transparent look into the revenue, expense, and capital purchase projections for the proposed FY24 budget. In addition, this document will act as the financial management tool used to guide our fiscal decisions as our organization moves through the coming year.

The FY24 budget demonstrates the proactive approach the City of Eufaula will take to position and move our community forward to improve its quality of life. This budget will provide the financial mechanisms needed to touch each department in the General Fund, Public Works Authority, and the Eufaula Economic Development Authority.

Revenues

- Sales Tax: Sales Tax collections have continued their recent trend; as a result, Eufaula should set a new collection record for FY24. I have based this budget on utilizing 88% of our projected revenues to maintain a conservative approach.
- Utility Rates: FY24 will be the sixth year of rate increases for the base water bill under Resolution 18-09-04, approved September 10, 2018. The projected revenue for FY23-24 is approximately \$162,000; the rate revenue is used for debt service on the 2018/2019 OWRB-DWSRF water loans.

Expenditures

- Personnel
 - A one-time non-recurring employee stipend of \$500 for full-time and \$250 for part-time employees for the first week in December.
 - During the FY 24 budget year, staffing levels will hold steady.
- Operations and Maintenance
 - This year's budget will reflect increases to multiple expense lines to offset increased operating costs due to inflationary pressures.
 - Budget accounting has been created for the Code Enforcement Department to track the associated costs for this service.
 - Continued corporate sponsorship with the Eufaula Chamber Foundation for \$10,000 from the Economic Development Fund; the Chamber Foundation provides grants to support local businesses.

- Capital Outlay

- General Fund

- Purchase of 4 SCBAs for the Fire Department from the General Fund of \$30,000.
 - This budget year, we will test fleet leasing as an option for vehicle purchases.
 - Purchase of a 4' asphalt roller and an asphalt drag box, \$65,000.
 - Purchase of seasonal (Christmas, 4th of July, Halloween) light displays for the park for \$50,000.

- CIP Fund

- Splash Pad bathroom facility \$75,000

- Public Works Authority

- Sewer system rehabilitation project funded from the Oklahoma Water Resource Board – Clean Water State Revolving Fund (OWRB-CWSRF) loan, and an Indian Health Services Grant, EPWA CWSRF Fund \$5.255 million budgeted.
 - Purchase of a 50hp tractor \$35,000

- Debt Service

- 2012 Clean Water State Revolving Fund (CWSRF) loan payments from the PWA Fund \$183,965.
 - 2015 Clean Water State Revolving Fund (CWSRF) loan payments from the CWSRF Fund \$33,516.
 - 2014 JPMorgan Chase note payments from the PWA Fund \$245,570.
 - 2015 JPMorgan Chase note payments from the PWA Fund \$371,856.
 - 2018 Drinking Water State Revolving Fund (DWSRF) loan payments from the PWA Fund \$34,860.
 - 2019 Drinking Water State Revolving Fund (DWSRF) loan payments from the PWA Fund \$161,575.
 - 2020 City Hall Renovation loan payments from PWA Fund (Use Tax transfer) \$139,411.
 - 2021 Clean Water State Revolving Fund (CWSRF) loan payments from the PWA Fund \$38,058

Total Debt Service of \$1,208,811 for FY24.

Important Items

- The construction of a splash pad and playground is ongoing, with completion expected in July 2024. The Fire Station Project is in the beginning stages; I have a 6-month goal to complete. Late in the FY23 fiscal year, we picked up an additional \$2,004,000 in sewer project funding, which will translate to WWTP racetrack and clarifier rehabilitation project and sewer line rehabilitation in the residential area north of Broadway.

The proposed budget is balanced per the Oklahoma Municipal Budget Act, Title 11 of the Oklahoma Statutes.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jeb S. Jones". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

Jeb S. Jones
City Manager

Introduction

This document includes the budgets for three separate legal entities: City of Eufaula, Eufaula Public Works Authority, and Eufaula Economic Development Authority.

City of Eufaula

The City of Eufaula provides many core services that the community is familiar with including Police, Fire, Parks and Recreation, Cemeteries, and Streets. The primary funding source for these operations is sales tax.

Associated Funds

- General Fund
- Airport Fund
- Cemetery Perpetual Care Fund
- Disaster Emergency Fund
- Police Account Fund
- Police Drug Fund
- Recreation Account Fund
- Arvest/Southpoint Project Fund

Eufaula Public Works Authority

The Eufaula Public Works Authority (EPWA) was formed in 1976 as a legal trust in accordance with state statutes. The EPWA provides or contracts for the core services of water, wastewater, and solid waste. The primary funding source is user fees charged for services and budgeted supplements from the City of Eufaula.

Associated Funds

- Eufaula Public Works Authority Fund
- Meter Fund (Restricted Use)
- Eufaula Public Works/CWSRF Fund
- CIP Fund

Eufaula Economic Development Authority

The Eufaula Economic Development Authority (EEDA) was formed in 2005 as a legal trust in accordance with state statutes. The EEDA promotes economic development and growth in Eufaula. The primary funding source is a portion of the tax assessed on hotels and motels.

Associated Funds

- Eufaula Economic Development Authority Fund

Form of Government

In 2015 the people of Eufaula voted to change the City's form of government to a statutory Council-Manager government, as well as petition for a Special Election in November 2022 over the same Statutes relating to the Council-Manager government are in Title 11, Chapter 10 and can be found at <https://www.oscn.net/applications/oscn/Index.asp?ftdb=STOKST11&level=1>

The City of Eufaula's Code of Ordinances are available online through American Legal Publishing at <https://codelibrary.amlegal.com/codes/eufaulaok/>

Budget Process

This document is the product of extensive financial review and operations analysis.

January

- Begin reviewing current year revenues and expenses to develop budget projections.

February

- Department Heads submit budget requests to the City Manager for review and consideration.

March

- Presentation of proposed budget by staff and review by the City Council.

April

- Public Hearing for the proposed budget.

May

- Second review of proposed budget by the City Council with any potential changes.

June

- Adoption of final budget by the City Council.
- City Clerk files the adopted budget with the State Auditor and Inspector.

Budget Amendments

Although budgets are a key component for planning and operations, they cannot account for every potential event in a year. The governing body of the City and the Authorities adopting the budget authorize the City Manager/Trust Manager to amend the budget by moving budgeted funds between line items within a department and between departments within a fund. Any other level of amendment

requires formal approval by the City or Authority governing body in a public meeting pursuant to the Oklahoma Open Meetings Act.

Fund Descriptions

General Fund

Fund #10

The General Fund is the primary operating fund for the City of Eufaula. The fund includes departmental budgets for Administration, Police, Fire, Cemetery, Streets, and City Clerk.

Reference the *Sales Tax Transfer Process* for an explanation of required sales tax transfers between the General Fund and the Eufaula Public Works Authority Fund and how that can affect the respective budgets.

Airport Fund

Fund #30

The Airport Fund is primarily funded by transfers from the General Fund. The Eufaula Municipal Airport is an entitlement airport, which allows \$150,000 (90/10 match) each year for the Airport from the Federal Aviation Administration (FAA). Projects must be engineered by a selected consultant and approved by the FAA.

Cemetery Perpetual Care Fund

Fund #32

The City of Eufaula owns and operates two cemeteries, Greenwood Cemetery and Evergreen Cemetery. For each cemetery plot sold, \$#### of the \$400 price is deposited in this fund. The money is restricted by state law to be used exclusively for the ongoing maintenance to the cemeteries. (Note: Regular maintenance costs, including personnel and contract mowing, is budgeted in the General Fund.)

Disaster Emergency Fund

Fund #34

The Disaster Emergency Fund is aptly named to serve as a reserve fund for disaster emergencies. The full fund balance is budgeted each year so that funds are available in an emergency without requiring a budget amendment. Although budgeted, the funds are only used for emergencies. In 2020 City received \$220,000 in CARES Act funds, which were placed in this fund. That money is unrestricted and could be reallocated by the City Council for a specific purpose through a budget amendment.

Eufaula Economic Development Authority Fund Fund #37

This fund accounts for the revenue and expenses of the Eufaula Economic Development Authority (EEDA), a separate legal entity from the City of Eufaula. The EEDA Fund is primarily funded by a portion of hotel/motel tax (4% of the total 9%).

Health Department Fund**Fund #39**

This fund is a holdover from when the City had more expenses related to the Health Department, Department of Human Services, and Hospital.

Police Account Fund**Fund #41**

Police court revenue and impound fees are deposited into this fund. From the revenue, the expenses for the municipal judge and state court fees are paid, and a budgeted amount is transferred to the General Fund to offset Police Department operation expenses. The City makes a minimal amount from municipal citations; in FY18, a total of \$58,247 was collected in fines, of which \$23,364 went to state court fees and municipal judge expenses, while in the General Fund, \$669,591 was spent for the Police Department.

Police Drug Fund**Fund #42**

When a drug case that the police department worked results in seizure/forfeiture of property as set by state law parameters, the property can be deemed surplus and sold. The revenues of those sales are deposited in the Police Drug Fund and can be used for certain police department expenses.

Recreation Account Fund**Fund #43**

The Recreation Account Fund is funded by a portion of the hotel/motel tax (5% of the total 9%). This fund provides for 4th of July Fireworks Show expenses, and both operational and capital improvement expenses for recreational items, e.g. playground equipment, boat dock upkeep, etc.

Arvest Acct/ Southpoint Project Fund**Fund #46**

These funds are associated with the project at Southpoint to improve parking and recreational facilities.

Capital Improvements Fund**Fund #50**

The Capital Improvements Fund is funded through the Capital Improvement Plan (CIP) Fee charged to each utility customer. The current monthly account charge is \$7.15. Of that, \$1.65 goes to pay the debt on the water meters installed in 2015-2017. The remaining \$5.50 is unrestricted for capital projects to be budgeted each year.

Eufaula Public Works Authority Fund**Fund #90**

The Public Works Authority is currently funded from two sources: sales tax and utility charges. Reference the *Sales Tax Transfer Process* for an explanation of required sales tax transfers between the General Fund and the Eufaula Public Works Authority Fund and how that can affect the respective budgets.

In September 2018, the City Council implemented a seven-year rate increase plan for utility rates. This action provided several benefits to the City, including the start to long-term financial stability and the increase in fiscal capacity for debt service. The Eufaula Public Works Authority was approved in December 2018 for \$7.185 million of financing by the Oklahoma Water Resource Board – Drinking Water State Revolving Fund (OWRB-DWSRF). The loan money is accounted for in the Eufaula Public Works/CWSRF Fund #97.

Meter Fund

Fund #92

The Meter Fund is used to segregate utility customer deposits from all other funds. When a customer starts service with the Eufaula Public Works Authority, their deposit is put into this fund. That money cannot be used for any other purpose except for disbursement back to the customer when the account is closed, or application of the customer's deposit to any unpaid balance on the account.

Eufaula Public Works/CWSRF Fund

Fund #97

The Eufaula Public Works/CWSRF Fund has two functions:

AMR Debt Payments: The monthly account charge of \$1.65 is transferred to this account, and then used to pay the OWRB loan.

DWSRF-OWRB Loan: In 2018, the Eufaula Public Works Authority obtained authority for \$7.185 million in loans from the Oklahoma Water Resource Board. The loan has a draw-down feature to limit interest payments before the funds are needed. Project invoices are evaluated by the City's Engineer, approved by the EPWA, and then submitted to the OWRB for approval. Once approved, the OWRB transfers funds to the appropriate account, and the EPWA then issues payment on the invoice. Additionally, in 2021 the Eufaula Public Works Authority obtained a \$2.7 million loan from The Oklahoma Water Resource Board for sewer system improvements. This loan has the same features as our initial loan for water improvements; this fund will receive and disperse funds in the same manner.

Position Control Summary

Full-Time Positions Budgeted					
Fund/Department	FY20	FY21	FY22	FY23	FY23
General Fund					
Administration	3	3	3	3	2
Police	10 ^a	10 ^b	10	10	10 ^g
Tourism/Econ. Dev.	0	1	1 ^c	1	1
Cemetery	1	1	1	1	1
City Clerk	2	2	2	2	2
Parks				2	2 ^h
Streets					2
Public Works Authority					
Administration	1 ^d	1	1	1	1
Sewer	2	2	2	2	2
Water	9	10 ^e	10 ^f	9	8
Total	28	30	30	31	31

^a The Student Resource Officer position was created in addition to existing Officer positions.

^b This is contingent on the Dispatch division being consolidated with another dispatch agency which would eliminate four full-time positions.

^c One position proposed to be as Tourism and Economic Development Director.

^d Custodian position was eliminated.

^e One position proposed to be added to the Maintenance Division of Public Works to allow for adequate coverage of services.

^f One position proposed to be added to the Maintenance Division of Public Works to allow for adequate coverage of services in parks and general maintenance.

^g The Position of Assistant Chief of Police was added January of 2022

^h Parks Department maintenance staff was taken out of Public Works and moved to the General Fund beginning with the FY23 budget.

This process is followed to comply with Sales Tax Agreements entered by the City of Eufaula and the Eufaula Public Works Authority as a condition of existing loans with the Oklahoma Water Resource Board and JPMorgan Chase. The agreement only applies to Sales Tax (does not include Use Tax, Cigarette Tax, etc.).

EXAMPLE		
Annual Sales Tax Collection		
	Revenue	Expense
General Fund		
Deposited from OTC	\$ 2,000,000	\$ -
Transferred to PWA	\$ -	\$ 2,000,000
Sub-Total	\$ 2,000,000	\$ 2,000,000
Public Works Authority		
Received from General Fund	\$ 2,000,000	\$ -
Debt Service	\$ -	\$ 700,000
Transferred to General Fund		\$ 1,300,000
Sub-Total	\$ 2,000,000	\$ 2,000,000
General Fund		
Received from PWA	\$ 1,300,000	\$ -
Spent as needed	\$ -	\$ 1,300,000
Sub-Total	\$ 1,300,000	\$ 1,300,000
Total as Budgeted	\$ 5,300,000	\$ 5,300,000
Actual Cash Total	\$ 2,000,000	\$ 2,000,000

Note: At the end of the Fiscal Year, if more Sales Tax was received than budgeted, a final transfer is made from the Public Works Authority to the General Fund.

Sales Tax Transfer Process

Appendix A

Line Item Budget



FUND 10

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
10-00-3110-00	Budgetary Fund Balance	1,563,248.00	1,358,348.00	335,000.00
10-00-5020-00	Animal Control Licensing	1,000.00	1,000.00	100.00
10-00-5100-00	Tobacco Tax	20,000.00	22,000.00	22,000.00
10-00-5120-00	Facility Rental	7,000.00	7,000.00	6,900.00
10-00-5135-00	Sales Tax	2,500,000.00	2,500,000.00	2,669,221.00
10-00-5140-00	Use Tax	350,000.00	350,000.00	350,000.00
10-00-5145-00	Franchise Fee/Tax	145,000.00	145,000.00	135,000.00
10-00-5160-00	Corps Leases	2,825.00	2,825.00	2,825.00
10-00-5200-00	Licenses and Permits	17,500.00	15,000.00	15,000.00
10-00-5350-00	Alcoholic Beverage Tax	85,000.00	85,000.00	80,000.00
10-00-5355-00	Grants	100,000.00	36,300.00	0.00
10-00-5360-00	Commercial Vehicle	21,500.00	21,500.00	19,500.00
10-00-5370-00	Gasoline Excise Tax	5,500.00	6,500.00	5,500.00
10-00-5470-00	Cemetery Collections	12,500.00	15,000.00	15,000.00
10-00-5510-00	Police Fines	65,000.00	65,000.00	65,000.00
10-00-5600-00	Miscellaneous Revenues	70,000.00	70,000.00	42,000.00
10-00-5620-00	Interest Income	1,500.00	1,000.00	750.00
10-00-5650-00	Abatement Reimbursements	13,000.00	13,000.00	12,500.00
10-00-5910-00	ST Transfer In From PWA Fund	1,700,000.00	1,700,000.00	1,675,950.00
10-00-5930-10	USE TAX TRANSFER FROM PWA	250,000.00	250,000.00	210,000.00
Total Department: 00 - NON-DEPARTMENTAL:		6,930,573.00	6,664,473.00	5,662,246.00
Department: 10 - ADMINISTRATIVE				
10-10-6105-00	Salaries	80,000.00	78,300.00	163,000.00
10-10-6115-00	Social Security Matching Tax	6,100.00	8,190.00	22,100.00
10-10-6120-00	Unemployment Tax	7,500.00	7,500.00	4,925.00
10-10-6125-00	Employer Paid Insurance	18,030.00	16,200.00	25,900.00
10-10-6135-00	Employers Retirement Contribut	4,000.00	4,000.00	5,500.00
10-10-6306-00	Bank Service Charges	0.00	10.00	0.00
10-10-6316-00	Professional Services/ City At	0.00	1,000.00	0.00
10-10-6322-00	Schooling & Travel Expense	0.00	500.00	0.00
10-10-6324-00	Dues and Membership	12,500.00	10,500.00	4,000.00
10-10-6325-00	Travel Allowance	4,000.00	0.00	3,000.00
Total Department: 10 - ADMINISTRATIVE:		132,130.00	126,200.00	228,425.00
Department: 11 - TOURISM				
10-11-6105-00	Salaries	50,000.00	55,000.00	65,200.00
10-11-6115-00	Social Security Matching Tax	3,700.00	3,900.00	4,170.00
10-11-6125-00	Employer Paid Insurance	9,015.00	250.00	0.00
10-11-6135-00	Employers Retirement Contribut	2,400.00	500.00	0.00
10-11-6206-00	Supplies	0.00	250.00	0.00
10-11-6301-00	Utilities	4,500.00	3,500.00	4,480.00
Total Department: 11 - TOURISM:		69,615.00	63,400.00	73,850.00
Department: 12 - POLICE				
10-12-6105-00	Salaries	578,500.00	508,800.00	463,000.00
10-12-6115-00	Social Security Matching Tax	38,500.00	36,000.00	28,000.00
10-12-6125-00	Employer Paid Insurance	90,154.00	50,000.00	49,150.00
10-12-6135-00	OK Police Pension & OMRF	45,000.00	45,000.00	40,000.00
10-12-6203-00	Gas, Oil & Tires	50,000.00	50,000.00	41,500.00
10-12-6204-00	VEHICLE EXPENSE	30,000.00	0.00	0.00
10-12-6206-00	Departmental Supplies	20,000.00	16,100.00	7,500.00
10-12-6206-01	Supplies	0.00	1,500.00	600.00

FUND 10

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
10-12-6206-02	Uniforms	0.00	2,500.00	50.00
10-12-6213-00	Maintenance & Repairs	15,000.00	41,000.00	42,500.00
10-12-6240-00	TECHNOLOGY EXPENSE	10,000.00	0.00	0.00
10-12-6250-00	Grant Expenses	0.00	2,500.00	0.00
10-12-6301-00	Utilities	15,000.00	25,000.00	21,700.00
10-12-6316-00	Professional Services	15,000.00	13,500.00	22,700.00
10-12-6322-00	Expense Allowance	0.00	100.00	0.00
10-12-6325-00	Schooling & Training	15,000.00	15,000.00	10,000.00
10-12-6355-00	Contracts & Leases	115,000.00	85,000.00	125,800.00
10-12-6390-00	Other Services	0.00	0.00	500.00
10-12-6401-00	Capital Outlay	25,000.00	82,000.00	5,100.00
Total Department: 12 - POLICE:		1,062,154.00	974,000.00	858,100.00
Department: 13 - FIRE				
10-13-6105-00	SALARIES	30,000.00	25,000.00	23,500.00
10-13-6115-00	SOCIAL SECURITY	2,000.00	2,000.00	1,700.00
10-13-6125-00	Insurance Paid by City	0.00	700.00	0.00
10-13-6135-00	Employers Retirement Contribut	1,200.00	1,260.00	0.00
10-13-6203-00	Gas, Oil & Tires	12,500.00	12,500.00	8,775.00
10-13-6206-00	Supplies	7,000.00	19,000.00	4,225.00
10-13-6213-00	Maintenance & Repairs	6,500.00	19,340.00	8,850.00
10-13-6301-00	Utilities	3,500.00	3,500.00	3,930.00
10-13-6322-00	Schooling and Training	0.00	100.00	0.00
10-13-6325-00	Schools & Training	2,500.00	2,500.00	2,500.00
10-13-6390-00	Other Services	2,000.00	0.00	2,720.00
10-13-6390-02	Membership Fees	0.00	100.00	0.00
10-13-6401-00	Equipment Purchases	30,000.00	10,000.00	71,850.00
Total Department: 13 - FIRE:		97,200.00	96,000.00	128,050.00
Department: 14 - ANIMAL SHELTER				
10-14-6206-00	Supplies	2,500.00	2,500.00	1,400.00
10-14-6213-00	Repairs & Maintenance	2,500.00	2,500.00	2,000.00
10-14-6301-00	Utilities	4,000.00	4,000.00	1,350.00
10-14-6316-00	Professional Services	0.00	7,500.00	5,500.00
Total Department: 14 - ANIMAL SHELTER:		9,000.00	16,500.00	10,250.00
Department: 15 - GOVERNMENT				
10-15-6105-00	Salaries	4,500.00	4,500.00	4,500.00
10-15-6115-00	Social Security	350.00	350.00	350.00
10-15-6206-00	Supplies	16,500.00	16,355.00	12,250.00
10-15-6206-01	Office Supplies	0.00	145.00	0.00
10-15-6206-02	Misc. Supplies	0.00	0.00	105.00
10-15-6240-00	TECHNOLOGY EXPENSE	20,000.00	0.00	0.00
10-15-6301-00	Utilities	220,000.00	185,000.00	178,750.00
10-15-6305-00	Postage	0.00	10.00	0.00
10-15-6306-00	Postage	2,000.00	1,990.00	1,600.00
10-15-6316-00	Professional Services	95,000.00	110,000.00	131,300.00
10-15-6316-01	General Professional Sv.	0.00	100.00	0.00
10-15-6325-00	Schools & Training	1,500.00	350.00	1,500.00
10-15-6326-00	Abatement Services	0.00	80,000.00	20,000.00
10-15-6335-00	Insurance Premiums	205,000.00	173,000.00	186,895.00
10-15-6340-00	Membership Fees	10,000.00	0.00	3,000.00
10-15-6355-00	Contracts & Leases / Radio	15,000.00	2,000.00	10,000.00
10-15-6390-00	Reimbursement of Permit Fee	0.00	550.00	0.00
10-15-6401-00	Equipment Purchases	596,000.00	468,500.00	409,350.00
Total Department: 15 - GOVERNMENT:		1,185,850.00	1,042,850.00	959,600.00
Department: 16 - LIBRARY				
10-16-6206-00	Supplies	500.00	500.00	150.00
10-16-6213-00	Maintenance & Repairs	9,500.00	9,500.00	10,000.00

FUND 10

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
10-16-6301-00	Utilities	6,000.00	3,500.00	3,500.00
Total Department: 16 - LIBRARY:		16,000.00	13,500.00	13,650.00
Department: 17 - CEMETERY				
10-17-6105-00	Salaries	37,000.00	34,300.00	35,600.00
10-17-6115-00	Social Security	2,800.00	2,800.00	1,890.00
10-17-6125-00	Employer Paid Insurance	9,015.00	8,100.00	6,180.00
10-17-6135-00	Employer Retirement Contributi	1,900.00	1,800.00	1,105.00
10-17-6203-00	Gas, Oil & Tires	0.00	1,500.00	0.00
10-17-6206-00	Supplies	0.00	3,000.00	1,325.00
10-17-6326-00	Contract Labor-Mowing	30,000.00	28,500.00	32,900.00
Total Department: 17 - CEMETERY:		80,715.00	80,000.00	79,000.00
Department: 19 - STREET				
10-19-6105-00	Salaries	37,000.00	0.00	0.00
10-19-6115-00	Social Security Matching Tax	2,520.00	0.00	0.00
10-19-6125-00	Employer Paid Insurance	9,015.00	0.00	0.00
10-19-6135-00	Employers Retirement Contribut	1,650.00	0.00	0.00
10-19-6203-00	Gas, Oil & Tires	15,000.00	15,000.00	9,600.00
10-19-6206-00	Supplies	40,000.00	40,000.00	48,200.00
10-19-6206-01	Departmental Supplies	0.00	9,000.00	0.00
10-19-6213-00	Maintenance & Repairs	35,000.00	25,000.00	45,900.00
10-19-6355-00	Leases	0.00	1,000.00	0.00
10-19-6401-00	Equipment Purchases	65,000.00	0.00	700.00
Total Department: 19 - STREET:		205,185.00	90,000.00	104,400.00
Department: 20 - CITY CLERK				
10-20-6105-00	Salaries	92,000.00	88,900.00	101,250.00
10-20-6115-00	Social Security	6,950.00	6,500.00	5,300.00
10-20-6120-00	Unemployment Tax	1,000.00	0.00	1,200.00
10-20-6125-00	Employer Paid Insurance	18,030.00	16,200.00	16,250.00
10-20-6135-00	Employer Retirement Contributi	4,550.00	5,200.00	4,100.00
10-20-6325-00	Schooling & Training	2,500.00	800.00	1,500.00
Total Department: 20 - CITY CLERK:		125,030.00	117,600.00	129,600.00
Department: 22 - PARKS				
10-22-6105-00	Salaries	85,500.00	84,000.00	0.00
10-22-6115-00	Social Security	6,520.00	5,300.00	0.00
10-22-6125-00	Employer Paid Insurance	18,030.00	16,200.00	0.00
10-22-6135-00	Retirement	4,500.00	3,500.00	0.00
10-22-6203-00	Gas, Oil, & Tires	10,000.00	7,500.00	0.00
10-22-6204-00	VEHICLE EXPENSE	5,000.00	0.00	0.00
10-22-6206-00	Supplies	15,000.00	12,500.00	0.00
10-22-6213-00	Maintenance & Repairs	20,000.00	4,000.00	0.00
Total Department: 22 - PARKS:		164,550.00	133,000.00	0.00
Department: 23 - Code Enforcement				
10-23-6105-00	Code Enforcement	37,500.00	0.00	0.00
10-23-6115-00	Social Security	2,900.00	0.00	0.00
10-23-6125-00	Employer Paid Insurance	9,015.00	0.00	0.00
10-23-6135-00	Retirement	1,900.00	0.00	0.00
10-23-6206-00	Supplies	10,000.00	0.00	0.00
10-23-6213-00	Abatement	50,000.00	0.00	0.00
Total Department: 23 - Code Enforcement:		111,315.00	0.00	0.00
Department: 70 - TRANSPORTATION				
10-70-6355-00	Contracts/Leases	20,000.00	20,000.00	20,000.00
Total Department: 70 - TRANSPORTATION:		20,000.00	20,000.00	20,000.00
Department: 99 - TRANSFERS				
10-99-6365-00	Transfer to E.I.A. Depository	2,500,000.00	0.00	0.00
10-99-6910-00	Transfer ST to PWA Fund	0.00	2,500,000.00	2,669,221.00

Budget Listing**For Fiscal: 2023-2024 Period Ending: 07/31/2023**

Account Number	Account Name	2023-2024	2022-2023	2021-2022
		2023-2024	2022-2023	2021-2022
10-99-6915-00	Transfer to Cemetery Perpetual	0.00	0.00	1,400.00
10-99-6926-00	Transfer UT to PWA Fund	350,000.00	350,000.00	350,000.00
10-99-6960-00	Contingency Fund	0.00	0.00	35,000.00
Total Department: 99 - TRANSFERS:		2,850,000.00	2,850,000.00	3,055,621.00
Report Total:		801,829.00	1,041,423.00	1,700.00



FUND 30

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
30-00-3110-00	Budgetary Fund Balance	31,900.00	19,223.00	15,000.00
30-00-5355-00	FAA Airport Grant	0.00	0.00	600,800.00
30-00-5650-00	Departmental Revenue	1,000.00	1,000.00	0.00
30-00-5660-00	Airport Hanger Rentals	3,750.00	3,750.00	3,750.00
30-00-5670-00	Fuel Sales	6,000.00	6,000.00	5,000.00
30-00-5935-00	Transfer from CIP	0.00	0.00	0.00
30-00-6900-00	Operating Transfer In	0.00	0.00	0.00
Total Department: 00 - NON-DEPARTMENTAL:		42,650.00	29,973.00	624,550.00
Department: 30 - AIRPORT ACCOUNT				
30-30-6203-00	Fuel System	19,000.00	0.00	16,500.00
30-30-6206-00	Utilities	4,000.00	0.00	4,000.00
30-30-6390-00	Other Services	2,000.00	0.00	2,000.00
30-30-6401-00	CAPITAL OUTLAY	0.00	0.00	601,800.00
30-30-6600-00	Depreciation Expense	0.00	0.00	0.00
30-30-6916-00	Transfer to CIP	0.00	0.00	0.00
Total Department: 30 - AIRPORT ACCOUNT:		25,000.00	0.00	624,300.00
Department: 99 - TRANSFERS				
30-99-6960-00	Contingency Fund	0.00	0.00	0.00
Total Department: 99 - TRANSFERS:		0.00	0.00	0.00
Report Total:		17,650.00	29,973.00	250.00



FUND 32

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
32-00-3110-00	Budgetary Fund Balance	10,580.00	9,675.00	5,000.00
32-00-5620-00	Interest Income	10.00	0.00	10.00
32-00-5650-00	Departmental Revenue	0.00	0.00	0.00
32-00-6900-00	Operating Transfer In	0.00	0.00	1,400.00
Total Department: 00 - NON-DEPARTMENTAL:		10,590.00	9,675.00	6,410.00
Department: 32 - CEMETERY PERPETUAL CARE				
32-32-6206-00	Departmental Supplies	0.00	0.00	0.00
32-32-6390-00	Other Services	0.00	0.00	0.00
32-32-6401-00	CAPITAL OUTLAY	5,000.00	5,000.00	5,000.00
Total Department: 32 - CEMETERY PERPETUAL CARE:		5,000.00	5,000.00	5,000.00
Report Total:		5,590.00	4,675.00	1,410.00



FUND 34

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
34-00-2156-00	Other Withholdings	0.00	0.00	0.00
34-00-3110-00	Budgetary Fund Balance	35,497.00	162,213.00	250,000.00
34-00-5300-00	Disaster Emergency Grant Rev	0.00	0.00	0.00
34-00-5400-00	Dis Emergency Loan Proceeds	0.00	0.00	0.00
34-00-5500-00	MISC. REVENUE	0.00	0.00	0.00
34-00-5650-00	FEMA Reimbursement	0.00	0.00	0.00
Total Department: 00 - NON-DEPARTMENTAL:		35,497.00	162,213.00	250,000.00
Department: 34 - DISASTER EMERGENCY FUND				
34-34-6105-00	Salaries	0.00	0.00	0.00
34-34-6115-00	Social Security	0.00	0.00	0.00
34-34-6120-00	Unemployment Tax	0.00	0.00	0.00
34-34-6206-00	Materials & Supplies	3,000.00	0.00	100,000.00
34-34-6213-00	Maintenance & Repairs	0.00	2,000.00	0.00
34-34-6316-00	Accountant Profess. Svs.	0.00	0.00	0.00
34-34-6390-00	Other Services	0.00	0.00	0.00
34-34-6401-00	Capital Outlay	0.00	148,000.00	150,000.00
34-34-6500-00	Debt service - principal	0.00	0.00	0.00
34-34-6501-00	Debt service - interest	0.00	0.00	0.00
34-34-6910-00	TRANSFER TO GENERAL FUND	0.00	0.00	0.00
Total Department: 34 - DISASTER EMERGENCY FUND:		3,000.00	150,000.00	250,000.00
Department: 99 - TRANSFERS				
34-99-6900-00	Transfer Out	0.00	0.00	0.00
34-99-6960-00	Contingency Fund	0.00	0.00	0.00
Total Department: 99 - TRANSFERS:		0.00	0.00	0.00
Report Total:		32,497.00	12,213.00	0.00



FUND 37

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
37-00-1115-00	To Record Deposit in Transit	0.00	0.00	0.00
37-00-3110-00	Budgetary Fund Balance	122,382.00	94,246.00	0.00
37-00-3152-00	wires	0.00	0.00	0.00
37-00-5100-00	Tax Receipts	0.00	0.00	0.00
37-00-5650-00	Departmental Revenue	0.00	0.00	0.00
37-00-5680-00	Cash Over & Short	0.00	0.00	0.00
37-00-6390-00	Advertising	0.00	0.00	0.00
37-00-6900-00	Operating Transfer In	80,000.00	80,000.00	53,500.00
Total Department: 00 - NON-DEPARTMENTAL:		202,382.00	174,246.00	53,500.00
Department: 37 - EUFAULA ECONOMIC DEVEL AUTH				
37-37-6105-00	Salaries	0.00	0.00	0.00
37-37-6115-00	Social Security	0.00	0.00	0.00
37-37-6135-00	Employer Retirement Contributi	0.00	0.00	0.00
37-37-6206-00	Departmental Supplies	30,000.00	23,000.00	16,400.00
37-37-6301-00	Utilities	0.00	0.00	0.00
37-37-6316-00	Professional Svs	100,000.00	42,000.00	28,600.00
37-37-6355-00	Contracts	0.00	0.00	0.00
37-37-6390-00	Other Services	0.00	0.00	0.00
37-37-6401-00	CAPITAL OUTLAY	0.00	0.00	0.00
Total Department: 37 - EUFAULA ECONOMIC DEVEL AUTH:		130,000.00	65,000.00	45,000.00
Department: 99 - TRANSFERS				
37-99-6900-00	Transfers Out	0.00	0.00	0.00
Total Department: 99 - TRANSFERS:		0.00	0.00	0.00
Report Total:		72,382.00	109,246.00	8,500.00



FUND 39

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
39-00-3110-00	Budgetary Fund Balance	7,914.54	7,908.00	0.00
39-00-5620-00	Interest Income	10.00	10.00	0.00
39-00-5650-00	Departmental Revenue	0.00	0.00	0.00
Total Department: 00 - NON-DEPARTMENTAL:		7,924.54	7,918.00	0.00
Department: 39 - HEALTH DEPT.				
39-39-6206-00	Departmental Expense	0.00	0.00	0.00
39-39-6390-00	Other Servic	0.00	0.00	0.00
39-39-6401-00	CAPITAL OUTLAY	0.00	0.00	0.00
Total Department: 39 - HEALTH DEPT.:		0.00	0.00	0.00
Department: 99 - TRANSFERS				
39-99-6900-00	TRANSFER OUT	0.00	0.00	0.00
Total Department: 99 - TRANSFERS:		0.00	0.00	0.00
Report Total:		7,924.54	7,918.00	0.00



FUND 41

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
41-00-3110-00	Budgetary Fund Balance	44,976.00	41,219.00	40,000.00
41-00-5400-00	Court Fines	0.00	75,000.00	0.00
41-00-5515-00	Police Impound Fees	0.00	0.00	0.00
41-00-5650-00	Court Fine Revenue	75,000.00	0.00	70,000.00
Total Department: 00 - NON-DEPARTMENTAL:		119,976.00	116,219.00	110,000.00
Department: 41 - POLICE ACCOUNT				
41-41-6206-00	Supplies	3,000.00	3,000.00	3,000.00
41-41-6206-01	Impound Fee Expenses	0.00	0.00	0.00
41-41-6207-00	Reclass A	0.00	0.00	0.00
41-41-6208-00	Reclass B	0.00	0.00	0.00
41-41-6316-00	Judicial Professional Services	15,600.00	15,600.00	13,000.00
41-41-6326-00	Contracts/Leases	0.00	0.00	0.00
41-41-6327-00	Court Related Fees Due	18,500.00	15,900.00	18,500.00
41-41-6390-00	Other Services	0.00	0.00	0.00
41-41-6401-00	CAPITAL OUTLAY	0.00	0.00	10,000.00
41-41-6910-00	TRANSFER TO GENERAL FUND	65,000.00	65,000.00	65,000.00
Total Department: 41 - POLICE ACCOUNT:		102,100.00	99,500.00	109,500.00
Report Total:		17,876.00	16,719.00	500.00



FUND 42

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
42-00-3110-00	Budgetary Fund Balance	9,085.00	9,085.00	2,750.00
42-00-5200-00	Seizure Forfeitures	0.00	0.00	0.00
42-00-5600-00	Miscellaneous Revenues	0.00	0.00	0.00
42-00-5620-00	Interest Income	0.00	0.00	0.00
42-00-5650-00	Departmental Revenue	0.00	0.00	0.00
42-00-6390-00	Advertising	0.00	0.00	0.00
Total Department: 00 - NON-DEPARTMENTAL:		9,085.00	9,085.00	2,750.00
Department: 42 - POLICE DRUG FUND ACCOUNT				
42-42-6206-00	Departmental Expense	0.00	0.00	0.00
42-42-6390-00	Other Services	0.00	0.00	0.00
42-42-6401-00	CAPITAL OUTLAY	0.00	0.00	2,750.00
Total Department: 42 - POLICE DRUG FUND ACCOUNT:		0.00	0.00	2,750.00
Report Total:		9,085.00	9,085.00	0.00



FUND 43

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
43-00-1206-00	DUE FROM PWA	0.00	0.00	0.00
43-00-3110-00	Budgetary Fund Balance	239,043.00	189,531.00	0.00
43-00-5150-00	Hotel/Motel Tax	92,500.00	92,500.00	79,500.00
43-00-5200-00	Tournament Revenue	1,500.00	1,500.00	1,550.00
43-00-5300-00	Pool Revenue	0.00	0.00	0.00
43-00-5400-00	Baseball Revenue	0.00	0.00	0.00
43-00-5600-00	Miscellaneous Revenues	281,722.00	0.00	46,000.00
43-00-5650-00	Heritage Days Revenue	0.00	0.00	0.00
43-00-5700-00	Rec Camping	0.00	0.00	0.00
43-00-5800-00	Economic Development	80,000.00	80,000.00	63,500.00
43-00-6900-00	Operating Transfer In	0.00	0.00	0.00
Total Department: 00 - NON-DEPARTMENTAL:		694,765.00	363,531.00	190,550.00
Department: 43 - RECREATION ACCOUNT				
43-43-6105-00	Salaries	0.00	0.00	0.00
43-43-6115-00	Social Security	0.00	0.00	0.00
43-43-6206-00	Departmental Supplies	0.00	11,000.00	1,200.00
43-43-6206-01	Supplies/Baseball	0.00	0.00	0.00
43-43-6206-02	Supplies/Pool	0.00	0.00	0.00
43-43-6206-03	Supplies/Parks	0.00	0.00	25,700.00
43-43-6206-04	Supplies/Fireworks	0.00	0.00	0.00
43-43-6206-05	Ramp Repairs	0.00	0.00	0.00
43-43-6206-06	Heritage Days	0.00	0.00	0.00
43-43-6316-00	Professional Services	0.00	19,000.00	0.00
43-43-6355-01	Recreation Programs Contracts	0.00	0.00	0.00
43-43-6355-02	Contracts/Pool	0.00	0.00	0.00
43-43-6355-03	Contracts/Parks	0.00	0.00	0.00
43-43-6355-04	Contracts/Fireworks	30,000.00	25,000.00	17,000.00
43-43-6390-00	Other Services	0.00	0.00	0.00
43-43-6401-00	Capital Outlay	356,722.00	0.00	30,600.00
43-43-6515-00	LOAN PAYMENTS	0.00	0.00	17,250.00
43-43-6516-00	PRICIPAL EXPENSE	0.00	0.00	0.00
43-43-6910-00	TRANSFER TO GENERAL FUND	25,000.00	25,000.00	0.00
43-43-6920-00	Transfer to EEDA	80,000.00	80,000.00	84,500.00
Total Department: 43 - RECREATION ACCOUNT:		491,722.00	160,000.00	176,250.00
Report Total:		203,043.00	203,531.00	14,300.00



FUND 50

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
50-00-3110-00	Budgetary Fund Balance	203,993.00	136,537.00	35,000.00
50-00-5305-00	GRANT REVENUE	0.00	0.00	0.00
50-00-5620-00	Interest Income	0.00	0.00	150.00
50-00-5625-00	Capital Improvements Fee	155,000.00	155,000.00	155,000.00
50-00-5630-00	CDBG Grant	0.00	0.00	368,000.00
50-00-5635-00	IHS Grant	0.00	0.00	80,000.00
50-00-5920-00	Transfers from General Fund	0.00	0.00	0.00
50-00-5930-00	Transfers from CWSRF	0.00	0.00	0.00
50-00-5950-00	Transfer from DOC/CDBG	0.00	0.00	0.00
50-00-5960-00	Transfer from DOC/CDBG Sav.	0.00	0.00	0.00
50-00-5980-00	Transfer from PWA	0.00	0.00	0.00
50-00-5995-00	Transfer from C.D.B.G.	0.00	0.00	0.00
Total Department: 00 - NON-DEPARTMENTAL:		358,993.00	291,537.00	638,150.00
Department: 50 - Capital Improvements Fund				
50-50-6125-00	CDBG Grant Exp.	0.00	0.00	0.00
50-50-6135-00	IHS Grant Exp.	0.00	0.00	0.00
50-50-6401-00	CAPITAL OUTLAY	160,000.00	154,700.00	598,000.00
50-50-6910-00	TRANSFER TO GENERAL FUND	0.00	0.00	0.00
50-50-6913-00	Transfer to Airport	0.00	0.00	0.00
Total Department: 50 - Capital Improvements Fund:		160,000.00	154,700.00	598,000.00
Department: 99 - TRANSFERS				
50-99-6913-00	Transfer	0.00	0.00	0.00
50-99-6914-00	Transfer to CWSRF	35,300.00	35,300.00	35,300.00
50-99-6918-00	Transfer to DOC-CDBG	0.00	0.00	0.00
50-99-6926-00	Transfer to E.P.W.A.	0.00	0.00	0.00
Total Department: 99 - TRANSFERS:		35,300.00	35,300.00	35,300.00
Report Total:		163,693.00	101,537.00	4,850.00



FUND 90

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
90-00-3110-00	Budgetary Fund Balance	1,592,459.00	1,335,249.00	75,000.00
90-00-5000-00	UNRECOGNIZED REVENUE	0.00	0.00	0.00
90-00-5110-00	Use Tax Transfer In	350,000.00	350,000.00	350,000.00
90-00-5115-00	Cigarette Tax	0.00	0.00	0.00
90-00-5300-00	GRANT REVENUE	0.00	0.00	0.00
90-00-5390-00	Rent /Health Care Buildings	0.00	0.00	0.00
90-00-5401-00	Water	1,592,000.00	1,430,000.00	1,268,000.00
90-00-5402-00	Sewer	340,000.00	340,000.00	330,000.00
90-00-5403-00	Garbage	480,000.00	375,000.00	375,000.00
90-00-5404-00	Water and Sewer Taps	10,000.00	10,000.00	10,000.00
90-00-5500-00	LOAN PROCEEDS	0.00	0.00	0.00
90-00-5500-01	LOAN PROCEEDS-WATER	0.00	0.00	0.00
90-00-5500-02	LOAN PROCEEDS-GEN GOVT	0.00	0.00	0.00
90-00-5620-00	Interest Income	1,000.00	1,000.00	750.00
90-00-5625-00	Administration Fee	20,000.00	20,000.00	18,000.00
90-00-5630-00	Penalties	30,000.00	30,000.00	32,500.00
90-00-5650-00	Other Miscellaneous	25,000.00	25,000.00	25,000.00
90-00-5655-00	Public Works Authority NON-DEP	0.00	0.00	0.00
90-00-5660-00	Rentals and Leases	0.00	0.00	0.00
90-00-5660-01	Rent - D.H.S.	0.00	0.00	0.00
90-00-5660-02	Rent - Health Dept.	0.00	0.00	0.00
90-00-5660-03	Rent - C.R.S.	0.00	0.00	0.00
90-00-5672-00	Reil Rock Payments	0.00	0.00	0.00
90-00-5676-00	Para-Med/C.R.S.	0.00	0.00	0.00
90-00-5680-00	OVER AND SHORT AJES	0.00	0.00	0.00
90-00-6515-00	Bond Coupons & Interest Paymen	0.00	0.00	0.00
90-00-6900-00	Sales Tax Transfer In	2,500,000.00	2,500,000.00	2,669,221.00
Total Department: 00 - NON-DEPARTMENTAL:		6,940,459.00	6,416,249.00	5,153,471.00
Department: 29 - DEBT SERVICE				
90-29-6302-00	Amortization Expense	0.00	0.00	0.00
90-29-6335-00	Insurance Premiums	0.00	0.00	0.00
90-29-6336-00	Loan Pmt. / Johnson Building	0.00	0.00	0.00
90-29-6392-00	Depreciation Expense	0.00	0.00	0.00
90-29-6500-00	Misc. Loan Payments	0.00	0.00	14,500.00
90-29-6515-00	Bond Coupons & Interest Paymen	617,912.00	615,369.00	640,000.00
90-29-6515-01	Debt Sv. - EPWA 1996	0.00	0.00	0.00
90-29-6515-02	Debt Sv. - Health Dept.	0.00	0.00	0.00
90-29-6515-03	Debt Sv. - D.H.S.	0.00	0.00	0.00
90-29-6515-04	Debt. Serv. - Johnson Bldg	0.00	0.00	0.00
90-29-6520-00	OWRB Loan Payments	451,976.00	427,538.00	360,000.00
90-29-6525-00	Interest Expense	0.00	0.00	0.00
90-29-6530-00	City Hall Loan Payment	139,411.00	139,438.00	140,000.00
Total Department: 29 - DEBT SERVICE:		1,209,299.00	1,182,345.00	1,154,500.00
Department: 39 - HEALTH DEPT.				
90-39-6206-00	DEPARTMENTAL SUPPLIES	0.00	0.00	0.00
Total Department: 39 - HEALTH DEPT.:		0.00	0.00	0.00
Department: 63 - UNKNOWN				
90-63-6213-02	Equipment Maintenance	0.00	0.00	0.00
Total Department: 63 - UNKNOWN:		0.00	0.00	0.00

FUND 90

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 90 - ADMINISTRATIVE				
90-90-6105-00	Salaries	105,000.00	133,700.00	108,500.00
90-90-6115-00	Social Security	8,000.00	10,200.00	15,000.00
90-90-6120-00	Unemployment Tax	4,332.00	4,332.00	5,200.00
90-90-6125-00	Employer Paid Insurance	18,030.00	16,200.00	9,750.00
90-90-6135-00	Employers Retirement Contribut	5,200.00	6,300.00	3,500.00
90-90-6204-15	VEHICLE EXPENSE	0.00	0.00	0.00
90-90-6206-00	Materials & Supplies	10,000.00	6,000.00	0.00
90-90-6240-00	TECHNOLOGY FEE	20,000.00	0.00	0.00
90-90-6305-00	Postage	17,500.00	0.00	0.00
90-90-6315-00	Accounting	0.00	0.00	0.00
90-90-6316-00	Professional Services	0.00	9,900.00	1,500.00
90-90-6316-01	Professional Fees	1,500.00	0.00	0.00
90-90-6316-02	Professional Svs./ Accounting	0.00	0.00	0.00
90-90-6333-00	Taxes	0.00	0.00	0.00
90-90-6335-00	Insurance Premiums	0.00	0.00	0.00
90-90-6355-00	Contracts and Leases	0.00	0.00	0.00
90-90-6401-00	CAPITAL OUTLAY	20,000.00	28,600.00	59,900.00
90-90-6910-00	Transfer to General Fund	0.00	0.00	0.00
Total Department: 90 - ADMINISTRATIVE:		209,562.00	215,232.00	203,350.00
Department: 93 - SEWER				
90-93-6105-00	Salaries	70,000.00	76,560.00	87,500.00
90-93-6115-00	Social Security	5,350.00	5,700.00	4,500.00
90-93-6125-00	Employer Paid Insurance	18,030.00	6,200.00	14,400.00
90-93-6135-00	Employers Retirement Contribut	3,500.00	1,500.00	3,000.00
90-93-6203-00	Gas, Oil & Tires	6,500.00	4,000.00	5,500.00
90-93-6204-00	VEHICLE EXPENSE	10,000.00	0.00	0.00
90-93-6206-00	Materials & Supplies	21,000.00	21,000.00	46,000.00
90-93-6213-00	Maintenance & Repairs	50,000.00	62,500.00	24,050.00
90-93-6213-01	Vehicle Maintenance	0.00	0.00	0.00
90-93-6213-02	Equipment Maintenance	0.00	0.00	0.00
90-93-6213-03	Distribution Maintenance	0.00	0.00	0.00
90-93-6215-00	Chemicals	35,000.00	40,000.00	55,950.00
90-93-6301-00	Utilities	50,000.00	45,600.00	39,000.00
90-93-6301-01	Electric	0.00	0.00	0.00
90-93-6301-02	Telephone	0.00	0.00	0.00
90-93-6301-03	Gas	0.00	0.00	0.00
90-93-6313-00	Grand Lake Contract	0.00	0.00	0.00
90-93-6316-00	Professional Services	30,000.00	27,600.00	74,000.00
90-93-6325-00	Schooling and Travel Expense	2,000.00	2,000.00	4,100.00
90-93-6340-00	Membership Fees	0.00	0.00	0.00
90-93-6355-00	Contracts & Leases	0.00	0.00	0.00
90-93-6401-00	Equipment Purchases	15,000.00	9,300.00	0.00
Total Department: 93 - SEWER:		316,380.00	301,960.00	358,000.00
Department: 94 - WATER				
90-94-6105-00	Salaries	0.00	0.00	0.00
90-94-6105-15	Salaries	75,200.00	78,900.00	80,500.00
90-94-6105-16	Salaries	185,000.00	195,712.00	309,000.00
90-94-6115-00	Social Security	0.00	0.00	0.00
90-94-6115-15	Social Security	5,750.00	5,900.00	4,300.00
90-94-6115-16	Social Security	13,400.00	11,200.00	18,200.00
90-94-6125-00	Employer Paid Insurance	0.00	0.00	0.00
90-94-6125-15	Employer Paid Insurance	18,030.00	10,400.00	16,250.00
90-94-6125-16	Employer Paid Insurance	45,077.00	40,500.00	46,250.00
90-94-6135-00	Employers Retirement Contribut	0.00	5,000.00	0.00
90-94-6135-15	Employer Retirement Contributi	3,800.00	3,800.00	2,900.00
90-94-6135-16	Employer Retirement Contributi	8,800.00	7,000.00	10,750.00

FUND 90

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
90-94-6203-00	Gas, Oil & Tires	0.00	0.00	0.00
90-94-6203-15	Gas, Oil & Tires	5,000.00	5,000.00	5,000.00
90-94-6203-16	Gas, Oil & Tires	28,000.00	23,000.00	23,500.00
90-94-6204-16	VEHICLE EXPENSE	25,000.00	0.00	0.00
90-94-6206-00	Materials & Supplies	0.00	0.00	0.00
90-94-6206-15	Supplies	27,000.00	25,000.00	25,000.00
90-94-6206-16	Supplies	45,000.00	138,800.00	72,600.00
90-94-6213-00	Maintenance & Repairs	0.00	0.00	0.00
90-94-6213-01	Vehicle Maintenance	0.00	0.00	0.00
90-94-6213-02	Equipment Maintenance	0.00	0.00	0.00
90-94-6213-03	Distribution Maintenance	0.00	0.00	0.00
90-94-6213-15	Maintenance & Repairs	27,500.00	27,500.00	35,300.00
90-94-6213-16	Maintenance & Repairs	75,000.00	50,000.00	45,000.00
90-94-6215-00	Chemicals	0.00	0.00	0.00
90-94-6215-15	Chemicals	225,000.00	225,000.00	123,900.00
90-94-6301-00	Utilities	0.00	0.00	0.00
90-94-6301-01	Electric	0.00	0.00	0.00
90-94-6301-02	Telephone	0.00	0.00	0.00
90-94-6301-03	Gas	0.00	0.00	0.00
90-94-6301-15	Utilities	70,000.00	75,200.00	63,400.00
90-94-6301-16	Utilities	15,000.00	15,000.00	14,000.00
90-94-6305-00	Postage	0.00	0.00	0.00
90-94-6305-15	Postage	250.00	250.00	450.00
90-94-6305-16	Postage	0.00	17,000.00	11,800.00
90-94-6306-00	Bank Service Charges	0.00	0.00	0.00
90-94-6306-15	Bank Service Chargees	0.00	0.00	0.00
90-94-6306-16	Bank Service Chargees	250.00	0.00	250.00
90-94-6313-00	Grand Lake Contract	0.00	0.00	0.00
90-94-6316-00	Professional Services	0.00	0.00	0.00
90-94-6316-15	Professional Services	15,000.00	25,000.00	15,000.00
90-94-6316-16	Professional Services	75,000.00	45,000.00	72,000.00
90-94-6325-00	Schooling and Travel Expense	0.00	0.00	0.00
90-94-6325-15	Schooling & Training	2,000.00	0.00	3,500.00
90-94-6325-16	Schooling & Training	5,000.00	7,000.00	11,050.00
90-94-6340-00	Membership Fees	0.00	0.00	0.00
90-94-6355-00	Contracts & Leases	0.00	0.00	0.00
90-94-6390-00	Uncollectible Debts	0.00	0.00	0.00
90-94-6391-00	COLLECTION AGENCY FEES	0.00	0.00	0.00
90-94-6401-00	Equipment Purchases	0.00	0.00	0.00
90-94-6401-15	Capital Outlay	0.00	2,800.00	0.00
90-94-6401-16	Capital Outlay	40,000.00	54,000.00	0.00
90-94-6515-00	Water Interest Expense	0.00	0.00	0.00
90-94-9213-03	Distribution Maintenance	0.00	0.00	0.00
Total Department: 94 - WATER:		1,035,057.00	1,093,962.00	1,009,900.00
Department: 95 - GARBAGE				
90-95-6203-00	Gas, Oil and Tires	0.00	0.00	0.00
90-95-6313-00	Sanitation Contract	480,000.00	375,000.00	375,000.00
90-95-6326-00	Contract Labor	0.00	0.00	0.00
Total Department: 95 - GARBAGE:		480,000.00	375,000.00	375,000.00
Department: 96 - HEALTH CARE				
90-96-6206-00	HEALTH CARE	0.00	0.00	0.00
90-96-6401-00	Capital Outlay - Trustee Accts	0.00	0.00	0.00
Total Department: 96 - HEALTH CARE:		0.00	0.00	0.00
Department: 98 - UNKNOWN				
90-98-6206-00	Supplies	0.00	0.00	0.00
Total Department: 98 - UNKNOWN:		0.00	0.00	0.00

FUND 90

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 99 - TRANSFERS				
90-99-6515-00	Bond Coupons & Interest Paymen	0.00	0.00	0.00
90-99-6910-00	Transfer ST to General Fund	1,700,000.00	1,700,000.00	1,830,171.00
90-99-6911-00	TRANSFER TO METER ACCOUNT	0.00	0.00	0.00
90-99-6912-00	TRANSFER TO STREET ACCOUNT	0.00	0.00	0.00
90-99-6913-00	Transfer to 2002 Bond Account	0.00	0.00	0.00
90-99-6914-00	Transfer to CWSRF	0.00	0.00	0.00
90-99-6915-00	Transfer UT to General Fund	250,000.00	250,000.00	219,000.00
90-99-6925-00	Transfer to CIP	0.00	0.00	0.00
90-99-6960-00	Contingencies	0.00	0.00	0.00
Total Department: 99 - TRANSFERS:		1,950,000.00	1,950,000.00	2,049,171.00
Report Total:		1,740,161.00	1,297,750.00	3,550.00



City of Eufaula, OK

Budget Listing

For Fiscal: 2023-2024 Period Ending: 07/31/2023

FUND 92

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
92-00-3110-00	Budgetary Fund Balance	190,137.00	175,985.00	0.00
92-00-5600-00	Miscellaneous Revenues	0.00	0.00	0.00
92-00-5620-00	Interest Income	0.00	0.00	0.00
92-00-6290-00	Water Meter Refunds	190,137.00	0.00	0.00
Total Department: 00 - NON-DEPARTMENTAL:		0.00	175,985.00	0.00
Department: 99 - TRANSFERS				
92-99-6926-00	Transfer to E.P.W.A.	0.00	0.00	0.00
Total Department: 99 - TRANSFERS:		0.00	0.00	0.00
Report Total:		0.00	175,985.00	0.00



FUND 97

Account Number	Account Name	2023-2024 2023-2024	2022-2023 2022-2023	2021-2022 2021-2022
Department: 00 - NON-DEPARTMENTAL				
97-00-3110-00	Budgetary Fund Balance	384,619.00	1,111,064.00	0.00
97-00-5500-00	OWRB Loan Proceeds	0.00	0.00	3,500,000.00
97-00-5620-00	Interest Income	0.00	0.00	0.00
97-00-5640-00	LOAN PROCEEDS	0.00	0.00	0.00
97-00-5645-00	Sewer CWSRF Loan Proceeds	2,276,437.00	2,700,000.00	0.00
97-00-5650-00	Bur. of Rec. Grant	0.00	839,066.00	1,000,000.00
97-00-5655-00	IHS Grant	1,069,730.00	605,000.00	400,000.00
97-00-5660-00	OWRB GRANT REVENUE	1,400,000.00	0.00	0.00
97-00-5910-00	Transfers from Eufaula Public	0.00	0.00	0.00
97-00-5935-00	Transfer from CIP	35,300.00	35,300.00	35,300.00
Total Department: 00 - NON-DEPARTMENTAL:		5,166,086.00	5,290,430.00	4,935,300.00
Department: 92 - WATER METER ACCOUNT				
97-92-6316-00	Professional Services	0.00	0.00	0.00
97-92-6401-00	Capital Outlay	5,130,786.00	0.00	0.00
Total Department: 92 - WATER METER ACCOUNT:		5,130,786.00	0.00	0.00
Department: 97 - EUFAULA PUBLIC WORKS/ DWSRF Wa				
97-97-6125-00	IHS Grant	0.00	605,000.00	400,000.00
97-97-6135-00	Bur. of Reclamation Grant	0.00	840,000.00	1,000,000.00
97-97-6316-00	Professional Services	0.00	0.00	0.00
97-97-6401-00	CAPITAL OUTLAY	0.00	3,810,131.00	3,500,000.00
97-97-6515-00	Loan Payments	35,300.00	35,300.00	35,300.00
97-97-6916-00	Transfer to CIP	0.00	0.00	0.00
97-97-6918-00	Transfer to DOC-CDBG	0.00	0.00	0.00
97-97-6926-00	Transfer to E.P.W.A.	0.00	0.00	0.00
Total Department: 97 - EUFAULA PUBLIC WORKS/ DWSRF Wa:		35,300.00	5,290,431.00	4,935,300.00
Report Total:		0.00	-1.00	0.00

Appendix B

Budgeted Fund Transfers

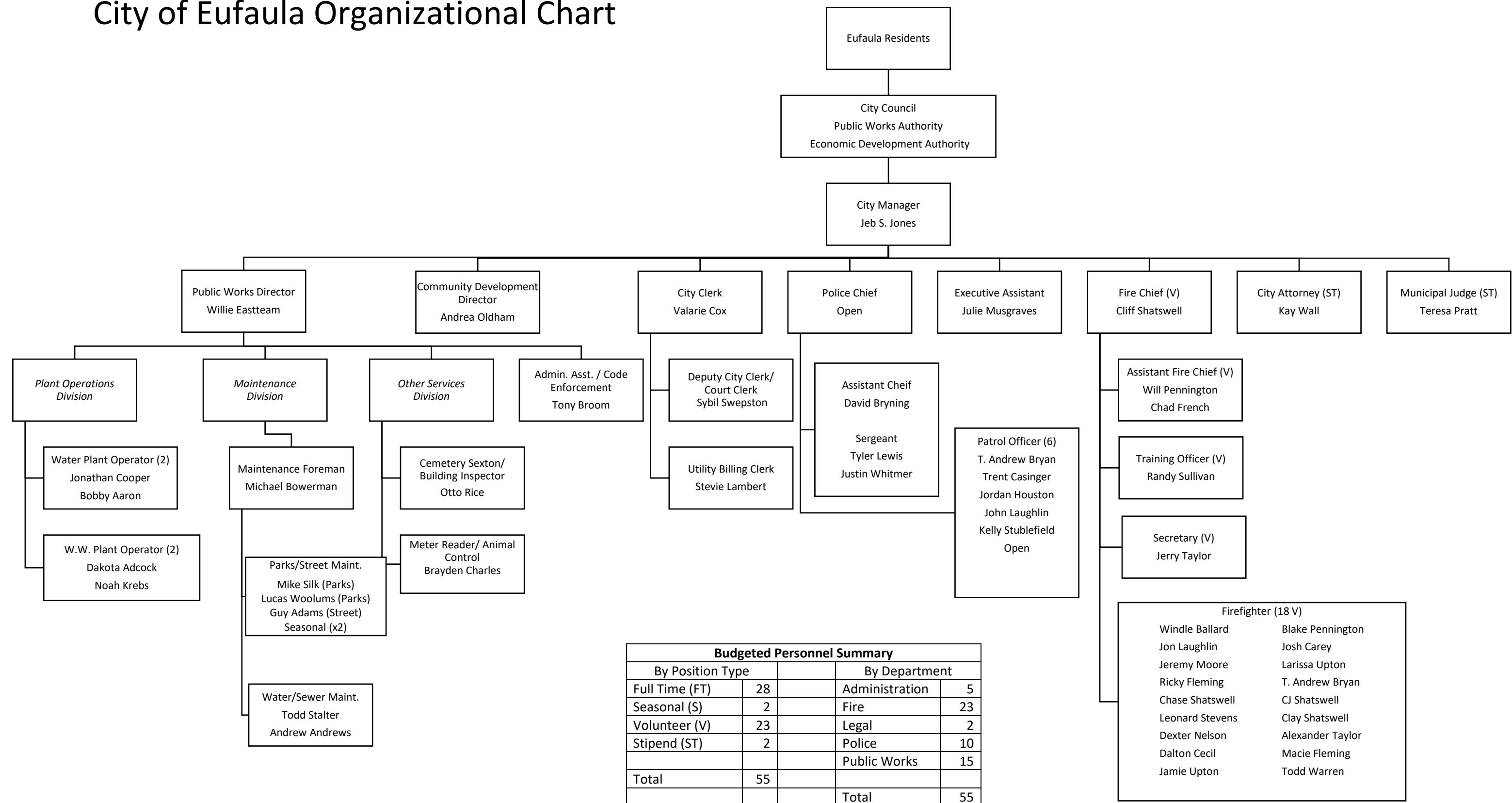
FY24 Budgeted Fund Transfers

From		To			
Fund	Line Item	Fund	Line Item	Amount	Purpose
General Fund	10-99-6910-00	PWA	90-00-6900-00	\$ 2,500,000	Mandatory transfer of sales tax collections.
PWA	90-99-6910-00	General Fund	10-00-5910-00	\$ 1,700,000	Transfer of remaining sales tax funds back.
General Fund	10-99-6910-00	PWA	90-00-5110-00	\$ 350,000	Mandatory transfer of use tax collections.
PWA	90-99-6915-00	General Fund	10-00-5910-00	\$ 250,000	Transfer of remaining use tax funds back.
General Fund	10-99-6915-00	Cemetery Perpetual Care Fund	32-00-6900-00	\$ 1,400	Mandatory transfer of cemetery collections.
Police Account Fund	41-41-6910-00	General Fund	10-00-5510-00	\$ 65,000	Distribution of court fine revenue.
Recreation Fund	43-43-6920-00	Economic Development Fund	37-00-6900-00	\$ 80,000	Distribution of hotel/motel tax.
CIP Fund	50-99-6914-00	CWSRF Fund	97-00-5935-00	\$ 35,300	Loan Payment on AMR meters from CIP fee.

Appendix C

Organizational Chart

City of Eufaula Organizational Chart



Appendix D

Council Strategic Pillars

Adopted by the Eufaula City Council on September 9, 2019

Strategic Pillars for the Future

The Council was asked to prioritize the big “pillars” toward which they should direct the city. These should span beyond the one year horizon and reach forward towards five to seven years. They worked on this as a unified group.

These are not ranked in terms of importance. They are all considered to be crucial for the fulfillment of their vision. After working through the list together, the Council identified 5 Key Pillars for the future:

- Reliable Infrastructure
- Economic Development
- Tourism and Recreation
- Health Care
- Financial Sustainability

Mile-markers for the Strategic Pillars

The Council identified some key “Mile-markers” for each of the Strategic Pillars that would indicate that they were moving in the right direction and at the right speed toward establishing each Pillar. These are meant to give the Staff direction as they develop a work plan that is in alignment with the Strategic Vision of the Council.

- **Reliable Infrastructure**
 - Water distribution (year 3)
 - Water plant (years 5-7)
 - Water tower/storage (years 5-6)
 - Sewer -- conduct sewer system study (years 2-3)
 - Sewer -- Review sewer system study and present action plan for sewer upgrades (year 4)
 - Sewer -- cost analysis (year 4)
 - Roads -- conduct roads system study (year 5)
 - Roads -- Review roads system study and present action plan for roads upgrades (years 5-6)
 - Roads -- cost analysis (years 6-7)
- **Economic Development**
 - Conduct a needs study for housing, retail, lodging (year 1)
 - Improve social media (year 1)
 - City Council inventories available properties for retail, lodging and housing (years 1-2)
 - Hire a marketer to solicit retail and lodging
 - Staff and City Council prepare an economic development package
 - Hire ED staff (perhaps with shared responsibility to Tourism) (years 3-7)

- **Tourism and Recreation**

- Build splash pads (year 1)
- Petting zoo (year 2)
- Wetlands (years 2-3)
- Improve visitor signage (years 2-3)
- Enhance beach area for residents and visitors
- Establish art connection (resident artists to visiting artists)
- Amusement park/Boardwalk (year 7)
- Sporting Complex -- conduct sporting complex study
- Sporting Complex -- review sporting complex study
- Sporting Complex -- cost analysis
- Hire Tourism Director (perhaps with shared responsibility with ED)
(years 3-7)

- **Health Care**

- Attract new MD's (years 1-2)
- Hire replacements for retiring MD's (years 1-2)
- Small ER facility (years 3-5)
- Enhance Walking Trail (years 3-5)

- **Financial Sustainability**

- Staff will research funding sources for City Council (year 1)
- City will maintain scheduled rate increases (years 1-7)
- Investigate grant funding as revenue source (year 1)
- Identify preferred new revenue pathway (years 2-3)
- Take action steps with new preferred revenue pathway (years 3-7)

Appendix E
Resolutions &
Public Hearing Notice

NOTICE OF EUFAULA PUBLIC HEARING

Fiscal Year 2023-2024 Budget

A public hearing for the proposed Eufaula Fiscal Year 2023-2024 budget for the City of Eufaula, Oklahoma, the Eufaula Public Works Authority, and the Eufaula Economic Development Authority will be held on Monday, June 5, 2023, at 5:00 pm. The hearing will be held at the Eufaula Community Center, located at 121 High Street, Eufaula, Oklahoma, as a component of the regularly scheduled meeting. The hearing is open to the public, and residents will have the opportunity to provide input regarding the proposed budget. The proposed budget may be examined on weekdays at Eufaula City Hall, 17 Hospital Dr., Eufaula, Oklahoma, 74432, during regular business hours or online at CityofEufaulaOK.com. A summary of the budgeted funds is as follows:

	Total Available for Appropriation	Total Appropriations	Estimated Ending Fund Balance
City of Eufaula			
General Fund	\$6,930,573	\$6,088,140	\$842,433
Airport Fund	\$31,931	\$25,000	\$6,931
Cemetery Perpetual Care Fund	\$10,580	\$5,000	\$5,580
Disaster Emergency Fund	\$35,497	\$8,635	\$26,862
Health Dept. Fund	\$7,915	\$0	\$7,915
Police Fund	\$119,976	\$102,100	\$17,876
Police Drug Fund	\$9,085	\$0	\$9,085
Recreation Fund	\$694,765	\$491,722	\$203,043
Arvest/Southpoint Project Fund	\$0	\$0	\$0
CIP Fund	\$358,993	\$195,300	\$163,693
Eufaula Public Works Authority			
PWA Fund	\$6,940,459	\$5,195,231	\$1,745,227
PWA/CWSRF Fund	\$5,166,086	\$5,216,086	\$0
Meter Fund	\$190,937	\$190,137	\$0
Eufaula Economic Development Authority			
EEDA Fund	\$202,382	\$130,000	\$72,382

Valarie Cox, City Clerk/Trust Secretary
City of Eufaula
Eufaula Public Works Authority
Eufaula Economic Development Authority

RESOLUTION NO. 23-06-01

A RESOLUTION OF THE CITY OF EUFAULA, OKLAHOMA, ADOPTING THE BUDGET FOR THE GENERAL FUND, AIRPORT FUND, CEMETERY PERPETUAL CARE FUND, CIP FUND, DISASTER EMERGENCY FUND, HEALTH DEPARTMENT FUND, POLICE ACCOUNT FUND, POLICE DRUG FUND, RECREATION ACCOUNT FUND, AND THE ARVEST/SOUTHPOINT PROJECT FUND, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS, a notice of a public hearing on the budget for the City of Eufaula, Oklahoma, for the Fiscal Year 202-2024 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

Fund	Revenue	Expenditure	Ending Balance
General Fund	\$6,930,573	\$6,128,074	\$801,829
Airport Fund	\$42,650	\$25,000	\$17,650
Cemetery Perpetual Care Fund	\$10,590	\$5,000	\$5,590
CIP Fund	\$358,993	\$195,300	\$163,693
Disaster Emergency Fund	\$35,497	\$3,000	\$32,497
Health Department Fund	\$7,925	\$0	\$7,925
Police Account Fund	\$119,976	\$102,100	\$17,876
Police Drug Fund	\$9,085	\$0	\$9,085
Recreation Account Fund	\$694,765	\$491,722	\$203,043
Arvest/Southpoint Project Fund	\$0	\$0	\$0

WHEREAS a public hearing was duly held at the time and place as provided for in the notice of such public hearing, and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS, the City of Eufaula, Oklahoma, prepares its annual budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the City of Eufaula, Oklahoma, has a need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decrease in appropriations or appropriation transfers, and,

WHEREAS the Eufaula City Council desires to provide limited budget control flexibility to the City Manager in amending certain budget categories as needed without City Council action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the City Council has authorized the City Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund as well as to transfer sales tax revenues from the General Fund to the Eufaula Public Works Authority or from the Eufaula Public Works Authority to the General Fund; except

that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The City Manager is also required to submit, for Council action, all other budget amendments, including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Council, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary, at this time, that said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eufaula, OKLAHOMA, AS FOLLOWS:

SECTION 1: That the budget presented by the City Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2023-2024.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts, or certificates of deposit. Interest accrued from such investments may be deposited in the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED, AND ADOPTED, JUNE 5, 2023.

J. Todd Warren
Mayor

ATTEST:

Valarie Cox
City Clerk

APPROVED AS TO FORM:

Kay Wall
City Attorney

RESOLUTION NO. 23-06-02

A RESOLUTION OF THE EUFAULA ECONOMIC DEVELOPMENT AUTHORITY, EUFAULA, OKLAHOMA, ADOPTING THE BUDGET FOR THE EUFAULA ECONOMIC DEVELOPMENT AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS notice of a public hearing on the budget for the Eufaula Economic Development Authority Fund, Eufaula, Oklahoma, for the Fiscal Year 2023-2024 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

Fund	Revenue	Expenditure	Ending Balance
Eufaula Economic Development Authority Fund	\$202,382	\$130,000	\$72,382

WHEREAS a public hearing was duly held at the time and place as provided for in the notice of such public hearing, and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS the Eufaula Economic Development Authority prepares its annual budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the Eufaula Economic Development Authority has a need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decreases in appropriations, or appropriation transfers, and,

WHEREAS the Trustees of the Eufaula Economic Development Authority desire to provide limited budget control flexibility to the Trust Manager in amending certain budget categories as needed without Authority action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the Trustees of the Eufaula Economic Development Authority have authorized the Trust Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund, except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The Trust Manager is also required to submit, for Trustee action, all other budget amendments, including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Trustees, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary, at this time, that the said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE EUFAULA ECONOMIC DEVELOPMENT AUTHORITY, EUFAULA, OKLAHOMA, AS FOLLOWS:

SECTION 1: That the budget presented by the Trust Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2023-2024.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts, or certificates of deposit. Interest accrued from such investments may be deposited in the Eufaula Economic Development Authority or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED, AND ADOPTED, JUNE 5, 2023.

J. Todd Warren
Chairman

ATTEST:

Valarie Cox
Trust Secretary

APPROVED AS TO FORM:

Kay Wall
Trust Attorney

RESOLUTION NO. 23-06-03

A RESOLUTION OF THE EUFAULA PUBLIC WORKS AUTHORITY, EUFAULA, OKLAHOMA, ADOPTING THE BUDGET FOR THE EUFAULA PUBLIC WORKS AUTHORITY FUND AND THE EUFAULA PUBLIC WORKS/CWSRF FUND, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS notice of a public hearing on the budget for the Eufaula Public Works Authority, Eufaula, Oklahoma, for the Fiscal Year 2023-2024 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

Fund	Revenue	Expenditure	Ending Balance
Eufaula Public Works Authority Fund	\$6,940,459	\$5,195,231	\$1,745,227
Eufaula Public Works Meter Fund	\$190,137	\$190,137	\$0
Eufaula Public Works Authority/CWSRF Fund	\$5,290,431	\$5,290,431	\$0

WHEREAS a public hearing was duly held at the time and place as provided for in the notice of such public hearing and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS the Eufaula Public Works Authority prepares its annual budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the Eufaula Public Works Authority has a need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decreases in appropriations, or appropriation transfers, and,

WHEREAS the Trustees of the Eufaula Public Works Authority desire to provide limited budget control flexibility to the Trust Manager in amending certain budget categories as needed without Authority action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the Trustees of Eufaula Public Works Authority have authorized the Trust Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund as well as to transfer sales tax revenues from the General Fund to the Eufaula Public Works Authority or from the Eufaula Public Works Authority to the General Fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The Trust Manager is also required to submit, for Trustee action, all other budget amendments, including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Trustees, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary, at this time, that said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE EUFAULA PUBLIC WORKS AUTHORITY, EUFAULA, OKLAHOMA, AS FOLLOWS:

SECTION 1: That the budget presented by the Trust Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2023-2024.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts, or certificates of deposit. Interest accrued from such investments may be deposited in the Eufaula Public Works Authority Fund, the Eufaula Public Works/CWSRF Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED, AND ADOPTED, JUNE 5, 2023.

J. Todd Warren
Mayor

ATTEST:

Valarie Cox
Trust Secretary

APPROVED AS TO FORM:

Kay Wall
Trust Attorney

RESOLUTION NO. 23-06-01

A RESOLUTION OF THE CITY OF EUFAULA, OKLAHOMA, ADOPTING THE BUDGET FOR THE GENERAL FUND, AIRPORT FUND, CEMETERY PERPETUAL CARE FUND, CIP FUND, DISASTER EMERGENCY FUND, HEALTH DEPARTMENT FUND, POLICE ACCOUNT FUND, POLICE DRUG FUND, RECREATION ACCOUNT FUND, AND THE ARVEST/SOUTHPOINT PROJECT FUND, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS, a notice of a public hearing on the budget for the City of Eufaula, Oklahoma, for the Fiscal Year 202-2024 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

Fund	Revenue	Expenditure	Ending Balance
General Fund	\$6,930,573	\$6,088,140	\$1,182,140
Airport Fund	\$42,650	\$25,000	\$17,650
Cemetery Perpetual Care Fund	\$10,590	\$5,000	\$5,590
CIP Fund	\$358,993	\$195,300	\$163,693
Disaster Emergency Fund	\$35,497	\$3,000	\$32,497
Health Department Fund	\$7,925	\$0	\$7,925
Police Account Fund	\$119,976	\$102,100	\$17,876
Police Drug Fund	\$9,085	\$0	\$9,085
Recreation Account Fund	\$694,765	\$491,722	\$203,043
Arvest/Southpoint Project Fund	\$0	\$0	\$0

WHEREAS a public hearing was duly held at the time and place as provided for in the notice of such public hearing, and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS, the City of Eufaula, Oklahoma, prepares its annual budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the City of Eufaula, Oklahoma, has a need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decrease in appropriations or appropriation transfers, and,

WHEREAS the Eufaula City Council desires to provide limited budget control flexibility to the City Manager in amending certain budget categories as needed without City Council action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the City Council has authorized the City Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund as well as to transfer sales tax revenues from the General Fund to the Eufaula Public Works Authority or from the Eufaula Public Works Authority to the General Fund; except

that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The City Manager is also required to submit, for Council action, all other budget amendments, including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Council, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary, at this time, that said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF Eufaula, OKLAHOMA, AS FOLLOWS:

SECTION 1: That the budget presented by the City Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2023-2024.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts, or certificates of deposit. Interest accrued from such investments may be deposited in the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED AND ADOPTED, JUNE 5, 2023.

Todd Warren
Mayor

ATTEST:

Valarie Cox
City Clerk

APPROVED AS TO FORM:

Kay Wall
City Attorney

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the meeting location) on June 3, 2022, at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES NOTICE AND AGENDA OF MEETINGS Monday June 6, 2022 5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. However, if participation is not possible due to a disability, notify the City Clerk in writing at least forty-eight hours prior to the scheduled meeting, and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period must sign in with the City Clerk, provide their name and address, and specify the agenda item they wish to address. Remarks will be limited to the agenda item under consideration, and the speaker is allowed to speak only once. If written materials are submitted, ten (10) copies should be made available and may not be returned. Under Oklahoma law, the Council Members are prohibited from discussing or taking action on items, not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

City Council

Mayor Todd Warren
Vice Mayor Nancy Mouser
Council Member Frank Davis
Council Member Dan Kirby
Council Member Jamie Upton

AGENDA
EUFAULA CITY COUNCIL
June 6, 2022
5:30 p.m.

- | | |
|--------------------------|-------------------|
| 1. CALL TO ORDER | MAYOR TODD WARREN |
| 2. INVOCATION | VALARIE COX |
| 3. PLEDGE OF ALLEGIANCE | MAYOR TODD WARREN |
| 4. ROLL CALL /ATTENDANCE | VALARIE COX |

Council members present: Davis, Mouser, Warren and Kirby. Upton absent.

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the City Council and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

5. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING MAY 2, 2022.
 - B. FY23 BUDGET PUBLIC HEARING MAY 2, 2022
6. APPROVAL OF THE TREASURER'S REPORT.
7. APPROVAL OF THE MAY 2022 PAYROLL FIGURES FOR THE GENERAL FUND
IN THE AMOUNT OF \$57,617.44
8. RECEIPT OF CLAIMS: CITY OF EUFAULA.

Motion to approve the consent agenda by Nancy Mouser, 2nd by Todd Warren. Roll Call
Vote Yes- Davis, Mouser, Warren and Kirby.

9. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a proclamation of the Mayor of the City of Eufaula, Oklahoma, Proclaiming the month of June 2022 as LGBTQ+ Pride Month in the City of Eufaula.

Motion to remove item #9 from the consent agenda by Nancy Mouser, 2nd by Frank Davis. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

Ronnie Drake. Karen Weldin. Carol Albro. Discussion. Motion to reject a proclamation of the Mayor of the City of Eufaula, Oklahoma, Proclaiming the month of June 2022 as LGBTQ+ Pride Month in the City of Eufaula by Nancy Mouser, 2nd by Todd Warren. Roll Call Vote Yes-Davis, Mouser, Warren and Kirby.

ITEMS REMOVED FROM THE CONSENT AGENDA

10. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to Approve an application for a Zoning Change from R1-Residential to CG-Commercial General at the following location: The West Ninety (90) feet of Lot Four (4) in Block Fifty (50) of the City of Eufaula. Commonly known as the corner lot of "F" Street and Lincoln Ave.

Phillip Hale. Discussion. Ms. McCoy. Emma Watts. Angie. Glenda Brown. Zack Brady. Dan Kirby. Motion to approve an application for a Zoning Change from R1-Residential to CG-Commercial General at the following location: The West Ninety (90) feet of Lot Four (4) in Block Fifty (50) of the City of Eufaula. Commonly known as the corner lot of "F" Street and Lincoln Ave by Nancy Mouser, 2nd by Dan Kirby. Roll Call Vote Yes- Mouser and Kirby; No- Davis and Warren. Motion Fails.

11. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to Approve an application for a Zoning Change from R1-Residential to CG -Commercial General at the following location: The East Fifty (50) feet of Lot Four (4) in Block Fifty (50) of the City of Eufaula. Commonly known as 307 E. Lincoln Ave.

Motion to approve an application for a Zoning Change from R1-Residential to CG -Commercial General at the following location: The East Fifty (50) feet of Lot Four (4) in Block Fifty (50) of the City of Eufaula. Commonly known as 307 E. Lincoln Ave by Dan Kirby, 2nd by Nancy Mouser. Roll Call Vote Yes- Mouser and Kirby; No- Davis and Warren. Motion Fails.

12. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to of Ordinance 22-06-01 providing for the annulment, vacation and discontinuance of a portion of a public way known as Clifford Seals Street,

Jeb Jones. Motion to approve of Ordinance 22-06-01 providing for the annulment, vacation and discontinuance of a portion of a public way known as Clifford Seals Street by Dan Kirby, 2nd by Todd Warren. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

13. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 22-06-02 adopting the Fiscal Year 2022-2023 budget for the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund.

Motion to approve Resolution 22-06-02 adopting the Fiscal Year 2022-2023 budget for the General Fund, Airport Fund, Cemetery Perpetual Care Fund, CIP Fund, Disaster Emergency Fund, Health Department Fund, Police Account Fund, Police Drug Fund, Recreation Account Fund, and the Arvest/Southpoint Project Fund by Frank Davis, 2nd by Todd Warren. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

14. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an annual lease agreement for the Community Center with MC Nutrition Services Corporation for July 1, 2022.

Jeb Jones. Discussion. Motion to approve an annual lease agreement for the Community Center with MC Nutrition Services Corporation for July 1, 2022, by Todd Warren, 2nd by Frank Davis. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

15. REMARKS AND INQUIRIES BY CITY COUNCIL.

Warren: Great job on city looking good for the holiday.

16. ANNOUNCEMENTS.

None

17. ADJOURNMENT.

Motion to adjourn by Todd Warren, 2nd by Frank Davis. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
June 6, 2022
5:30 p.m.

1. ROLL CALL /ATTENDANCE

Council members present: Davis, Mouser, Warren and Kirby. Upton absent.

CONSENT AGENDA

All matters listed under the Consent Agenda are routine by the Public Works Authority and will be enacted by one motion. Therefore, there will not be a separate discussion of these items. However, if a discussion is desired, that item will be removed from the Consent Agenda and considered separately. The item will then be placed in its proper order on the regular meeting agenda and will be considered at that time.

2. APPROVAL OF MINUTES.

A. REGULAR MEETING MAY 2, 2022.

B. FY23 BUDGET HEARING MINUTES MAY 2, 2022

3. APPROVAL OF THE MAY 2022 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$53,196.66

Motion to approve the consent agenda by Frank Davis, 2nd by Todd Warren. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

ITEMS REMOVED FROM THE CONSENT AGENDA

4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of pay application #21 from Lone Hickory Cattle L.L.C. in the amount of \$117,933.00.

Motion to approve pay application #21 from Lone Hickory Cattle L.L.C. in the amount of \$117,933.00 by Todd Warren, 2nd by Frank Davis. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 22-06-03 adopting the Fiscal Year 2022-2023 budget for the Eufaula Public Works Authority Fund and the Eufaula Public Works Authority/CWSRF Fund.

Motion to approve Resolution 22-06-03 adopting the Fiscal Year 2022-2023 budget for the Eufaula Public Works Authority Fund and the Eufaula Public Works Authority/CWSRF Fund by Todd Warren, 2nd by Frank Davis. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

6. Adjournment.

Motion to adjourn by Todd Warren, 2nd by Frank Davis. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

AGENDA
EUFAULA ECONOMIC DEVELOPMENT AUTHORITY
JUNE 6, 2022
5:30 p.m.

1. ROLL CALL /ATTENDANCE CITY CLERK, VALARIE COX

Council members present: Davis, Mouser, Warren and Kirby. Upton absent.

2. APPROVAL OF MINUTES.
 A. REGULAR MEETING JUNE 7, 2021.

Motion to approve the minutes by Todd Warren, 2nd by Dan Kirby. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

3. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 21-06-04 adopting the Fiscal Year 2022-2023 budget for the Eufaula Economic Development Authority Fund.

Motion to approve Resolution 21-06-04 adopting the Fiscal Year 2022-2023 budget for the Eufaula Economic Development Authority Fund by Todd Warren, 2nd by Frank Davis. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.

4. Adjournment.

Motion to adjourn by Frank Davis, 2nd by Todd Warren. Roll Call Vote Yes- Davis, Mouser, Warren and Kirby.



Economic Development Authority Agenda Item No. 3

Meeting Date: June 5, 2023

Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 23-06-02 adopting the Fiscal Year 2023-2024 budget for the Eufaula Economic Development Authority Fund.

Initiator: Staff.

Staff Information Source: Jeb Jones, City Manager.

Background: This annual budget is a guide for all City operations. The budget provides the best forecast available for the year ahead, but the future is never certain. There is flexibility for unexpected projects, additional revenues, etc., that can be accounted for through budgetary amendments made by the City Council throughout the fiscal year.

Council Pillar: Reliable Infrastructure / Economic Development / Tourism and Recreation / Health Care / Financial Sustainability.

Financial Impact: See Attachment.

Attachment: Resolution 23-06-02 and FY23-24 Proposed Budget.

Recommendation: Approval of the item.

RESOLUTION NO. 23-06-02

A RESOLUTION OF THE EUFAULA ECONOMIC DEVELOPMENT AUTHORITY, EUFAULA, OKLAHOMA, ADOPTING THE BUDGET FOR THE EUFAULA ECONOMIC DEVELOPMENT AUTHORITY FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS notice of a public hearing on the budget for the Eufaula Economic Development Authority Fund, Eufaula, Oklahoma, for the Fiscal Year 2023-2024 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

Fund	Revenue	Expenditure	Ending Balance
Eufaula Economic Development Authority Fund	\$202,382	\$130,000	\$72,382

WHEREAS a public hearing was duly held at the time and place as provided for in the notice of such public hearing, and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS the Eufaula Economic Development Authority prepares its annual budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the Eufaula Economic Development Authority has a need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decreases in appropriations, or appropriation transfers, and,

WHEREAS the Trustees of the Eufaula Economic Development Authority desire to provide limited budget control flexibility to the Trust Manager in amending certain budget categories as needed without Authority action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the Trustees of the Eufaula Economic Development Authority have authorized the Trust Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund, except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The Trust Manager is also required to submit, for Trustee action, all other budget amendments, including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Trustees, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary, at this time, that the said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE EUFAULA ECONOMIC DEVELOPMENT AUTHORITY, EUFAULA, OKLAHOMA, AS FOLLOWS:

SECTION 1: That the budget presented by the Trust Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2023-2024.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts, or certificates of deposit. Interest accrued from such investments may be deposited in the Eufaula Economic Development Authority or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED, AND ADOPTED, JUNE 5, 2023.

Todd Warren
Chairman

ATTEST:

Valarie Cox
Trust Secretary

APPROVED AS TO FORM:

Kay Wall
Trust Attorney

Fund Summary

Fund	Units	Amount
90-Public Works Authority	1,785.25	42,976.52
Grand Total:	1,785.25	42,976.52



City of Eufaula, OK

PWA Claims List

By Check Number

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: EPWA-EPWA						
00149-02	Steve Wheeler	05/01/2023	Regular	0.00	2,500.00	211596
15387-02	Warren Cat	05/01/2023	Regular	0.00	3,113.15	211597
95-02	ACCURATE ENVIRONMENTAL LLC	05/05/2023	Regular	0.00	170.00	211598
15672-02	AT T	05/05/2023	Regular	0.00	507.55	211599
00053-02	BANK OF AMERICA	05/05/2023	Regular	0.00	227.28	211600
350-02	CLIFFORD POWER SYSTEMS,INC.	05/05/2023	Regular	0.00	514.50	211601
12824-02	DEPT OF ENVIRONMENTAL QUALITY	05/05/2023	Regular	0.00	124.00	211602
82-02	EUFAULA TRUE VALUE	05/05/2023	Regular	0.00	1,380.98	211603
758-02	FLEETCOR TECHNOLOGIES	05/05/2023	Regular	0.00	604.75	211604
15686-02	Integrity Staffing Solutions, LLC	05/05/2023	Regular	0.00	750.12	211605
244-02	NICHOLS GROCERY	05/05/2023	Regular	0.00	12.08	211606
251-02	O G & E	05/05/2023	Regular	0.00	7,630.22	211607
759-02	O'REILLY AUTO PARTS	05/05/2023	Regular	0.00	200.45	211608
14274-02	PIED PIPER SERVICES OF NORTH AMERICA LLC	05/05/2023	Regular	0.00	55.00	211609
15302-02	PITNEY BOWS INC.	05/05/2023	Regular	0.00	503.50	211610
14482-02	SUE'S RECYCLING & SANITATION	05/05/2023	Regular	0.00	8,058.77	211611
15352-02	TECHNICAL PROGRAMMING SERVICES	05/05/2023	Regular	0.00	1,204.52	211612
12851-02	UTILITY SUPPLY COMPANY	05/05/2023	Regular	0.00	4,937.90	211613
15344-02	VIP TECHNOLOGY GROUP LLC	05/05/2023	Regular	0.00	243.98	211614
14323-02	VYVE BROADBAND A,INC	05/05/2023	Regular	0.00	105.90	211615
14515-02	WATER TECH, INC	05/05/2023	Regular	0.00	5,184.00	211616
95-02	ACCURATE ENVIRONMENTAL LLC	05/12/2023	Regular	0.00	335.00	211617
15429-02	Auto Doctors	05/12/2023	Regular	0.00	947.08	211619
534-02	BUMPER CONSTRUCTION CO	05/12/2023	Regular	0.00	2,400.00	211620
94-02	CANADIAN VALLEY ELECTRIC	05/12/2023	Regular	0.00	450.00	211621
14214-02	CINTAS	05/12/2023	Regular	0.00	77.73	211622
13372-02	DEARBORN NATIONAL	05/12/2023	Regular	0.00	22.50	211623
14171-02	Delta Dental	05/12/2023	Regular	0.00	165.90	211624
239-02	EUFAULA AUTO PARTS NAPA	05/12/2023	Regular	0.00	20.00	211625
82-02	EUFAULA TRUE VALUE	05/12/2023	Regular	0.00	305.23	211626
15314-02	FIRST NET AT&T	05/12/2023	Regular	0.00	366.01	211627
758-02	FLEETCOR TECHNOLOGIES	05/12/2023	Regular	0.00	277.72	211628
00097-02	Flo Trend LLC	05/12/2023	Regular	0.00	2,100.00	211629
203-02	HARD CASH PAWN,INC.	05/12/2023	Regular	0.00	2,800.00	211630
569-02	HOPKINS PROPANE	05/12/2023	Regular	0.00	706.46	211631
15686-02	Integrity Staffing Solutions, LLC	05/12/2023	Regular	0.00	1,649.20	211632
12511-02	LIBERTY NATIONAL LIFE INSUR.	05/12/2023	Regular	0.00	115.90	211633
14158-02	MetLife	05/12/2023	Regular	0.00	40.75	211634
257-02	OKLAHOMA MUNICIPAL RETIREMENT	05/12/2023	Regular	0.00	1,153.63	211635
14456-02	OPEHW HEALTH PLAN	05/12/2023	Regular	0.00	3,649.40	211636
12073-02	SHARPE'S DEPARTMENT STORE	05/12/2023	Regular	0.00	1,088.74	211637
15409-02	Urgent Care of Muskogee	05/12/2023	Regular	0.00	100.00	211638
12851-02	UTILITY SUPPLY COMPANY	05/12/2023	Regular	0.00	1,331.68	211639
15131-02	VALLEY ELECTRIC SERVICES LLC	05/12/2023	Regular	0.00	782.58	211640
14515-02	WATER TECH, INC	05/12/2023	Regular	0.00	5,100.00	211641
14515-02	WATER TECH, INC	05/12/2023	Regular	0.00	16,430.06	211642
95-02	ACCURATE ENVIRONMENTAL LLC	05/18/2023	Regular	0.00	105.00	211643
13372-02	DEARBORN NATIONAL	05/18/2023	Regular	0.00	5.18	211644
82-02	EUFAULA TRUE VALUE	05/18/2023	Regular	0.00	112.95	211645
758-02	FLEETCOR TECHNOLOGIES	05/18/2023	Regular	0.00	752.14	211646
15159-02	HI-LINE TOOL CO.	05/18/2023	Regular	0.00	3,000.00	211647
00085-02	Holt Truck Centers	05/18/2023	Regular	0.00	1,266.99	211648
569-02	HOPKINS PROPANE	05/18/2023	Regular	0.00	7.60	211649
15686-02	Integrity Staffing Solutions, LLC	05/18/2023	Regular	0.00	1,194.34	211650

PWA Claims List

Date Range: 05/01/2023 - 05/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
244-02	NICHOLS GROCERY	05/18/2023	Regular	0.00	14.19	211651
759-02	O'REILLY AUTO PARTS	05/18/2023	Regular	0.00	20.81	211652
284-02	QUILL CORPORATION	05/18/2023	Regular	0.00	43.51	211653
14482-02	SUE'S RECYCLING & SANITATION	05/18/2023	Regular	0.00	23,262.78	211654
336-02	T. H. ROGERS LUMBER CO.	05/18/2023	Regular	0.00	6.07	211655
15344-02	VIP TECHNOLOGY GROUP LLC	05/18/2023	Regular	0.00	90.00	211656
95-02	ACCURATE ENVIRONMENTAL LLC	05/26/2023	Regular	0.00	640.00	211657
15429-02	Auto Doctors	05/26/2023	Regular	0.00	277.79	211659
13372-02	DEARBORN NATIONAL	05/26/2023	Regular	0.00	25.00	211660
14171-02	Delta Dental	05/26/2023	Regular	0.00	181.31	211661
239-02	EUFAULA AUTO PARTS NAPA	05/26/2023	Regular	0.00	4.56	211662
82-02	EUFAULA TRUE VALUE	05/26/2023	Regular	0.00	502.61	211663
758-02	FLEETCOR TECHNOLOGIES	05/26/2023	Regular	0.00	546.42	211664
15686-02	Integrity Staffing Solutions, LLC	05/26/2023	Regular	0.00	2,024.26	211665
15846-02	La Tire Shop	05/26/2023	Regular	0.00	30.00	211666
12511-02	LIBERTY NATIONAL LIFE INSUR.	05/26/2023	Regular	0.00	115.90	211667
14158-02	MetLife	05/26/2023	Regular	0.00	44.56	211668
241-02	NELSON FEED & SEED, INC.	05/26/2023	Regular	0.00	121.20	211669
257-02	OKLAHOMA MUNICIPAL RETIREMENT	05/26/2023	Regular	0.00	1,278.54	211670
14456-02	OPEHW HEALTH PLAN	05/26/2023	Regular	0.00	3,986.48	211671
284-02	QUILL CORPORATION	05/26/2023	Regular	0.00	154.37	211672
15326-02	SHEILA EDWARDS	05/26/2023	Regular	0.00	5,000.00	211673
00149-02	Steve Wheeler	05/26/2023	Regular	0.00	2,000.00	211674
336-02	T. H. ROGERS LUMBER CO.	05/26/2023	Regular	0.00	37.98	211675
15352-02	TECHNICAL PROGRAMMING SERVICES	05/26/2023	Regular	0.00	1,376.55	211676
15409-02	Urgent Care of Muskogee	05/26/2023	Regular	0.00	50.00	211677
12851-02	UTILITY SUPPLY COMPANY	05/26/2023	Regular	0.00	104.71	211678
15344-02	VIP TECHNOLOGY GROUP LLC	05/26/2023	Regular	0.00	379.98	211679
14515-02	WATER TECH, INC	05/26/2023	Regular	0.00	1,057.32	211680
15576-02	White Star Machinery & Supply Co	05/26/2023	Regular	0.00	2,978.51	211681
321-02	BANK OF EUFAULA	05/01/2023	Bank Draft	0.00	19.53	DFT0000522
264-02	OKLAHOMA TAX COMMISSION	05/01/2023	Bank Draft	0.00	16.00	DFT0000523
321-02	BANK OF EUFAULA	05/01/2023	Bank Draft	0.00	90.28	DFT0000524
321-02	BANK OF EUFAULA	05/01/2023	Bank Draft	0.00	21.12	DFT0000525
248-02	OK EMPLOYMENT SECURITY COMM.	05/01/2023	Bank Draft	0.00	7.28	DFT0000526
321-02	BANK OF EUFAULA	05/12/2023	Bank Draft	0.00	913.76	DFT0000527
264-02	OKLAHOMA TAX COMMISSION	05/12/2023	Bank Draft	0.00	463.00	DFT0000528
321-02	BANK OF EUFAULA	05/12/2023	Bank Draft	0.00	1,878.56	DFT0000529
321-02	BANK OF EUFAULA	05/12/2023	Bank Draft	0.00	439.36	DFT0000530
248-02	OK EMPLOYMENT SECURITY COMM.	05/12/2023	Bank Draft	0.00	152.24	DFT0000531
321-02	BANK OF EUFAULA	05/26/2023	Bank Draft	0.00	911.37	DFT0000539
264-02	OKLAHOMA TAX COMMISSION	05/26/2023	Bank Draft	0.00	484.00	DFT0000540
321-02	BANK OF EUFAULA	05/26/2023	Bank Draft	0.00	2,030.62	DFT0000541
321-02	BANK OF EUFAULA	05/26/2023	Bank Draft	0.00	474.90	DFT0000542
248-02	OK EMPLOYMENT SECURITY COMM.	05/26/2023	Bank Draft	0.00	164.51	DFT0000543

Bank Code EPWA Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	113	84	0.00	133,243.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	8,066.53
EFT's	0	0	0.00	0.00
	128	99	0.00	141,310.36

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	113	84	0.00	133,243.83
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	15	15	0.00	8,066.53
EFT's	0	0	0.00	0.00
	128	99	0.00	141,310.36

Fund Summary

Fund	Name	Period	Amount
90	Public Works Authority	5/2023	141,310.36
			141,310.36



Agenda Item Memo

Item Title: Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of Resolution 23-06-03 adopting the Fiscal Year 2023-2024 budget for the Eufaula Public Works Authority Fund and the Eufaula Public Works Authority/CWSRF Fund.

Initiator: Staff.

Staff Information Source: Jeb Jones, City Manager.

Background: This annual budget is a guide for all City operations. The budget provides the best forecast available for the year ahead, but the future is never certain. There is flexibility for unexpected projects, additional revenues, etc., that can be accounted for through budgetary amendments made by the City Council throughout the fiscal year.

Council Pillar: Reliable Infrastructure / Economic Development / Tourism and Recreation / Health Care / Financial Sustainability.

Financial Impact: See Attachment.

Attachment: Resolution 23-06-03 and FY23-24 Proposed Budget.

Recommendation: Approval of the item.

RESOLUTION NO. 23-06-03

A RESOLUTION OF THE EUFAULA PUBLIC WORKS AUTHORITY, EUFAULA, OKLAHOMA, ADOPTING THE BUDGET FOR THE EUFAULA PUBLIC WORKS AUTHORITY FUND AND THE EUFAULA PUBLIC WORKS/CWSRF FUND, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024, AND PROVIDING FOR THE INVESTMENT OF SAID FUNDS.

WHEREAS notice of a public hearing on the budget for the Eufaula Public Works Authority, Eufaula, Oklahoma, for the Fiscal Year 2023-2024 has heretofore been published in accordance with the law, and a summary of budgeted funds is as follows:

Fund	Revenue	Expenditure	Ending Balance
Eufaula Public Works Authority Fund	\$6,940,459	\$5,195,231	\$1,745,227
Eufaula Public Works Meter Fund	\$190,137	\$190,137	\$0
Eufaula Public Works Authority/CWSRF Fund	\$5,290,431	\$5,290,431	\$0

WHEREAS a public hearing was duly held at the time and place as provided for in the notice of such public hearing and all interested persons were given opportunities to be heard on said budget; and,

WHEREAS the Eufaula Public Works Authority prepares its annual budget in accordance with the Oklahoma Municipal Budget Act, Title 11, Sections 17-201 through 17-216 of the Oklahoma Statutes; and,

WHEREAS, the Eufaula Public Works Authority has a need throughout the fiscal year to amend its annual operating budget through supplemental appropriations, decreases in appropriations, or appropriation transfers, and,

WHEREAS the Trustees of the Eufaula Public Works Authority desire to provide limited budget control flexibility to the Trust Manager in amending certain budget categories as needed without Authority action as provided for by O.S. 11 § 17-215.

IT IS HEREBY RESOLVED that the Trustees of Eufaula Public Works Authority have authorized the Trust Manager to transfer monies from one account or object category to another within the same department or from department to department within the same fund as well as to transfer sales tax revenues from the General Fund to the Eufaula Public Works Authority or from the Eufaula Public Works Authority to the General Fund; except that no appropriation for debt service or other appropriation required by law or ordinance may be reduced below the minimum required. The Trust Manager is also required to submit, for Trustee action, all other budget amendments, including all supplemental appropriations or decreases in appropriations. Such proposed amendments will be submitted to Trustees, for action, on a properly completed Budget Amendment Form.

WHEREAS, it is necessary, at this time, that said budget be adopted.

NOW, THEREFORE, BE IT RESOLVED BY THE TRUSTEES OF THE EUFAULA PUBLIC WORKS AUTHORITY, EUFAULA, OKLAHOMA, AS FOLLOWS:

SECTION 1: That the budget presented by the Trust Manager and reviewed during the public hearing is hereby approved and adopted for the Fiscal Year 2023-2024.

SECTION 2: That staff is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in United States Treasury bills, savings accounts, or certificates of deposit. Interest accrued from such investments may be deposited in the Eufaula Public Works Authority Fund, the Eufaula Public Works/CWSRF Fund, or the fund from which the investment was made. All investments shall be in accordance with the law.

PASSED, APPROVED, AND ADOPTED, JUNE 5, 2023.

Todd Warren
Mayor

ATTEST:

Valarie Cox
Trust Secretary

APPROVED AS TO FORM:

Kay Wall
Trust Attorney



Date: May 2023

City Manager Report

Month in Review (notable items)

- We have finalized the Fire Station plans. Cowan Engineering is helping with the site plan, structure pad, drainage, and ODOT Driveway Permit. **Update:** This is still ongoing; they have been to the station site to collect their information, and I am waiting to receive the completed information. **Update:** The site engineering is complete, and I have met with Zach McQuay to discuss the pad work and concrete. I am currently working with Superior Building on the building specs. Next week I will put the bid out for the building and concrete so we can get this project moving. **Update:** We have advertised bids for the Fire Station building and a separate bid for the Fire Station Site, Pad, and Concrete Work; both will open on April 14th. **Update:** Bids were received; I felt the response was good with fairly priced proposals. These will be presented to you for approval at the May 1st council meeting. **Update:** The contractor has moved his equipment on site and has started the site preparation. We should see steady progress thru June, I anticipate having this portion of the project complete by late July.
- I have put together bid documents for the South Point Bathroom Project, and we are currently advertising this bid. Kenny Beale was able to secure a donation of 1000 concrete blocks for the bathroom; additionally, the septic vaults for the facility are complete, and we plan to install those the week of January 9th. **Update:** I received one bid for the Bathroom Project, \$92,000. I will handle piecing this project together with different vendors for concrete, block layers, and roof construction. **Update:** The concrete for the bathroom is complete; I am scheduling the block work and plan to have it started the week of March 13th. As soon as the block work starts, I will begin scheduling the roof and truss work to close it in. **Update:** The block work for the Nichols Point bathroom is complete. I am coordinating the roof's construction; I plan to have the schedule set for next week. **Update:** The recent rain has delayed the roof construction; my goal is to get it back on track the first week of May. **Update:** The roof frame on the bathroom is up, the contractor is scheduled to be here the week of June 5th to complete the roof. The bathroom fixtures are being held at BeMac in McAlester and will be delivered and installed once the roof is complete.
- We have completed the bid documents for the Splash Pad Project, which is currently being advertised, with the bid opening scheduled for January 20, 2023, at 10 am at the Community Center. **Update:** We have been through the bid process and only received one bid submittal from Voy Construction, Tulsa, Oklahoma. Their bid was for \$720,040.54 (\$562,000 budget); we reviewed the bid with the contractor and were able to identify areas of the bid where cost savings could be captured. I request that you award the bid to Voy Construction and authorize me to negotiate a change order to capture the identified savings, which include Public Works doing the necessary water and sewer

connections from the main to stubbed-out services and removal of extra soil generated from the pad work. Additionally, we removed the bathroom as a cost-saving to get the splash pad and playground under budget. We can then do the bathroom as a project in the next fiscal year. If I cannot negotiate acceptable cost reductions, it will be my recommendation to rebid the project again. **Update:** Cowan Engineering and I were able to successfully negotiate the change order to bring the project cost into line with our budget. We are currently completing the contract documents and will have them signed and in place towards the end of next week. I anticipate the project kicking off in 2-3 weeks. **Update:** Everything is in place for the Splash Pad; construction will begin Monday, April 3rd. **Update:** Site prep work has been completed, and the contractor is working on the base rock for the project, weather permitting. City crews completed the water service for the Splash Pad, we'll coordinate the sewer tap with the contractor, and the request for the electric service has been made to OG&E. **Update:** The Splash Pad and playground equipment have been delivered; the installer is currently on site and working on the splash pad portion of the project. The contractor thinks that we will be able to open the splash pad to the public sometime in July.

- To date, we have received one candidate for the Ward 4 council seat, James Hickman. Also, we have received one candidate for the open seat on the Planning and Zoning Board, Serina Kleveter (Chamber Director). We are scheduled to accept interested candidates until April 14th, and I will continue to update you as we move forward. **Update:** The special meeting was held to discuss the open Ward 4 seat; the subject has been placed on the May 1st council meeting agenda. **Update:** All the necessary documents have been filed with the McIntosh County Election Office.
- The Sewer Improvement Project has begun; we started on a short section of line along Swadley and now have moved to Main St. We are planning to have Main St. complete in 2-3 weeks before the summer rush begins. **Update:** The Main St. sewer is complete, and Lone Hickory has moved back to Swadley Dr. **Update:** Lone Hickory was slowed this month due to a sewer camera equipment issue and having to help finish a sewer project in McAlester due to a work site accident involving another contractor.
- I have spent a large portion of this month preparing the FY23-24 budget. We will need to hold a special meeting towards the middle/end of June for final budget amendments to the FY22-23 budget.

Public Works Director Report

May, 2023

Water

- 7 Meters/MIU's changed out.
- 5 Service line repairs
- 0 Water main repairs
- 10 Service calls/ Customer
-

Sewer

- 4 Sewers checked and cleaned.
-
-

Street

- Numerous asphalt patches at various locations throughout town
- Added crushed rock to Various locations throughout town.

Parks

- Make daily trash runs / Mowing.

Utility Billing

- 1843 Active Accounts
- 26 Shut-off for non-pay
- Shut offs for non-pay still off
- 30 new accounts
- 239 Penalties
- 28 Move out
- 24 Move in
- 30 suspended

Code Enforcement

Open Cases 80

Closed cases: 0

Tall Weeds and Grass, trees

54 Violation letters sent.

- 1 came into compliance.
- 25 sent to Abatement Contractor.
- 8 Abatements completed.
- 16 Abatements invoiced.
- 0 Coming Due for re inspection
- 4 Resident complaints
- 54 city inspections

Junk and Debris

- 54 Violation letters sent.
- 1 came into compliance.
- 15 working on removal.
- 0 in Municipal Court
- 1 Placed with Abatement Contractor
- 0 Abatements completed.
- 0 coming due for re-inspection.

Inoperable Vehicles

- 2 Violation letters sent.
- 0 working on compliance.
- 0 came into compliance.
- 0 placed with towing contractor.
- 0 abatement completed.
- 0 coming due for re-inspection.

Inoperable Boats

- 0 Violation letters sent.
- 0 came into compliance.
- 1 working on compliance.
- 0 abatement completed.
- 0 coming due for re-inspection.

Dilapidated Structures

- 1 Violation letters sent.
- 0 came into compliance.
- 1 City inspection
- 0 completed Abatement
- 1 No show for hearing

Trailers

- 0 possible RV occupied.
- 1 inspection
- 1 violation letter

Cemetery/Inspections

- 0 Sold cemetery plots for family.
- 0 Building Inspections
- 0 Roof inspections
- 0 Billed Hunt Black & Merritt for 2 opening and closing of cemetery plots.
- 3 Remodel inspections
- 14 Electrical Inspection on service upgrade
- 0 Septic Inspection

- 0 Funerals
- 0 HVAC inspections
- 3 Burials Greenwood cemetery
- 0 water / Sewer line locates.
- 0 C/O inspections
- 5 Gas inspections
- 12 Plumbing Inspection
- 14 Electrical inspections
- 0 sold cemetery plots
- 0 plan reviews
- Cleaned up cemetery/ flowers and limbs.
- Helped code enforcement/ cut off meters
- 3 stop work orders for no permit.
- Air port fuel tank inspections
- 0 Fondation inspections
- 0 Fences permit inspection

- Commercial Permits

1 – Building

0 – Plumbing

2 - Electrical

1 – Mechanical

0 - Roof

- Residential Permits

4 – Building

5 – Plumbing

1 – Electrical

0 – Mechanical

1 – Roof

15 -- Permits Total

Dog Kennel

- 0 -- Dogs in the shelter
- 0 -- dogs adopted
- 1 – Euthanized
- 0 – Remaining in kennel after
- 0 -- Back to owner
- 0—Went to other shelters



Community Development Department

Monthly Report

May 2023 Report

Andrea Oldham

May 31, 2023

Executive Summary

- The focus for May included increased efforts to promote local businesses and other events happening in town.
- I am coordinating videos with business owners to continue our social media Business Spotlights.
- We are currently planning on co-hosting Bassmasters in June and preparing for that. Vision Eufaula also joined in with helping promote the fishing tournaments with other local businesses.
- We will continue to give updates on current events/happenings/ weather throughout the city every week.



Code Enforcement Monthly Report

City of Eufaula
P.O. Box 684
Eufaula, Ok 74432
Phone: (918) 689-2534
Fax: (918) 689-1000

Date range May 26, 2023 to May 24, 2023

Open cases 80

4 Phone in complaint(s)

Closed cases 0

75 Phone in inquires(s)

Tall Weeds and Grass

<u>4</u>	Resident complaint
<u>54</u>	City Inspection
<u>54</u>	Violation letters sent
<u>1</u>	Came in as a complaint
<u>0</u>	Working on complaint
<u>25</u>	Sent to Abatement Contractor
<u>16</u>	Abatement Invoiced
<u>8</u>	Abatement(s) completed.
<u>0</u>	Notice of Lien
<u>0</u>	Certified Statement of Costs

Inoperable Vehicles

<u>0</u>	Resident complaint
<u>2</u>	City Inspection
<u>2</u>	Violation letters sent
<u>0</u>	Came in as a complaint
<u>0</u>	Placed with towing contractor
<u>0</u>	Abatement(s) completed.

Dilapidated Structures

<u>0</u>	Resident complaint
<u>1</u>	City Inspection
<u>1</u>	Violation letters sent
<u>0</u>	Came into as a complaint
<u>0</u>	Waiting on Council to declare "Dilapidated" due to non-complaint
<u>0</u>	Completed Abatement
<u>0</u>	Up for tax sale on Click or tap to enter a date.

Junk and Debris

<u>0</u>	Resident complaint
<u>0</u>	City Inspection
<u>0</u>	Came in as a complaint
<u>0</u>	Violation letters sent
<u>0</u>	Working on removal
<u>0</u>	Placed with Abatement Contractor
<u>0</u>	Abatement Invoiced
<u>0</u>	In Municipal Court
<u>0</u>	Abatement(s) completed

Inoperable Boats

<u>1</u>	Resident complaint
<u>0</u>	City Inspection
<u>0</u>	Violation letters sent
<u>0</u>	Came in as a complaint
<u>1</u>	working on complaint
<u>0</u>	Abatement(s) completed.

Condemned Structure

<u>0</u>	Resident complaint
<u>1</u>	City Inspection
<u>1</u>	Violation letters sent
<u>0</u>	Appeared for Administrative Hearing
<u>1</u>	No show for Administrative Hearing
<u>0</u>	Came in as a complaint
<u>0</u>	Abatement Invoiced



Code Enforcement Monthly Report

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Storage & Parking of Trailers

0	Resident complaint
0	City Inspection
0	Came into complaint
0	Violation letters sent
0	Working on complaint
0	Requested hearing
0	

Signs

1	Sign approval
---	---------------

Trees

0	Resident complaint
2	City Inspection
0	Came into complaint
2	Violation letters sent
0	Working on complaint
0	Abatement(s) completed.

Miscellanies

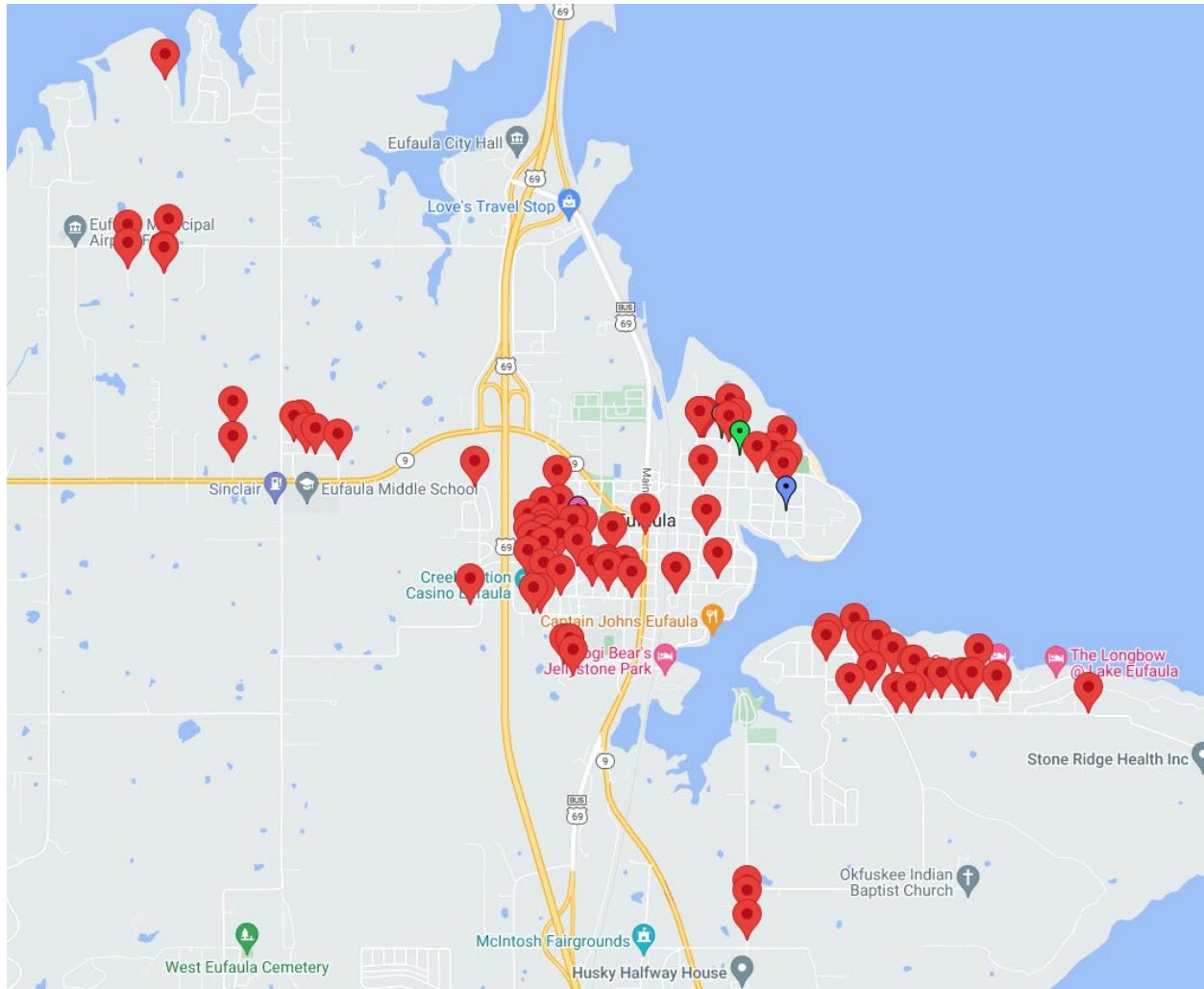
2	Deed Tree(s)
2	Unsecured Building/Structure
0	Unauthorized placement of camping equipment
0	Parking in excess
19	Tree Limb Sidewalk/Roadway Obstruction



Code Enforcement Monthly Report

City of Eufaula
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*Data presented does not track all violations due to the software capabilities

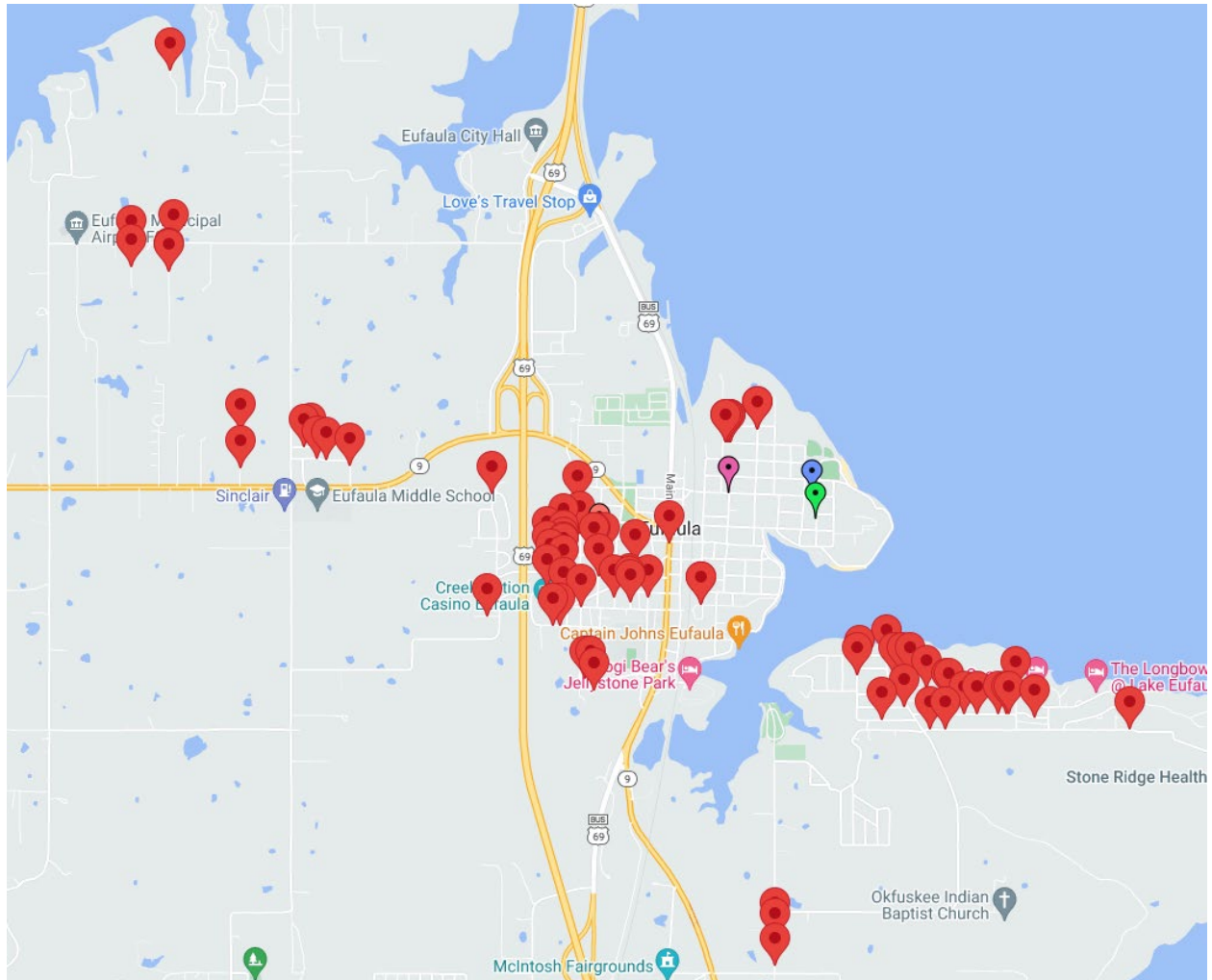


Jan 01 - Feb 24, 2023



Code Enforcement Monthly Report

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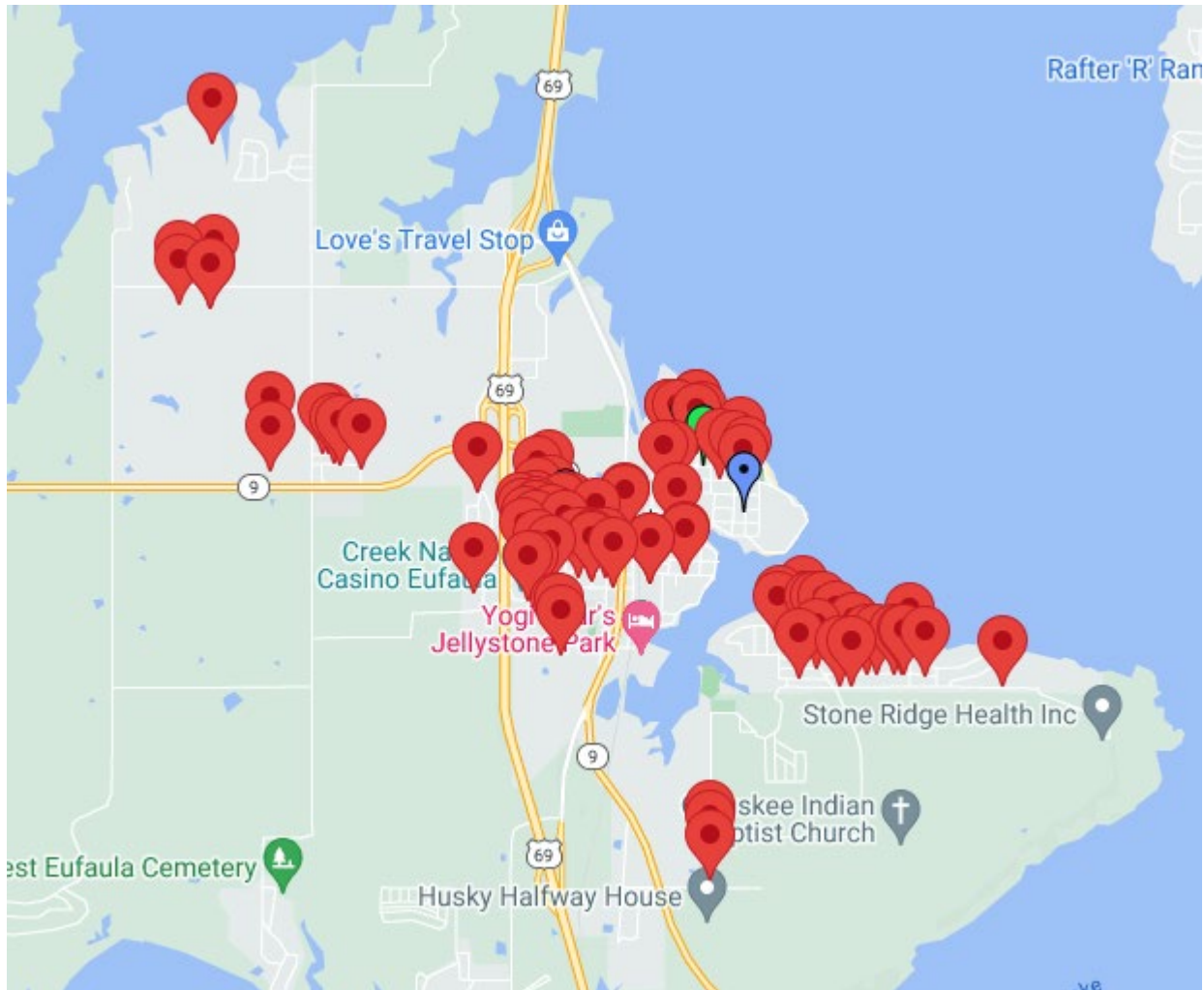


Jan 25 – Feb 24, 2023



Code Enforcement Monthly Report

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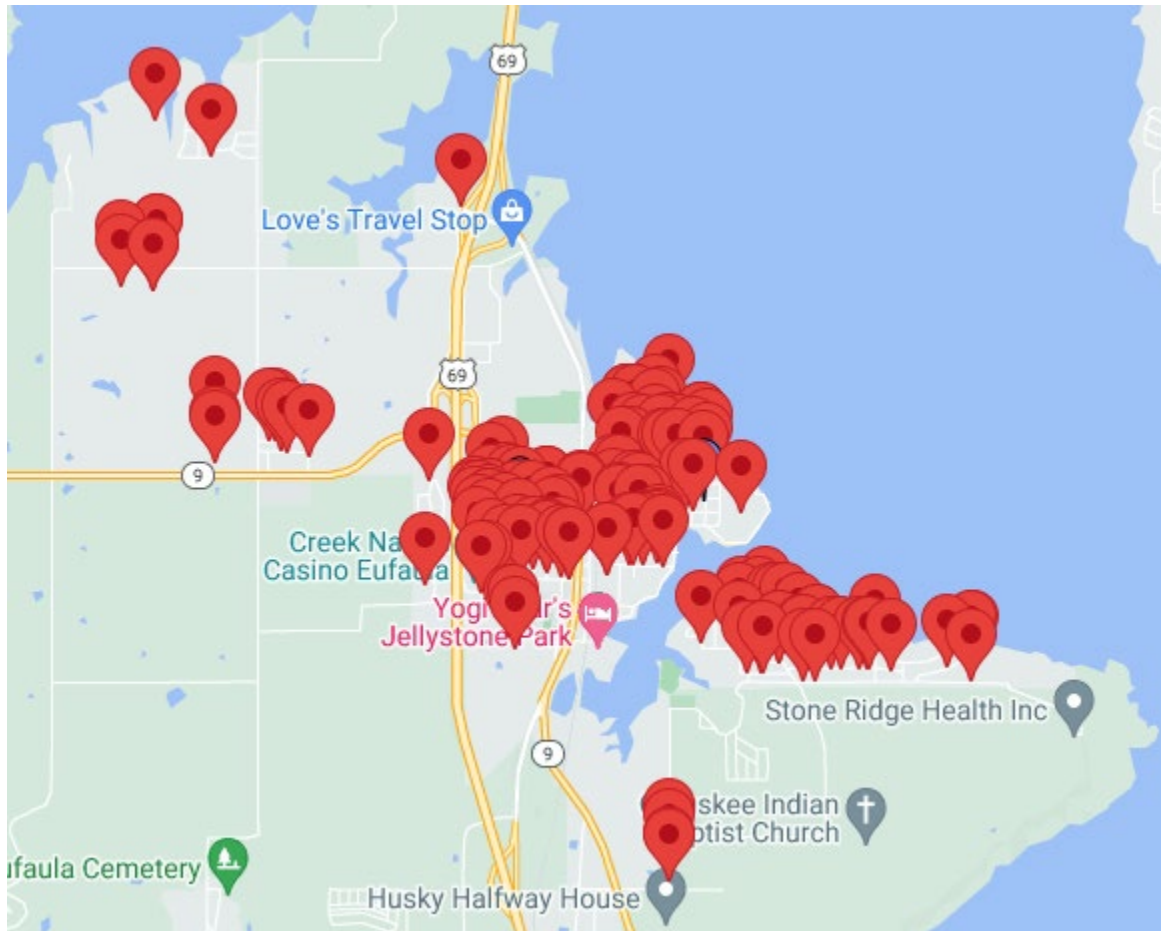


Feb 25 – Mar 24, 2023



Code Enforcement Monthly Report

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Phone: (918) 689-2534
Fax: (918) 689-1000



Mar 25 – May 24, 2023