

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and the Community Center, 121 High Street, Eufaula, OK 74432 (the location of meeting) on September 13, 2022 5:00 PM

## **CITY OF EUFAULA, OK**

Community Center  
121 High Street  
Eufaula, OK 74432



## **MINUTES OF MEETING**

**Monday**

**September 19, 2022**

**5:30 p.m.**

**Planning and Zoning Commission / Board of Adjustment**

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at [CityofEufaulaOK.com](http://CityofEufaulaOK.com)

Planning and Zoning Commission

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member James Hickman  
Member Dennis Henson

MINUTES  
Planning and Zoning Commission  
September 19, 2022  
5:30 p.m.

Notice: Planning and Zoning Commission will hold a public hearing on these items and upon which action is taken will be forwarded to the City Council with a recommendation. It should be recognized that the Planning Commission is a recommendatory body and the City Council may, or may not, concur with the Planning Commission's recommendation. Therefore, it is important to note that all items forwarded by the Planning Commission will be introduced and heard at a subsequent City Council meeting.

1. Call to Order 5:30PM Chairman Sam Sylvester
2. Roll Call /Attendance Executive Assistant Julie Musgraves  
Members Present: Hickman, Linstead, Pennington, Sylvester, Henson.
3. Approval of Minutes.
  - A. Planning and Zoning Commission meeting August 15, 2022.  
Motion to Approve minutes by Hickman, 2<sup>nd</sup> by Henson. Roll Call Vote: Yes – Hickman, Linstead, Sylvester, Henson, Pennington.
4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a review and possible amendment of allowable residential building materials for outside exterior.  
Motion to Postpone with the recommendation to have a work session with Sylvester and Linstead from the Commission with 2 City Council members in attendance to revise the allowable customary exterior finishes by Sylvester, 2<sup>nd</sup> by Henson. Roll Call Vote: Yes – Henson, Pennington, Sylvester, Linstead, Hickman.
5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of a review and possible amendment of the allowable

size of residential accessory buildings.

Motion to Postpone and include this issue in the work session with the recommendation to allow that accessory building shall not exceed the size of the residence if lot size allows with the setbacks being met by Pennington, 2<sup>nd</sup> by Hickman. Roll Call Vote: Yes- Hickman, Linstead, Sylvester, Pennington, Henson.

6. Adjournment.

Motion to Adjourn by Hickman, 2<sup>nd</sup> by Sylvester. Roll Call Vote: Yes – Hickman, Linstead, Sylvester, Henson, Pennington