

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and at Community Center, 121 High Street, Eufaula, OK 74432 (the location of the meeting) on October 28th, 2021 at 4:00 p.m.

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES NOTICE AND AGENDA OF MEETINGS Monday November 1st, 2021 5:00 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28CFR/36).

Council Rules of Decorum limit citizen comments on agenda items and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

City Council

Mayor Todd Warren
Vice Mayor Nancy Mouser
Council Member Frank Davis
Council Member Dan Kirby
Council Member Jamie Upton

AGENDA
EUFAULA CITY COUNCIL
November 1st, 2021
5:00 p.m.

CALL TO ORDER	MAYOR TODD WARREN
INVOCATION	ADAM WHITE
PLEDGE OF ALLEGIANCE	MAYOR TODD WARREN
ROLL CALL /ATTENDANCE	VALARIE COX

Council members present: Upton, Davis, Mouser and Warren. Kirby is absent.
Councilor Kirby present for Item #6.

CITY MANAGER UPDATE

Report on activities for the previous month

Adam White

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine or administrative by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. The item will then be placed in its proper order on the regular meeting and will be considered at that time.

1. APPROVAL OF MINUTES.
 - A. REGULAR COUNCIL MEETING OCTOBER 4th, 2021.
2. APPROVAL OF THE TREASURER’S REPORT.

3. APPROVAL OF THE AUGUST 2021 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$77,063.66
4. RECEIPT OF CLAIMS: CITY OF EUFAULA.
5. 2022 COUNCIL, PLANNING AND ZONING, AND HOLIDAY SCHEDULE

Motion to approve the consent agenda by Frank Davis, 2nd by Todd Warren. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

ITEMS REMOVED FROM CONSENT AGENDA

6. WORKFORCE DEVELOPMENT PROGRAM

Discussion and Presentation by Public Strategies.

Adam White. Jack Mear, Public Strategies. Daniel Herring, DHS.

7. BROADBAND GRANT SUPPORT

Consideration of acceptance, approval, adoption, rejection, amendment, and/or postponement of a proposal by Canadian Valley Electric Cooperative.

Adam White. Gary Highley, Canadian Valley Electric Company. Discussion. Motion to table to the next meeting with more specific language on the agenda item by Dan Kirby, 2nd by Jamie Upton. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

8. CITY HALL OPTIONS

Consideration of acceptance, approval, adoption, rejection, amendment, and/or postponement.

Adam White. Motion to table to the next meeting by Todd Warren, 2nd by Dan Kirby. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

9. WATER TAP FEE ADJUSTMENT

Consideration of acceptance, approval, adoption, rejection, amendment, and/or postponement.

Adam White. William Eastteam. Discussion. Motion to prepare an ordinance for inside city limit water tap fee of \$1500 for up to a 1 inch tap and \$2200 for 1 1/5 inch and above by Todd Warren, 2nd by Dan Kirby. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

10. PURCHASE ORDER ADJUSTMENT

Consideration of acceptance, approval, adoption, rejection, amendment, and/or postponement of a proposal by the City Manager.

Adam White. Kay Wall. Motion to table to the next meeting for ordinance to be prepared by Dan Kirby, 2nd by Jamie Upton. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

11. SIGNAGE UPDATE

Discussion and Presentation by the City Attorney.

Kay Wall. Committee formed consisting of Dan Kirby, Nancy Mouser, Jamie Upton, Adam White, Chamber of Commerce, Kay Wall, Scott Albro, and Shanna Byrd to work on signage issue. Meeting to be held on the 1st Monday of every month at 3:30 p.m.

12. PLANNING AND ZONING COMMITTEE MEMBER SELECTION

Discuss and consider for approval confirmation of Mayor Warren’s appointment of a Eufaula resident to the vacancy on the Planning and Zoning Commission.

Patty Daniels. Karen Weldin. Adam White. Motion to appoint Dennis Henson to the Planning and Zoning Board by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

13. EUFAULA FAIRGROUNDS - RODEO LEASE CONTRACT

Consideration of acceptance, approval, adoption, rejection, amendment, and/or postponement.

Kay Wall. Discussion. Ms. Choate. Ms. Goddard. Mr. Burdine. Discussion. Motion to take no action by Dan Kirby, 2nd by Frank Davis. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

14. CITY MANAGER RECRUITMENT

A. Pursuant to 25 O.S. § 307 B(1), consider convening in Executive Session for purposes of discussions related to the City Manager and, more specifically, the employment, hiring, appointment, promotion, demotion, discipling or resignation of individual salaried public officer or employee.

Karen Weldin, Patty Daniel and Penny Embry all pass. Carol Albro. Randy Randleman. Motion to enter into executive session by Todd Warren, 2nd by Nancy Mouser. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

Motion to return to regular session by Jamie Upton, 2nd by Frank Davis. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

B. After reconvening -consideration of acceptance, approval, adoption, rejection, amendment, and/or postponement.

Motion that Frank Davis will send the past job description to Kay Wall and she will forward it to all council members and the council will work forward from there by Frank Davis, 2nd by Todd Warren. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

Karen Weldin. Penny Embry.

REMARKS AND INQUIRIES BY CITY COUNCIL.

Kirby: Halloween was a big success.

Upton: Thank you to all the businesses that handed out candy.

Davis: None

Mouser: None

Warren: Halloween was excellent.

ANNOUNCEMENTS.

Lifeline screening at Xtreme on November 2, 2021 at 10:00 a.m.

Motion to return to item #14 for citizen input by Nancy Mouser, 2nd by Frank Davis. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

Gayle from the Chamber of Commerce.

ADJOURNMENT

Motion to adjourn by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

AGENDA
EUFAULA PUBLIC WORKS AUTHORITY
NOVEMBER 1ST, 2021
5:00 p.m.

1. ROLL CALL /ATTENDANCE

Council members present: Kirby, Upton, Davis, Mouser and Warren.

CONSENT AGENDA

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2. APPROVAL OF MINUTES.

A. REGULAR COUNCIL MEETING OCTOBER 4TH.

3. APPROVAL OF THE JULY 2021 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$55,099.82.

4. CONSIDERATION OF ACCEPTANCE, APPROVAL, ADOPTION, REJECTION, AMENDMENT, AND/OR POSTPONEMENT OF INVOICE PAYMENTS OF \$163,051.25 ON OWRB-DWSRF LOAN.

Motion to approve the consent agenda by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

ITEMS REMOVED FROM CONSENT AGENDA

N/A

5. ADJOURNMENT.

Motion to adjourn by Todd Warren, 2nd by Jamie Upton. Roll Call Vote Yes- Kirby, Upton, Davis, Mouser and Warren.

