

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 October 15, 2020 5:00 PM

## **CITY OF EUFAULA, OK**

Community Center  
First & High Street  
Eufaula, OK 74432



**MINUTES**  
**Monday**  
**October 19, 2020**  
**5:30 p.m.**

### **Planning and Zoning Commission**

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty-eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

The complete packet of information for the agenda items is available online at  
[CityofEufaulaOK.com](http://CityofEufaulaOK.com)

Planning and Zoning Commission

Chairman Sam Sylvester  
Vice Chairman Brandon Linstead  
Secretary Gordon Pennington  
Member James Hickman  
Member (Vacant)

AGENDA  
Planning and Zoning Commission  
October 19, 2020  
5:30 p.m.

Notice: Planning and Notice Commission will hold a public hearing on these items and upon which action is taken will be forwarded to the City Council with a recommendation. It should be recognized that the Planning Commission is a recommendatory body and the City Council may, or may not, concur with the Planning Commission's recommendation. Therefore, it is important to note that all items forwarded by the Planning Commission will be introduced and heard at a subsequent City Council meeting.

1. Call to Order – 5:30 PM                      Chairman Sam Sylvester
2. Roll Call /Attendance                      Administrative Assistant Julie Archer

Members Present: Sylvester, Linstead, Pennington, Hickman

3. Approval of Minutes.
  - A. Regular Planning and Zoning meeting September 21, 2020.

Motion to approve minutes by Linstead, 2<sup>nd</sup> by Pennington. Roll Call Vote:  
Yes- Sylvester, Linstead, Pennington, Hickman.

4. Discuss and consider for approval a zoning map amendment application for a change in zoning from R-1 Residential to RM-1 Residential Multi-Family for the following location. Legal Description: E2 NW10.07A, S2NE10.07A Lot 4 Less 1.05 A; Less 1.25A Sec 2-09-16 (baseball field) 44D/322. Tract in Gov't Lot 4 N011218W 656.14' S883208W 433.79' POB N052405W 214.03 N001024W 67.80' N870524W 57.27' Curve Left Chord Bearing S630619W Arc Length 7.20' Radius 62.29' S265531W 79.79' Curve Left Chord Bearing S074838W Arc Length 93.71' Radius 2390.02' S012303E 93.93' N883208E 185.72' POB 2-9-16 (City Pool) 836-637 1060/31. Commonly known as 215 N 6<sup>th</sup> St.
  - A. Conduct public hearing for item 4.
  - B. Take action on item 4.

Discussion. Table to November 16<sup>th</sup> meeting.

5. Discuss and consider for approval an application for a Specific Use Permit for the commercial distribution, retail sale, and wholesale of fireworks at the following location: Legal Description: Lot 3 Less S95' BLK 81 OT- Eufaula 642/217 705/543 1051/625 1081/309 (Tastee Freez). Commonly known as 514 N. Main St.
  - A. Conduct public hearing for item 5.
  - B. Take action on item 5.

Discussion. Motion to approve by Pennington, 2<sup>nd</sup> by Sylvester. Roll Call Vote: Yes – Hickman, Sylvester, Pennington. No – Linstead.

6. Discuss and take any necessary action on traffic control measures throughout the community.

Discussion. Motion to recommend to Council a speed bump on both Forest Avenue and High Street with a 4-way stop sign at this location. Motion to approve by Linstead, 2<sup>nd</sup> by Sylvester. Roll Call Vote: Yes – Hickman, Pennington, Sylvester, Linstead.

Discussion. Motion to recommend to Council a 4-way stop sign at the corner of Locust Avenue and 7<sup>th</sup> Street. Motion by Linstead. Motion died for lack of 2<sup>nd</sup>.

Motion to amend the recommendation to the removal of the east and west stop signs at 6<sup>th</sup> Street and Locust Avenue and relocating them to the corner of Locust Avenue and 7<sup>th</sup> Street making it a 4-way stop. Motion by Hickman, 2<sup>nd</sup> by Pennington. Roll Call Vote: Yes- Sylvester, Linstead, Hickman, Pennington.

Discussion. Motion to recommend to Council painting lines down Memorial Drive from Main Street to the railroad tracks. Motion by Linstead, 2<sup>nd</sup> by Hickman. Roll Call Vote: Yes- Hickman, Pennington, Sylvester, Linstead.

Discussion. Recommendation of a 4-way stop at the corner of 1<sup>st</sup> Street and Foley Avenue. Request that staff to gather information on the impact to parking.

7. Discuss and take any necessary action on sign ordinances.

Discussion. More input from business owners is necessary. Table to November 16<sup>th</sup> meeting.

8. Discuss and take any necessary action on the development of a comprehensive plan including future zoning map.

Discussion. No action taken.

9. Adjournment.

Motion to Adjourn by Hickman, 2<sup>nd</sup> by Linstead. Roll Call Vote: Yes – Hickman,

Sylvester, Linstead, Pennington.

**AGENDA**  
Board of Adjustment  
October 19, 2020  
5:30 p.m.

The regularly scheduled Board of Adjustments has been canceled.