

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and the Community Center, 121 High Street, Eufaula, OK 74432 (the location of meeting) on April 18, 2022 5:30 PM

## **CITY OF EUFAULA, OK**

Community Center  
121 High Street  
Eufaula, OK 74432



### **MINUTES OF SPECIAL MEETING**

Tuesday  
April 26, 2022  
5:30 p.m.

Planning and Zoning Commission / Board of Adjustment

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at  
[CityofEufaulaOK.com](http://CityofEufaulaOK.com)

Planning and Zoning Commission

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member James Hickman  
Member Dennis Henson

AGENDA  
Planning and Zoning Commission  
April 26, 2022  
5:30 p.m.

Notice: Planning and Zoning Commission will hold a public hearing on these items and upon which action is taken will be forwarded to the City Council with a recommendation. It should be recognized that the Planning Commission is a recommendatory body and the City Council may, or may not, concur with the Planning Commission's recommendation. Therefore, it is important to note that all items forwarded by the Planning Commission will be introduced and heard at a subsequent City Council meeting.

There is no scheduled Special Meeting for the Planning and Zoning Commission.

**Minutes**  
Board of Adjustment  
April 26, 2022  
5:30 p.m.

Board of Adjustment

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member James Hickman  
Member Dennis Henson

1. Call to Order 5:30pm Chairman Sam Sylvester
2. Roll Call /Attendance Executive Assistant Julie Musgraves  
Members Present: Sylvester, Linstead, Pennington, Henson, Hickman.
3. Approval of Minutes.
  - A. Board of Adjustment meeting April 18, 2022.

Motion to Approve minutes by Henson, 2<sup>nd</sup> by Pennington. Roll Call Vote: Yes- Pennington, Sylvester, Linstead, Henson, Hickman.

4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an application for Zoning Variance / Special Exception Request to allow the construction of a 35-foot x 60-foot x 12-foot metal canopy for the purpose of displaying merchandise at the following location: Lots Thirteen (13) and Fourteen (14), Southmore Addition, to the City of Eufaula, McIntosh County, Oklahoma. Commonly known as 613 S Main Street.

- A. Conduct a public hearing.
- B. Take action.

Discussion. Torie Anderson. Motion to Approve the construction of the canopy by Hickman, 2<sup>nd</sup> by Henson. Roll Call Vote: Yes- Pennington, Sylvester, Linstead, Hickman, Henson.

Motion to Approve the building materials by Henson, 2<sup>nd</sup> by Pennington. Roll Call Vote: Yes- Pennington, Sylvester, Linstead, Hickman, Henson.

Motion to Approve the following findings.

1. Due to the nature of the business, the canopy will be the most ideal design for the protection and visibility of their product.
2. The canopy will cause no harm or interference with existing structures.
3. Due to the unique nature of the business no primary structure is necessary.

Motion by Hickman, 2<sup>nd</sup> by Henson. Roll Call Vote: Yes- Linstead, Hickman, Henson, Pennington, Sylvester.

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an application for Zoning Variance / Special Exception Request to allow the construction of a 36ft. x 50ft. metal building at the following location: Lots 164 & 165 in Coon Creek Acres, being part of the Northeast ¼ of Section 28, Township 10 North, Range 16 East, McIntosh County, Oklahoma. Commonly known as 1812 Sunset Drive.

- A. Conduct a public hearing.
- B. Take action.

Motion to Deny until further plans are presented by Hickman, 2<sup>nd</sup> by Linstead. Roll Call Vote: Yes- Linstead, Hickman, Henson, Pennington, Sylvester.

6. Adjournment.

Motion to Adjourn by Hickman, 2<sup>nd</sup> by Pennington. Roll Call Vote: Yes- Linstead, Hickman, Henson, Pennington, Sylvester