

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432, and at Community Center, 121 High Street, Eufaula, OK 74432 (the location of the meeting) on June 15, 2023, at 4:00 p.m.

## **CITY OF EUFAULA, OK**

Community Center  
121 High Street  
Eufaula, OK 74432



### **SPECIAL NOTICE AND AGENDA OF MEETINGS Tuesday June 20, 2023 5:30 p.m.**

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address, and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at  
[CityofEufaulaOK.com](http://CityofEufaulaOK.com)

City Council

Freeholder Mayor Todd Warren  
Ward 1 Vice Mayor Josh Cummings  
Ward 2 Council Member Nancy Mouser  
Ward 3 Council Member Jamie Upton  
Ward 4 Council Member Open

AGENDA  
EUFAULA CITY COUNCIL  
June 20, 2023  
5:30 p.m.

1. CALL TO ORDER  
MAYOR TODD WARREN
2. ROLL CALL /ATTENDANCE  
VALARIE COX
3. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to approve Budget Amendment 4a for the General Fund.
4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to award the Fire Station Pad, Site, and Concrete bid to McQuay Construction.
5. ADJOURNMENT.

Public Works Authority

Chairman Todd Warren  
Vice Chairman Josh Cummings  
Member Nancy Mouser  
Member Jamie Upton  
Member Open

AGENDA  
EUFAULA PUBLIC WORKS AUTHORITY  
June 20, 2023  
5:30 p.m.

1. CALL TO ORDER MAYOR TODD WARREN
2. ROLL CALL /ATTENDANCE VALARIE COX
3. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to approve Budget Amendment 4b for the Public Works Authority.
4. Adjournment.



City Council Agenda Item No. 3

Meeting Date: June 20, 2023

## **Agenda Item Memo**

**Item Title:** Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to approve Budget Amendment 4a for the General Fund.

**Initiator:** City Manager

**Information Source:** Valarie Cox, City Clerk

**Background:** Please see attached budget amendment for details.

**Council Pillar:** Fiscal Sustainability / Tourism and Recreation / Economic Development / Reliable Infrastructure.

**Financial Impact:** See Attached

**Attachment:** Budget Amendment 4a

**Recommended Action:** Approve presented amendments.

# Budget Amendment Form

Fiscal Year: 2023 Amendment #: 4A

Fund	Department	Line Item	Account Code	Estimated Revenue		Expense	
				Increase	Decrease	Increase	Decrease
GENERAL FUND	ADMINISTRATION	SALARIES	1010210500			\$ 33,000	
GENERAL FUND	ADMINISTRATION	EMPLOYER PAID INSURANC	1010612500			\$ 17,800	
GENERAL FUND	ADMINISTRATION	EMPLOYERS RETIREMEN	1010613500			\$ 5,275	
GENERAL FUND	ADMINISTRATION	SCHOOLING & TRAVEL	1010632200			\$ 200	
GENERAL FUND	ADMINISTRATION	SOCIAL SECURITY MATCHIN	1010611500			\$ 6,500	
GENERAL FUND	GOVERNMENT	UTILITIES	1015630100			\$ 14,600	
GENERAL FUND	LIBRARY	MAINTENANCE & REPAIR	1016621300			\$ 1,500	
GENERAL FUND	LIBRARY	UTILITIES	1016630100			\$ 600	
GENERAL FUND	CITY CLERK	SALARIES	1020610500			\$ 5,000	
GENERAL FUND	CITY CLERK	EMPLOYER PAID INSURANC	1020612500			\$ 1,000	
GENERAL FUND	TRANSFERS	TRANSFER TO CEMETERY	1099691500			\$ 900	
GENERAL FUND	TRANSFERS	TRANSFER ST TO PWA	1099691000			\$ 358,625	
GENERAL FUND	REVENUE	SALES TAX	1000513500	\$ 325,000			
GENERAL FUND	REVENUE	USE TAX	1000514000	\$ 20,000			
GENERAL FUND	REVENUE	MISCELLANEOUS REV	1000560000	\$ 100,000			
Activity Totals				\$ 445,000	\$ -	\$ 445,000	\$ -

Fund	Department	Line Item	Account Code	Increase	Decrease	Increase	Decrease
AIRPORT	REVENUE	FAA AIRPORT GRANT	3000535500	\$ 429,338			
AIRPORT	REVENUE	FUEL SALES	3000567000	\$ 6,600			
AIRPORT	AIRPORT	FUEL SYSTEM	3030620300			\$ 14,550	
AIRPORT	AIRPORT	UTILITIES	3030620600			\$ 3,800	
AIRPORT	AIRPORT	OTHER SERVICES	3030639000			\$ 25	
AIRPORT	AIRPORT	CAPITAL OUTLAY	3030640100			\$ 437,415	\$ -
Activity Totals				\$ 435,938	\$ -	\$ 455,790	\$ -

Fund	Department	Line Item	Account Code	Increase	Decrease	Increase	Decrease
RECREATION	RECREATION	CAPITAL OUTLAY	4343640100			\$ 125,100	
Activity Totals				\$ -	\$ -	\$ 125,100	\$ -

Fund	Department	Line Item	Account Code	Increase	Decrease	Increase	Decrease
SOUTHPOINT	SOUTHPOINT	FUND BALANCE	4600310000	41,492.05			
SOUTHPOINT	SOUTHPOINT	SOUTHPOINT CAPITAL OUT	4343640100			41,492.05	
Activity Totals				41,492.05	\$ -	41,492.05	\$ -

Approved by the City Council:

[Clerk Seal]

Todd Warren  
Mayor

City Clerk



## Agenda Item Memo

**Item Title:** Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to award the following Fire Station construction bids.

a. Fire Station – Site, Pad, and Concrete: for site/pad preparation and construction of concrete footings, piers, and pad for an 80'x120' Engineered Steel Building.

**Initiator:** Jeb Jones, City Manager

**Information Source:** Jeb Jones, City Manager

**Background:** This is the first step for the construction of the new fire station. We advertised for bids that were opened on April 14, 2023. We received multiple bids for each package; three for the site/pad and concrete and two for the building package. The bidding was competitive, and we were able to get very good pricing for each package. **Update:** Due to quality issues with pad material and work quality (proper compaction), I have terminated the services of J&S Construction and recommend awarding the project to McQuay Construction. I have had discussions with McQuay Construction, and they are willing to take the project on for the original low bid of \$145,800.

**Council Pillar:** Fiscal Sustainability, Reliable Infrastructure, and Economic Development

**Financial Impact:** The site/pad and concrete low bid is \$145,800;

**Attachment:** Fire Station Bid Tab

**Recommended Action:** Award the Site/Pad and Concrete package to McQuay Construction Eufaula, Oklahoma, in the amount of \$145,800.00.

# Fire Station Bid Tab

## Site/Pad/Concrete

Bidder	Bid Price
J&S Construction Co., LLC.      Vinita, Oklahoma	\$145,800.00
McQuay Construction Eufaula, Oklahoma	\$164,200.00
Justin Nimrod Dozer Services, LLC Wilburton, Oklahoma	\$178,000.00

Building Package	Bid Price
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Bidder	
Superior Steel Building Mfg., LLC Eufaula, Oklahoma	\$116,538.00
J&S Construction Co., LLC.      Vinita, Oklahoma	\$162,500.00



PWA Agenda Item No. 3

Meeting Date: June 20, 2023

## **Agenda Item Memo**

**Item Title:** Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement to approve Budget Amendment 4b for the Public Works Authority.

**Initiator:** City Manager

**Information Source:** Valarie Cox, City Clerk

**Background:** Please see attached budget amendment for details.

**Council Pillar:** Fiscal Sustainability / Tourism and Recreation / Economic Development / Reliable Infrastructure.

**Financial Impact:** See Attached

**Attachment:** Budget Amendment 4b

**Recommended Action:** Approve presented amendments.



## Budget Amendment Form

Fiscal Year: 2023

Amendment #: 4B

Fund	Department	Line Item	Account Code	Estimated Revenue		Expense	
				Increase	Decrease	Increase	Decrease
PWA	REVENUE	SALES TAX TRANSFER IN	9000690000	\$ 300,000			
PWA	ADMINISTRATION	SALARIES	9090610500			\$ 12,000	
PWA	ADMINISTRATION	SOCIAL SECURITY	9090611500			\$ 10,000	
PWA	ADMINISTRATION	EMPLOYER PAID INSURANC	9090612500			\$ 10,000	
PWA	SEWER	UTILITIES	9093630100			\$ 10,000	
PWA	SEWER	PROFESSIONAL SERVICES	9093631600			\$ 50,000	
PWA	WATER	EMPLOYER PAID INSURANC	9094612500			\$ 15,000	
PWA	WATER	RETIREMENT CONTRIBUTIO	9094613516			\$ 5,000	
PWA	WATER	SUPPLIES	9094620615			\$ 25,000	
PWA	WATER	MAINTENANCE & REPAIRS	9094621315			\$ 10,000	
PWA	WATER	UTILITIES	9094630115			\$ 10,000	
PWA	WATER	POSTAGE	9094630516			\$ 5,500	
PWA	WATER	CAPITAL OUTLAY	9094640116			\$ 12,500	
PWA	SANITATION	SANITATION CONTRACT	9095631300			\$ 15,000	
PWA	TRANSFER	TRANSFER ST TO GEN FUNC	9099691000			\$ 100,000	
PWA	TRANSFER	TRANSFER UT TO GEN FUNI	9099691500			\$ 10,000	
Activity Totals				\$ 300,000		\$ 300,000	

Approved by the City Council:

[Clerk Seal]

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Todd Warren  
Mayor

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City Clerk