

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and at Community Center, 121 High Street, Eufaula, OK 74432 (the location of the meeting) on December 29th, 2021 at 5:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



NOTICE AND AGENDA OF MEETINGS

Monday
January 3rd, 2021
5:30 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

City Council

Mayor Todd Warren
Vice Mayor Nancy Mouser
Council Member Frank Davis
Council Member Dan Kirby
Council Member Jamie Upton

AGENDA
EUFAULA CITY COUNCIL
January 3rd, 2021
5:30 p.m.

CALL TO ORDER	MAYOR WARREN
INVOCATION	ADAM WHITE
PLEDGE OF ALLEGENCE	MAYOR WARREN
ROLL CALL /ATTENDANCE	VALARIE COX

CITY MANAGER UPDATE

Report on municipal activities for the previous month

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or administrative by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. The item will then be placed in its proper order on the regular meeting and will be considered at that time.

1. APPROVAL OF MINUTES.
 - A. SPECIAL COUNCIL MEETING DECEMBER 6TH, 2021.
 - B. REGULAR COUNCIL MEETING DECEMBER 6th, 2021.
2. APPROVAL OF THE TREASURER’S REPORT.
3. APPROVAL OF THE NOVEMBER 2021 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$46,783.42
4. RECEIPT AND APPROVAL OF CLAIMS: CITY OF EUFAULA.

ITEMS REMOVED FROM CONSENT AGENDA

- 5. DISCUSSION OF PROPOSED DEPARTMENT OF COMMERCE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT**
 - A. Approval of Resolution to Apply for a CDBG.
 - B. Adopt Written Citizen Participation Plan.
 - C. Approval of Fair Housing Documentation.
 - D. Approval of Insurance Resolution.
 - E. Authorization for City Manager to Sign all CDBG Documents.

- 6. ANIMAL CONTROL UPDATE AND POLICY CONSIDERATIONS**
 - A. Receive public comment regarding the animal control in Eufaula city limits.
 - B. Discussion, presentation, consideration, and vote to have staff draft approved updates to the current animal control ordinances (Ord. 12-11-2 and 11-5-2012) that will be considered at the subsequent council meeting.

- 7. LOCAL BUSINESS INCENTIVE PACKAGES**
 - A. Presentation by the Tourism and Economic Development Director regarding three separate economic development proposals:
 1. Presentation, discussion, consideration, and vote to approve or reject the Summer Sales Tax Reimbursement Program.
 2. Presentation, discussion, consideration, and vote to approve or reject expanding the Signage Grant Program to \$2,000.
 3. Presentation, discussion, consideration, and vote to approve or reject the Buy Local Policy.

- 8. ESSENTIAL WORKER PREMIUM PAY STIPEND**

Discussion, consideration, and vote to approve or reject the Premium Pay for Essential Municipal Employees policy for \$132,529.08 using ARPA funds.

- 9. REFORM THE SIGNAGE COMMITTEE FROM THREE (3) TO TWO (2) COUNCIL MEMBERS.**

Discussion, consideration, and vote to reduce the number of council members required to attend the signage committee from three (3) to two (2) in order to reduce barriers of facilitation.

- 10. BROADBAND GRANT FUNDING REALLOCATION TO CAPITAL IMPROVEMENT FUND**

Discussion and vote to reallocate the broadband grant matching funds of up to \$30,000 from the Capital Improvement Fund, pending approval by the Oklahoma State Legislature. The original municipal funding option was voted on during the November 4th, 2021 Special Council meeting to fund the grant via the American Rescue Plan Act (ARPA) funds.

- 11. CITY MANAGER RECRUITMENT**

A. Pursuant to 25 O.S. § 307 B(1), consider convening in Executive Session for purposes of discussions related to the City Manager and, more specifically, the employment, hiring, appointment, promotion, demotion, discipling or resignation of individual salaried public officer or employee.

B. Motion to convene in Executive Session for purposes of discussions related to the City Manager and, more specifically, the employment, hiring, appointment, promotion, demotion, discipling or resignation of individual salaried public officer or employee.

C. Executive Session

D. Motion to come out of Executive Session and return to Open Session.

E. Motion to take any necessary action on Executive Session item.

REMARKS AND INQUIRIES BY CITY COUNCIL.

ANNOUNCEMENTS.

ADJOURNMENT.

EUFAULA PUBLIC WORKS AUTHORITY

January 3rd , 2022

5:30 p.m.

1. ROLL CALL /ATTENDANCE

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or administrative by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. The item will then be placed in its proper order on the regular meeting and will be considered at that time.

2. APPROVAL OF MINUTES.

A. REGULAR PUBLIC WORKS MEETING DECEMBER 6TH, 2021.

3. APPROVAL OF THE NOVEMBER 2021 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$35,139.05.

4. CONSIDERATION OF ACCEPTANCE, APPROVAL, ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF INVOICE PAYMENTS OF \$33,010 ON OWRB-DWSRF LOAN.

ITEMS REMOVED FROM CONSENT AGENDA

5. EXTENDING CURRENT CEMETERY LAWN CARE CONTRACT

Discuss and consider for approval extending the current contract for cemetery care to Yandell and Sons Mowing at \$2,350 per mowing in 2022, as authorized by the 2021 cemetery lawncare contract.

6. AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES – SANITARY SEWER COLLECTION SYSTEM

Discuss and consider for approval, negotiation, or rejection the proposed amendment by Cowen Group Engineering, LLC from the original Agreement for Engineering Services, dated June 30th, 2020 and executed on July 7th, 2020. The proposed amendment will increase engineering scope of service to include an expanded bidding and construction administration, as well as more engineering oversight during inspection. This proposal will increase engineering fee by from \$227,500 to \$313,463.

7. ADJOURNMENT.