

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and the Community Center, 121 High Street, Eufaula, OK 74432 (the location of meeting) on November 16, 2022 5:00 PM

## **CITY OF EUFAULA, OK**

Community Center  
121 High Street  
Eufaula, OK 74432



## **MINUTES OF MEETING**

**Monday**

**November 21, 2022**

**5:30 p.m.**

**Planning and Zoning Commission / Board of Adjustment**

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at [CityofEufaulaOK.com](http://CityofEufaulaOK.com)

Planning and Zoning Commission

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member James Hickman  
Member Dennis Henson

MIUNTES  
Planning and Zoning Commission  
November 21, 2022  
5:30 p.m.

Notice: Planning and Zoning Commission will hold a public hearing on these items and upon which action is taken will be forwarded to the City Council with a recommendation. It should be recognized that the Planning Commission is a recommendatory body and the City Council may, or may not, concur with the Planning Commission's recommendation. Therefore, it is important to note that all items forwarded by the Planning Commission will be introduced and heard at a subsequent City Council meeting.

1. Call to Order - 5:55PM Chairman Sam Sylvester
2. Roll Call /Attendance Executive Assistant Julie Musgraves  
Roll Call: Members Present – Sylvester, Linstead, Pennington, Hickman, Henson.
3. Approval of Minutes.
  - A. Planning and Zoning Commission meeting October 17, 2022.  
Motion to Approve Minutes by Hickman, 2<sup>nd</sup> by Sylvester. Roll Call Vote: Yes-Sylvester, Linstead, Pennington, Hickman, Henson.
4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a review and possible amendment of allowable residential building materials for outside exterior.  
Motion to Amend proposed ordinance to remove the section allowing two-tone metal by Hickman, 2<sup>nd</sup> by Sylvester. Roll Call Vote: Yes-Pennington, Hickman, Sylvester. No-Henson, Linstead.
5. Adjournment.  
Motion to Adjourn by Hickman, 2<sup>nd</sup> by Sylvester. Sylvester, Linstead, Pennington, Hickman, Henson.

**MINUTES**  
Board of Adjustment  
November 21, 2022  
5:30 p.m.

Board of Adjustment

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member James Hickman  
Member Dennis Henson

1. Call to Order -5:30PM Chairman Sam Sylvester
  
2. Roll Call /Attendance Executive Assistant Julie Musgraves  
Members Present: Sylvester, Linstead, Pennington, Hickman, Henson
  
3. Approval of Minutes.
  - A. Board of Adjustment meeting October 17, 2022  
Motion to Approve Minutes by Pennington, 2<sup>nd</sup> by Henson. Roll Call Vote: YES-  
Sylvester, Linstead, Pennington, Hickman, Henson
  
4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a zoning variance/ special exception application for the construction of a 25 ft x 25ft brick garage to be built in front of the home at the following location: Legal Description Lot One (1) and the North Half (N/2) of Lot Two (2), Block Ninety-Five (95), in the City of Eufaula, McIntosh County, State of Oklahoma, according to the recorded Plat Thereof. Commonly known as 121 N 4<sup>th</sup> St.
  - A. Conduct a public hearing.
  - B. Take action.  
Discussion. William Best Applicant. Motion to Approve with the following findings by Henson, 2<sup>nd</sup> by Pennington. Roll Call Vote: YES- Sylvester, Pennington, Hickman, Henson. NO- Linstead.  
Findings:
    - A. Due to how the house was built on the property it does not allow for a placement that would be allowable by code.
    - B. Drainage ditch that runs through the property hinders the location of an accessory building.
    - C. Allowing the garage to be built in the requested location will not hinder drainage.
  
5. Adjournment.  
Motion to Adjourn by Hickman, 2<sup>nd</sup> by Sylvester. Roll Call Vote: Yes- Sylvester, Linstead, Pennington, Hickman, Henson.