

Posted at City Hall, 17 Hospital Drive, Eufaula, OK 74432 January 31, 2019 at 5:00 p.m.

## **CITY OF EUFAULA, OK**

Community Center  
First & High Street  
Eufaula, OK 74432



### **MINUTES**

Monday  
February 4, 2019  
5:00 p.m.

City Council and Eufaula Public Works Authority

The City of Eufaula encourages participation from all its citizens in public meetings. If participation is not possible due to a disability, notify the City Clerk, in writing, at least forty eight hours prior to the scheduled meeting and necessary accommodations will be made (ADA 28CRF/36).

Council Rules of Decorum limit citizen comments on agenda items, non-agenda items, and public hearings to five (5) minutes. Any person desiring to address the Council during such period is required to sign in with the City Clerk, provide their name, address and specify the agenda item they wish to address. Remarks shall be directed to the matter being considered and the speaker is allowed to speak only one time. If written materials are to be submitted ten (10) copies should be made available, and may not be returned. Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.

City Council

Mayor James Duty  
Vice Mayor Donald Berryhill  
Council Member Roger Barton  
Council Member Frank Davis  
Council Member Nick Pendley

AGENDA  
EUFAULA CITY COUNCIL  
February 4, 2018  
5:00 p.m.

- |    |                       |                         |
|----|-----------------------|-------------------------|
| 1. | CALL TO ORDER         | MAYOR JAMES DUTY        |
| 2. | INVOCATION            | NICHOLAS PENDLEY        |
| 3. | PLEDGE OF ALLEGIANCE  | MAYOR JAMES DUTY        |
| 4. | ROLL CALL /ATTENDANCE | CITY CLERK, VALARIE COX |

Council Members in attendance: Davis, Pendley, Barton, Berryhill and Duty.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately. The item will then be placed in its proper order on the regular meeting and will be considered at that time.

5. APPROVAL OF MINUTES.
  - A. REGULAR COUNCIL MEETING JANUARY 7, 2019.
6. APPROVAL OF THE TREASURER'S REPORT.
7. APPROVAL OF THE JANUARY 2019 PAYROLL FIGURES FOR THE GENERAL FUND IN THE AMOUNT OF \$57,486.93.
8. RECEIPT OF CLAIMS: CITY OF EUFAULA.
9. Approval of Resolution 19-2-3 granting a Quit Claim Deed to the highest sealed bid, made by Brandon Linstead, doing business as Linstead Property LLC, for the property of 309 Elm Street, Eufaula, Oklahoma, in exchange for \$7,500.00.

10. Discuss and consider for approval Budget Amendment 5, amending the Fiscal Year 2018-2019 Police Drug Fund budget.

Motion to approve the Consent Agenda by Roger Barton, 2<sup>nd</sup> by Donald Berryhill. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

#### ITEMS REMOVED FROM CONSENT AGENDA

11. D/CFA recessing the Eufaula City Council meeting to conduct a Public Hearing.

Motion to recess the Eufaula City Council meeting to conduct a Public Hearing by Donald Berryhill, 2<sup>nd</sup> by Frank Davis. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

12. Open Public Hearing to provide the citizens of the City an opportunity to comment on the needs of the City and the priority of these needs. An application, requesting up to the maximum amount of grant available, will be submitted to the Oklahoma Department of Commerce for a Community Development Block Grant (CDBG).

Public Hearing held.

13. Close the Public Hearing.

Motion to close the Public Hearing by Nicholas Pendley, 2<sup>nd</sup> by Donald Berryhill. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

14. D/CFA reconvening the Eufaula City Council meeting.

Motion to reconvene the Eufaula City Council Meeting by Nicholas Pendley, 2<sup>nd</sup> by Donald Berryhill. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

15. Discuss and consider for approval actions on the proposed Department of Commerce (DOC) Community Development Block Grant (CDBG) Project.

- a. Approval of Resolution 19-2-1 to apply for a Community Development Block Grant.

Motion to approve Resolution 19-2-1 to apply for a Community Development Block Grant by Donald Berryhill, 2<sup>nd</sup> by Frank Davis. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

- b. Approval of written Citizen Participation Plan adoption.

Motion to approve written Citizen Participation Plan adoption by Donald Berryhill, 2<sup>nd</sup> by Roger Barton. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

- c. Approval of Fair Housing Proclamation for the month of April.

Motion to approve Fair Housing Proclamation for the month of April by Donald Berryhill, 2<sup>nd</sup> by Nicholas Pendley. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

- d. Approval of Resolution 19-2-2 confirming insurance coverage of CDBG projects.

Motion to approve Resolution 19-2-2 confirming insurance coverage of CDBG projects by Donald Berryhill, 2<sup>nd</sup> by Frank Davis. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

- e. Authorization for the Mayor and/or City Manager to sign all CDBG project documents.

Motion to authorize the Mayor and/or City Manager to sign all CDBG project documents by Donald Berryhill, 2<sup>nd</sup> by Nicholas Pendley. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

- 16. Discuss and review update on the Wetlands Project.

Presentation by Jerry McCormick.

- 17. Discuss and consider for approval amendment to lease agreement with Ron Henry, Xtreme RV Resorts LLC.

Motion to strike by Roger Barton, 2<sup>nd</sup> by Donald Berryhill. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

- 18. Discuss and consider taking action of the future of the City Hall building at 64 Memorial Drive.

Discussion. Motion to strike by Donald Berryhill, 2<sup>nd</sup> by Frank Davis. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

- 19. RECOGNIZE CITIZENS WISHING TO SPEAK TO THE MAYOR AND COUNCIL.

**Note: Under Oklahoma Law, the Council Members are prohibited from discussing or taking any action on items not on today's agenda.**

Beverly Ribaud  
Pam Rossi

20. REMARKS AND INQUIRIES BY CITY COUNCIL.

Davis: Thank Jeb and his crew for Highway 69 work in the cold.

Pendley: Thanks to Jeb & Jacob for all the information so it can be passed on.

Barton: None

Berryhill: Communication is vital. Thankful for it.

Duty: Thank you to PWA.

21. ADJOURNMENT.

Motion to adjourn by Nicholas Pendley, 2<sup>nd</sup> by Donald Berryhill. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

AGENDA  
EUFAULA PUBLIC WORKS AUTHORITY  
February 4, 2019  
5:00 p.m.

1. ROLL CALL / ATTENDANCE

CITY CLERK, VALARIE COX

Council Members in attendance: Davis, Pendley, Barton, Berryhill and Duty.

CONSENT AGENDA

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2. APPROVAL OF MINUTES.

- A. REGULAR MEETING JANUARY 7, 2019.
- B. SPECIAL MEETING JANUARY 28, 2019.

3. APPROVAL OF THE JANUARY 2019 PAYROLL FIGURES FOR THE EUFAULA PUBLIC WORKS AUTHORITY IN THE AMOUNT OF \$19,648.91.

4. RECEIPT OF CLAIMS: EUFAULA PUBLIC WORKS AUTHORITY.

Motion to approve the consent agenda by Donald Berryhill, 2<sup>nd</sup> by Roger Barton. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.

ITEMS REMOVED FROM CONSENT AGENDA

5. Discuss and take any necessary action regarding wastewater plant operations and letter from Oklahoma Department of Environmental Quality.

Discussion.

6. Discuss and take any necessary action regarding update on the water system projects funded from the Oklahoma Water Resource Board loan program.

Discussion.

7. ADJOURNMENT.

Motion to adjourn by Donald Berryhill, 2<sup>nd</sup> by Frank Davis. Roll Call Vote Yes- Frank Davis, Nicholas Pendley, Roger Barton, Donald Berryhill and James Duty.