



CITY of EUFAULA

OKLAHOMA

FISCAL Year 2016- 2017

ANNUAL BUDGET

RECEIVED

JUN 27 2016

State Auditor
and Inspector

Me Intosh

CITY OF EUFAULA
ANNUAL BUDGET FY 2016-2017

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CITY of EUFAULA

Budget Message

FY 2016-2017

Mayor and Council,

It is an honor and a privilege to be submitting my first budget for your consideration and approval. The community infrastructure remains the number one need of the city and the proposed budget reflects a continuation and focus on infrastructure spending. Employees have done a good job and worked diligently to address the water and sewer issues as they arose. I appreciate the dedication shown to help improve the cities infrastructure.

Sone of the accomplishments achieved in FY 15-16 Include:

Over 150 number of water leaks repaired, almost eliminating the back log of water leaks,

Cleaning of the Water Tower and Water Treatment Plant Clearwell,

Cleaning and getting back into service the Water Treatment Plant Clarifier,

Repairing the chemical feed pumps at Water Treatment Plant,

Repairing and getting back into service the Oxidation ditch at the Wastewater Treatment Plant,

Repairing a major leak on the Water Tower riser pipe,

Cleaning the backwash ponds at the Water Treatment Plant,

Installation of Drive-By Automated Meter Reading System, including new meters,

Quickly, efficiently and effectively responded to the tragic Eufaula Bank robbery.

The FY 2016-2017 Budget follows the same basic format as previous budget, but some of the cost allocations have been changed which may make the budget seem larger than actual dollars received. For example, the receipt of Sales Tax has been moved to the General Fund with the full amount Transferred out to Public Works Authority then the unused balance is transferred back to the General Fund. The estimate Sales Tax collection is projected to be \$1,900,000.00 but after transfers the General Fund estimated receipt of Sales Tax for expenditure is \$1,240,000.00. Thus, Eufaula Public Works is being support by approximately \$660,000.00 from Sales Taxes.

While the proposed Budget is submitted as a balanced Budget, it is predicated on increases in the Water Base Rate and Sewer Base Rate. The increase is calculated on \$3.00 for each the Water Base Rate and Sewer Base Rate. There is no proposed increase of the per gallon rate charges.

The Base rate increase will change the Base Rates as follows:

Water Base Rates	<u>Current</u>	<u>Proposed</u>
Residential	\$9.50	\$12.50
Commercial	\$11.50	\$14.50
Outside City	\$19.50	\$22.50

Sewer Base Rates	<u>Current</u>	<u>Proposed</u>
Residential	\$10.00	\$13.00
Commercial	\$10.00	\$13.00
Outside City	\$18.00	\$21.00

The increase in the Water and Sewer base rates is estimated to increase service revenues by \$102,000.00.

In additional, there is proposed increases in the Cemetery Fees. The price of Opening and Closing from \$200.00 weekday/\$300.00 weekend to \$250.00 weekday/\$350.00 weekend. The price of a plot increases from \$250.00 to \$300.00.

Through the course of Fiscal Year 2016-2017 all fee and charges need to be reviewed and considered for possible increase. The City's cost of service has increased over the years while most fees charged have remained unchanged.

Other highlights of the proposed FY 2016-2017 Budget include:

- Creating City Clerk Department Budget.
- \$30,000 for a new Police vehicle. In previous years the City has purchased 1-2 used vehicles. While the budgeted amount is approximately the same, we are changing the practice to purchase 1 new vehicle each year. This will provide for a life cycle of seven years for police vehicles.
- \$25,000.00 is budgeted to remodel the office areas of the Armory for the Police Department.

- \$20,000.00 is budgeted to begin remodel of City Hall Police and dispatch area for Council Chamber and Conference Room.
- \$125,000 is Budget in CIP Fund for general water, sewer equipment and maintenance.

Employees are an important and integral part to the operation of the City. I am a firm believer a trained employee will save money make a better employee. The Budget provides minor increase for training. While deserved, there is no allocation for a cost of living increase raise for employees. The City's rates of pay are a challenge in recruiting and retaining quality employees and not providing an adjustment in pay rates or salaries places the City at a disadvantage.

I would like to thank the Department Heads for their input for their respective Departments and City Clerk Valarie Cox in preparing the FY 2016-2017 Budget. The Budget has been prepared in accordance with the Oklahoma Municipal Budget Act, Title 11 Oklahoma Statutes.

Respectfully Submitted,

J. Gregory Buckley
City Manager



BUDGET SUMMARY

ALL ENTITIES

THE CITY OF EUFAULA, OKLAHOMA
BUDGET SUMMARY - ALL FUNDS
FISCAL YEAR 2016-2017

	CITY GENERAL FUND	AIRPORT PROJECTS FUND	STREET FUND	CEMETERY PERPETUAL CARE FUND	POLICE FUND	POLICE DRUG FUND	DISASTER EMERGENCY FUND	CDBG FUND	SOUTHPOINT PROJECT FUND	CAPITAL IMPROVEMENTS FUND	EUFAULA PUBLIC WORKS AUTHORITY	EPWA -CWSRF	EUFAULA RECREATION AUTHORITY	EUFAULA ECONOMIC DEVELOPMENT AUTHORITY	COMBINED TOTALS
ESTIMATED RESOURCES															
REVENUES:															
Taxes	\$ 2,159,075.00														
Intergovernmental	\$ 68,000.00												\$ 47,000.00		\$ 2,206,075.00
Charges for Services	\$ 15,000.00	\$ 4,250.00			\$ 1,000.00			\$ 44,000.00			\$ 21,000.00				\$ 133,000.00
License and Permits	\$ 7,850.00									\$ 154,400.00	\$ 1,447,260.00		\$ 4,000.00		\$ 1,825,910.00
Fines and Forfeitures	\$ 40,000.00														\$ 7,850.00
Investment Income	\$ 500.00				\$ 45,000.00	\$ 3,000.00									\$ 88,000.00
Miscellaneous	\$ 64,675.00									\$ 350.00	\$ 750.00				\$ 1,600.00
Subtotal - Revenues	\$ 2,354,900.00	\$ 4,250.00	\$ -	\$ -	\$ 46,000.00	\$ 3,000.00	\$ -	\$ 44,000.00	\$ -	\$ 154,750.00	\$ 1,471,010.00		\$ 52,000.00	\$ -	\$ 4,129,910.00
OTHER RESOURCES:															
Debt/Loan Proceeds												\$ 325,000.00			\$ 325,000.00
Transfers In - Operations	\$ 1,265,000.00	\$ 15,000.00		\$ 1,400.00							\$ 1,990,000.00	\$ 35,300.00		\$ 10,500.00	\$ 3,317,200.00
Prior Year Reserves/Carryover Use	\$ 40,000.00			\$ 23,000.00	\$ 5,000.00		\$ 75,000.00	\$ 50,576.00	\$ 26,500.00	\$ 340,750.00			\$ 92,000.00		\$ 652,826.00
TOTAL ESTIMATED RESOURCES	\$ 3,659,900.00	\$ 19,250.00	\$ -	\$ 24,400.00	\$ 51,000.00	\$ 3,000.00	\$ 75,000.00	\$ 94,576.00	\$ 26,500.00	\$ 495,500.00	\$ 3,461,010.00	\$ 360,300.00	\$ 144,000.00	\$ 10,500.00	\$ 8,424,936.00
ESTIMATED USES															
EXPENDITURES BY DEPARTMENT:															
Administration	\$ 202,209.00										\$ 192,352.00				\$ 394,561.00
City Clerk	\$ 88,509.00														\$ 88,509.00
Tourism	\$ 2,500.00								\$ 28,500.00						\$ 29,000.00
Police	\$ 663,630.00				\$ 23,700.00	\$ 3,000.00									\$ 690,330.00
Fire	\$ 91,750.00							\$ 4,400.00							\$ 96,150.00
Animal Shelter	\$ 13,700.00														\$ 13,700.00
General Government	\$ 525,795.00						\$ 65,000.00	\$ 78,000.00		\$ 125,350.00			\$ 82,000.00		\$ 876,145.00
Library	\$ 9,300.00														\$ 9,300.00
Cemetery	\$ 45,243.00			\$ 24,400.00											\$ 69,643.00
Summer Program	\$ 5,000.00														\$ 5,000.00
Streets	\$ 38,800.00														\$ 38,800.00
Parks															\$ -
Transportation	\$ 20,000.00														\$ 20,000.00
Airport		\$ 4,200.00													\$ 4,200.00
Sewer											\$ 227,789.00				\$ 227,789.00
Water											\$ 647,982.00	\$ 325,000.00			\$ 972,982.00
Garbage											\$ 324,000.00				\$ 324,000.00
Health Care															\$ -
Economic Development															\$ -
Debt Service															\$ -
Contingencies											\$ 819,000.00	\$ 35,000.00		\$ 10,500.00	\$ 864,500.00
Transfers:															\$ -
Transfers Out - Operations	\$ 1,926,900.00				\$ 25,000.00					\$ 125,300.00	\$ 1,240,000.00				\$ 3,317,200.00
TOTAL ESTIMATED USES	\$ 3,633,336.00	\$ 4,200.00	\$ -	\$ 24,400.00	\$ 48,700.00	\$ 3,000.00	\$ 65,000.00	\$ 82,400.00	\$ 26,500.00	\$ 250,650.00	\$ 3,451,123.00	\$ 360,000.00	\$ 82,000.00	\$ 10,500.00	\$ 8,041,809.00
ANTICIPATED YEAR END CARRYOVER	\$ 26,564.00	\$ 15,050.00	\$ -	\$ -	\$ 2,300.00	\$ -	\$ 10,000.00	\$ 12,176.00	\$ -	\$ 244,850.00	\$ 9,887.00	\$ 300.00	\$ 62,000.00	\$ -	\$ 383,127.00

CITY OF EUFAULA - ESTIMATED REVENUE SUMMARY
FY 16-17

	CITY GENERAL FUND	AIRPORT PROJECTS FUND	STREET FUND	CEMETERY PERPETUAL CARE FUND	POLICE FUND	POLICE DRUG FUND	DISASTER EMERGENCY FUND	CDBG FUND	SOUTHPOINT PROJECT FUND	CAPITAL IMPROVEMENTS FUND	EUFAULA PUBLIC WORKS AUTHORITY	EUFAULA RECREATION AUTHORITY	EUFAULA ECONOMIC DEVELOPMENT AUTHORITY
TAXES:													
Sales Tax	\$ 1,900,000.00												
Use Tax	\$ 130,000.00												
Electric Franchise Tax	\$ 111,475.00												
Natural Gas Tax	\$ 15,800.00												
Telephone & Cable Tax	\$ 1,800.00												
Hotel/Motel Tax													
911 Tax												\$ 47,000.00	
Creek Nation													
Total Taxes	\$ 2,159,075.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,000.00	\$ -
INTERGOVERNMENTAL:													
Alcohol Beverage Tax	\$ 42,000.00												
Cigarette Tax													
Grants											\$ 21,000.00		
Gas Excise Tax	\$ 6,000.00							\$ 24,400.00					
Motor Vehicle	\$ 20,000.00												
Total Intergovernmental	\$ 68,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,400.00	\$ -	\$ -	\$ 21,000.00	\$ -	\$ -
Charges for Service:													
Recreational Fees													
Cemetery	\$ 15,000.00											\$ 4,000.00	
Water													
Sewer											\$ 726,500.00		
Garbage											\$ 324,500.00		
Tap Fees											\$ 324,000.00		
Penalties/Late Charges											\$ 10,000.00		
Administration Fees											\$ 45,000.00		
Impound Fees					\$ 1,000.00					\$ 154,400.00	\$ 17,260.00		
Hangar Rent	\$ 4,250.00												
Total Charges for Services	\$ 15,000.00	\$ 4,250.00	\$ -	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ 154,400.00	\$ 1,447,260.00	\$ 4,000.00	\$ -
Licenses and Permits:													
Licenses and Permits	\$ 7,650.00												
Total Licenses and Permits	\$ 7,650.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fines and Forfeitures:													
Police Fines	\$ 40,000.00				\$ 45,000.00	\$ 3,000.00							
Total Fines and Forfeitures	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 45,000.00	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment Income:													
Interest	\$ 500.00												
Total Investment Income	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 350.00	\$ 750.00	\$ -	\$ -
Miscellaneous:													
Eufaula Marina	\$ 6,000.00												
Reimbursements	\$ 37,000.00												
Leases and Rents	\$ 12,175.00												
Sale of Property													
Other	\$ 9,500.00												
Sale of Material											\$ 2,000.00	\$ 1,000.00	
Copies and Fax Reports													
Total Miscellaneous	\$ 64,675.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ 1,000.00	\$ -
TOTAL REVENUES	\$ 2,354,900.00	\$ 4,250.00	\$ -	\$ -	\$ 46,000.00	\$ 3,000.00	\$ -	\$ 24,400.00	\$ -	\$ 154,750.00	\$ 1,471,010.00	\$ 52,000.00	\$ -



SUPPORTING DEPARTMENT DETAIL

GENERAL FUND

CITY OF EUFAULA
GENERAL FUND - SUPPORTING DEPARTMENTAL DETAIL

	Prior Year Actual FY 14-15	Budget Year FY 15-16	Current Year Est. Actual FY 15-16	Budget Year FY 16-17
ADMINISTRATION				
Personal Services	\$82,757.03	\$119,540.00	\$129,430.00	\$193,169.00
Materials & Supplies	\$0.00	\$0.00	\$9,500.00	\$9,040.00
Other Services & Charges	\$597.00	\$1,000.00		\$0.00
Capital Outlay	\$0.00	\$0.00		\$0.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$83,354.03	\$120,540.00	\$138,930.00	\$202,209.00
CITY CLERK				
Personal Services				\$87,009.00
Materials & Supplies				\$1,500.00
Other Services & Charges				\$0.00
Capital Outlay				\$0.00
Debt Service				\$0.00
Total				\$88,509.00
TOURISM				
Personal Services	\$0.00	\$0.00		\$0.00
Materials & Supplies	\$0.00	\$0.00		\$0.00
Other Services & Charges	\$4,501.19	\$5,000.00	\$4,500.00	\$2,500.00
Capital Outlay	\$0.00	\$0.00		\$0.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$4,501.19	\$5,000.00	\$4,500.00	\$2,500.00
POLICE				
Personal Services	\$708,470.93	\$581,093.00	\$555,000.00	\$532,330.00
Materials & Supplies	\$44,995.36	\$48,007.00	\$42,000.00	\$45,500.00
Other Services & Charges	\$30,428.42	\$44,949.00	\$16,000.00	\$30,800.00
Capital Outlay	\$30,310.77	\$25,950.00	\$19,000.00	\$55,000.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$814,205.48	\$699,999.00	\$632,000.00	\$663,630.00
FIRE				
Personal Services	\$14,855.94	\$19,400.00	\$18,000.00	\$19,400.00
Materials & Supplies	\$27,232.24	\$12,000.00	\$14,000.00	\$21,850.00
Other Services & Charges	\$5,070.53	\$15,900.00	\$3,000.00	\$5,500.00
Capital Outlay	\$24,747.00	\$45,000.00	\$45,577.59	\$45,000.00
Debt Service	\$0.00	\$0.00		
Total	\$71,905.71	\$92,300.00	\$80,577.59	\$91,750.00
ANIMAL SHELTER				
Personal Services	\$0.00	\$0.00	\$300.00	\$0.00
Materials & Supplies	\$178.05	\$700.00	\$500.00	\$1,700.00
Other Services & Charges	\$1,700.25	\$3,300.00	\$2,000.00	\$12,000.00
Capital Outlay	\$0.00	\$0.00	\$300.00	
Debt Service	\$0.00	\$0.00		
Total	\$1,878.30	\$4,000.00	\$3,100.00	\$13,700.00
GENERAL GOVERNMENT				
Personal Services	\$0.00	\$0.00		\$4,845.00
Materials & Supplies	\$9,270.44	\$12,000.00	\$10,000.00	\$12,000.00
Other Services & Charges	\$504,801.39	\$494,400.00	\$492,867.00	\$488,950.00
Capital Outlay	\$0.00	\$0.00		\$20,000.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$514,071.83	\$506,400.00	\$502,867.00	\$525,795.00
LIBRARY				
Personal Services	\$0.00	\$0.00		\$0.00
Materials & Supplies	\$1,695.02	\$0.00		\$2,800.00
Other Services & Charges	\$7,156.47	\$10,300.00	\$8,000.00	\$6,500.00
Capital Outlay	\$0.00	\$0.00		\$0.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$8,851.49	\$10,300.00	\$8,000.00	\$9,300.00
CEMETERY				
Personal Services	\$0.00	\$11,000.00	\$4,000.00	\$33,743.00
Materials & Supplies	\$805.27	\$1,500.00	\$1,500.00	\$1,500.00
Other Services & Charges	\$29,950.00	\$29,850.00	\$29,850.00	\$0.00
Capital Outlay	\$0.00	\$0.00		\$10,000.00

CITY OF EUFAULA
GENERAL FUND - SUPPORTING DEPARTMENTAL DETAIL

	Prior Year Actual FY 14-15	Budget Year FY 15-16	Current Year Est. Actual FY 15-16	Budget Year FY 16-17	
Debt Service	\$0.00	\$0.00		\$0.00	
Total	\$30,755.27	\$42,350.00	\$35,350.00	\$45,243.00	
SUMMER PROGRAM					
Personal Services	\$0.00	\$0.00		\$0.00	
Materials & Supplies	\$0.00	\$0.00		\$0.00	
Other Services & Charges	\$5,343.00	\$5,000.00	\$5,000.00	\$5,000.00	
Capital Outlay	\$0.00	\$0.00		\$0.00	
Debt Service	\$0.00	\$0.00		\$0.00	
Total	\$5,343.00	\$5,000.00	\$5,000.00	\$5,000.00	
STREETS					
Personal Services	\$0.00	\$36,300.00		\$0.00	
Materials & Supplies	\$30,177.42	\$6,200.00	\$42,500.00	\$38,800.00	
Other Services & Charges	\$3,626.00	\$0.00		\$0.00	
Capital Outlay	\$0.00	\$0.00		\$0.00	
Debt Service	\$0.00	\$0.00		\$0.00	
Total	\$33,803.42	\$42,500.00	\$42,500.00	\$38,800.00	
PARKS					
Personal Services	\$0.00	\$0.00		\$0.00	
Materials & Supplies	\$0.00	\$0.00		\$0.00	
Other Services & Charges	\$0.00	\$0.00		\$0.00	
Capital Outlay	\$0.00	\$0.00		\$0.00	
Debt Service	\$0.00	\$0.00		\$0.00	
Total	\$0.00	\$0.00	\$0.00	\$0.00	
TRANSPORTATION					
Personal Services	\$0.00	\$0.00		\$0.00	
Materials & Supplies	\$0.00	\$0.00		\$0.00	
Other Services & Charges	\$0.00	\$0.00		\$0.00	
Capital Outlay	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00	
Debt Service	\$0.00	\$0.00		\$0.00	
Total	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00	
TOTAL EXPENDITURES	\$1,598,669.72	\$1,558,389.00	\$1,472,824.59	\$1,706,436.00	\$112,666.00



SUPPORTING DEPARTMENT DETAIL
EUFAULA PUBLIC WORKS AUTHORITY

CITY OF EUFAULA
EPWA - SUPPORTING DEPARTMENTAL DETAIL

	Prior Year Actual FY 14-15	Budget Year FY 15-16	Current Year Est. Actual FY 15-16	Budget Year FY 16-17
ADMINISTRATION				
Personal Services	\$225,555.09	\$192,000.00	\$245,000.00	\$173,352.00
Materials & Supplies	\$324.39	\$0.00		\$0.00
Other Services & Charges	\$296.95	\$0.00	\$2,001.62	\$3,000.00
Capital Outlay	\$0.00	\$0.00		\$16,000.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$226,176.43	\$192,000.00	\$247,001.62	\$192,352.00
GARBAGE				
Personal Services	\$0.00	\$0.00		\$0.00
Materials & Supplies	\$0.00	\$0.00		\$0.00
Other Services & Charges	\$0.00	\$0.00		\$0.00
Capital Outlay	\$0.00	\$0.00		\$0.00
Debt Service	\$323,323.91	\$324,000.00	\$333,340.39	\$324,000.00
Total	\$323,323.91	\$324,000.00	\$333,340.39	\$324,000.00
WATER				
Personal Services	\$279,657.49	\$297,700.00	\$243,000.00	\$248,393.00
Materials & Supplies	\$169,567.09	\$187,000.00	\$195,000.00	\$193,100.00
Other Services & Charges	\$191,769.00	\$206,000.00	\$177,850.00	\$176,000.00
Capital Outlay	\$34,921.26	\$30,489.00	\$22,619.00	\$30,489.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$675,914.84	\$721,189.00	\$638,469.00	\$647,982.00
SEWER				
Personal Services	\$96,667.02	\$100,500.00	\$65,700.00	\$71,689.00
Materials & Supplies	\$33,014.09	\$33,500.00	\$50,500.00	\$59,600.00
Other Services & Charges	\$69,543.41	\$80,500.00	\$86,500.00	\$86,500.00
Capital Outlay	\$295,230.06	\$10,000.00		\$10,000.00
Debt Service	\$0.00	\$0.00		\$0.00
Total	\$494,454.58	\$224,500.00	\$202,700.00	\$227,789.00
DEBT SERVICE	\$683,952.00	\$819,000.00	\$845,287.04	\$819,000.00
TOTAL EXPENDITURES	\$2,403,821.76	\$2,280,689.00	\$2,266,798.05	\$2,211,123.00