

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 and the Community Center, 121 High Street, Eufaula, OK 74432 (the location of meeting) on July 14, 2021 5:00 PM

CITY OF EUFAULA, OK

Community Center
121 High Street
Eufaula, OK 74432



MINUTES OF MEETING

Monday
July 19, 2021
5:30 p.m.

Planning and Zoning Commission / Board of Adjustment

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28 CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at
CityofEufaulaOK.com

Planning and Zoning Commission

Chairman Sam Sylvester
Vice Chairman Brandon Linstead
Secretary Gordon Pennington
Member James Hickman
Member Pam Rossi

AGENDA
Planning and Zoning Commission
July 19, 2021
5:30 p.m.

Notice: Planning and Zoning Commission will hold a public hearing on these items and upon which action is taken will be forwarded to the City Council with a recommendation. It should be recognized that the Planning Commission is a recommendatory body and the City Council may, or may not, concur with the Planning Commission's recommendation. Therefore, it is important to note that all items forwarded by the Planning Commission will be introduced and heard at a subsequent City Council meeting.

1. Call to Order 5:30pm Chairman Sam Sylvester
2. Roll Call /Attendance Administrative Assistant Julie Musgraves

Members Present: Sylvester, Pennington, Rossi. Absent: Linstead, Hickman

3. Approval of Minutes.
 - A. Planning and Zoning Commission meeting June 21, 2021.

Motion to Approve by Pennington, 2nd by Rossi. Roll Call Vote: Yes-
Rossi, Pennington, Sylvester.

4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of ordinances pertaining to signage including temporary and permanent business signs.

Discussion. Motion to postpone until more information can be obtained from ODOT and City Council by Rossi, 2nd by Pennington. Roll Call Vote: Yes-
Rossi, Pennington, Sylvester.

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the proposed process for the Request for Qualifications for the Eufaula Comprehensive Plan.

Discussion. Motion to approve by Pennington, 2nd by Rossi. Roll Call Vote: Yes – Sylvester, Pennington, Rossi.

6. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of the use and implementation of traffic control measures and devices, including speed bumps, on Clifford Seals Avenue.

Discussion. Joe Simpson. Motion to recommend to City Council an evaluation to be done by City Staff and Police on the need for stop signs and possibly speed bumps along Clifford Seals Avenue by Sylvester, 2nd by Rossi. Roll Call Vote: Yes- Rossi, Pennington, Sylvester.

7. Adjournment.

Motion to Adjourn by Sylvester, 2nd by Rossi. Roll Call Vote: Yes- Rossi, Pennington, Sylvester.

MINUTES
Board of Adjustment
July 19, 2021
6:00 p.m.

Board of Adjustment

Chairman Sam Sylvester
Vice Chairman Brandon Linstead
Secretary Gordon Pennington
Member James Hickman
Member Pam Rossi

1. Call to Order 6:00pm Chairman Sam Sylvester
2. Roll Call /Attendance Administrative Assistant Julie Musgraves

Members Present: Sylvester, Pennington, Rossi. Absent: Linstead, Hickman.

3. Approval of Minutes.
 - A. Board of Adjustment meeting June 21, 2021.

Motion to Approve by Rossi, 2nd by Pennington. Roll Call Vote: Yes-
Rossi, Pennington, Sylvester.

4. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an application for Zoning Variance / Special Exception Request for a medical marijuana indoor grow room and processing facility at the following location: Lot Two (2) and Three (3) in Block Eighty (80) and the portion of Elm Street which has been vacated by City Ordinance #02-10-02 all to the City of Eufaula, McIntosh County, Oklahoma. Commonly known as 512 N Front Street.
 - A. Conduct a public hearing.
 - B. Take action.

Applicant Russell Odom withdraws his Application for Zoning Variance / Special Exception Request.

5. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an application for Zoning Variance / Special Exception Request for a 30ft x 50ft metal home at the following location: Lots 202-203 BLK 1 River Oaks 483/40 976/320 1107/399. Commonly known as Lots 202-203 Quapaw Drive.

- A. Conduct a public hearing.
- B. Take action.

Discussion. Motion to Deny zoning variance / special exception request by Pennington, 2nd by Rossi. Roll Call Vote: Yes – Rossi, Sylvester, Pennington.

- 6. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an application for Zoning Variance / Special Exception Request for a medical marijuana indoor grow room and processing facility at the following location: The North 67.55 feet of east 82.5 feet of Lot 1 in Block 89 of the City of Eufaula, McIntosh County, Oklahoma. Commonly known as 41 Pine Street.

- A. Conduct a public hearing.
- B. Take action.

Discussion. Motion to Deny zoning variance / special exception request by Pennington, 2nd by Rossi. Roll Call Vote: Yes – Rossi, Sylvester, Pennington.

- 7. Consideration of Acceptance, Approval, Adoption, Rejection, Amendment, and/or Postponement of an application for Zoning Variance / Special Exception Request for a metal storage container house at the following location: Lot 238, River Oaks Estate, a subdivision of a part of Section, 1 Township 9 North, Range 16 East of the Indian Meridian, McIntosh County, Oklahoma. Parcel 1250-00-007-238-0-000-00. Commonly known as the corner lot of Sequoyah Drive and Choctaw Drive.

- A. Conduct a public hearing.
- B. Take action.

Discussion. Motion to grant zoning variance / special exception request for size with the following findings:

- A. The shell of the home's construction will be a storage container. Storage containers are limited in size.
- B. The area already has structures of various sizes
- C. The new home will be finished with customary exterior materials and have a permanent foundation.

Motion by Pennington, 2nd by Rossi. Roll Call Vote: Yes – Rossi, Sylvester, Pennington.

- 8. Adjournment.

Motion to Adjourn by Rossi, 2nd by Pennington. Roll Call Vote: Yes- Rossi, Pennington, Sylvester